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Robertson, H. D. 1940

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January 3, 1940

Mr. H. D. Robertson
West China Union University
Chengtou, Szechwan, CHINA

Dear Mr. Robertson:

Your letter of November 29th came to hand January 2, 1940.

I note your reference to the local currency comments in my previous communication and that it does not seem clear to you. May I be a little more explicit. We never know when a draft is coming in from West China, and when it arrives it is in U. S. dollars with no notation thereon as to its local currency equivalent. It is true that you make a report on drafts sometime during the year which requires adjustments as we must put these drafts on the books at some local currency figure as long as we are making remittances against the budget in local currency. Three other universities which we have write us a letter on the day the draft is drawn giving us its number, amount and local currency equivalent. In each instance the draft also contains the local currency figure. In none of these cases are we making the budget remittances in local currency and the information is given for our enlightenment. It seems to be a very simple matter for these universities to follow this and certainly is a great help to us at this end.

We note what you say regarding the transfer of \$25.01 in Dr. Crawford's account. Along with the September statement we sent you a copy of Journal Voucher #330 which should have taken care of this situation.

I have nothing more to report on Mr. Kao, excepting that the American Board of Commissioners of Foreign Missions have taken a deep interest in him, and Dr. Campbell of the Foochow Mission has made some personal contacts. I will write you any new developments.

The draft in favor of Wang Yu-pin came to hand and was paid promptly.

Word regarding the Executive Committee was forwarded some time ago and we hope it reaches you in due time.

Very truly yours,

C. A. EVANS

CAE/B
Via "President Cleveland" - 1/7/40

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January 9, 1940

Mr. H. D. Robertson
West China Union University
Chengtou, Szechwan, CHINA

Dear Mr. Robertson:

I have just had a very interesting letter from John Kao up at M. I. T. He apologizes profusely for not writing more frequently, but apparently is so engrossed in his work that all other considerations are secondary.

Along early in the fall Mr. Kao wished money for an overcoat and we sent him \$75.00 to cover the cost of one, plus his meals and incidental expenses and in his desire to save he failed to purchase the coat awaiting the settlement of an estate whereby the clothing of the deceased might be purchased at a greatly reduced cost. Meanwhile the weather has turned cold and the estate has not been settled, and I am admonishing him to get an overcoat immediately.

Our expenditures so far since September have been as follows:

Cash Advances.....	\$275.00
Rent - First Term.....	95.00
Typewriter.....	34.00
TOTAL.....	<u>\$404.00</u>

I am proposing that we send him \$60.00 a month for February, March, April and May, with the thought that any adjustments one way or the other might be made at any time.

I have had some excellent reports regarding Mr. Kao's work recently and seemingly he is getting along very well indeed.

Very truly yours,

C. A. EVANS

CAE/B

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TELEGRAPHIC ADDRESS: "HUATA"

WEST CHINA UNION UNIVERSITY

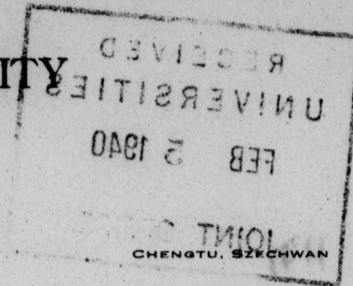
私立華西



協合大學

ADMINISTRATION OFFICE

INDEXED



January 10th, 1940.

ack 2/10/40

Dear Mr. Evans,

Acknowledging your letters of November 4th, 11th and 29th - the monthly statement referred to was the regular financial statement for the month of September. It has now reached us. I am enclosing record of drafts drawn between November 11th 1939 and January 10th 1940. I trust this will be clear to you.

Please pay order for Surgical Instruments from T.G. Smith & Nephew Ltd., Neptune Street, Hull, for £1.9.3. *recd*

I am anticipating further word from you concerning John Kao. I have written him and urged him to be careful of his health and not to be discouraged and not to worry. It is, of course, very foolish to attempt to cut down on his food. We shall authorize your payment of whatever amount you recommend. I hope the Executive will consider this matter of assistance for members of the staff studying in the United States and make a special grant over and above Emergency Funds, or secure funds as the result of a special appeal for this purpose.

Roy Spooner has arrived, bringing most of the supplies with him. At the last meeting of the General Faculty a resolution was passed expressing our sincere appreciation of the assistance given him by the New York Office.

The President has sent a special report in time for the Executive meeting on January 19th.

Sino-Japanese relations, as well as the relations of Japan to other countries appear to be approaching a crisis, and this month may clarify the situation considerably. I shall be able to write more definitely in my next letter.

Thank you for your Christmas letter and good wishes. Please be assured that we are very grateful to you and to others for your interest in and service for the Christian Colleges in China.

Yours sincerely,

H. D. Robertson

H.D. Robertson.

HDR/MR.

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RECEIVED
UNIVERSITIES
FEB 5 1940
JOINT OFFICE
CHENGDU

WEST CHINA UNION UNIVERSITY

西華立休 聯合大學



INDEXED

ADMINISTRATION OFFICE

January 10th, 1940
W. S. 2/10/40

Dear Mr. Evans,

Acknowledging your letters of November 4th, 11th and 29th - the monthly statement referred to was the regular financial statement for the month of September. It has now reached us. I am enclosing record of drafts drawn between November 11th 1939 and January 10th 1940. I trust this will be clear to you.

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Yours sincerely,

H. D. Robertson.

HDR/MR.

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January 12, 1940

Mr. H. D. Robertson
West China Union University
Chengtu, Szechwan, CHINA

Dear Mr. Robertson:

We are enclosing herewith the West China trial balance sheet for the last month of the thirties. You will also find a summary of Account 31.1, budget analysis, copy of an invoice, as well as a copy of Journal Voucher #356. I believe everything is perfectly clear.

Also herewith is a copy of a letter dated January 10th from Mr. Garside to the Treasurer transmitting \$5,806.82. As more than this amount is included in the budget as being anticipated from the 1939-40 Campaign, no authorizations are being issued. As soon as receipts from the Sustaining Fund exceed the \$8,125.83, we will then issue authorization for such excesses.

There is to be a meeting of the West China Finance Committee on the 15th when steps will be taken to study the appropriation for the field budget. We can promise nothing, but the effort is being made to clarify the responsibility of the Boards and bring before them the needs of the University. To that end, the revised budget as received in recent minutes has been of considerable help. I will write you later as to what progress has been made.

Very truly yours,

C. A. EVANS

CAE/B
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150 Fifth Avenue
New York, N. Y.
January 13, 1940

Mr. H. D. Robertson
West China Union University
Chongtu, Szechwan, CHINA

Dear Mr. Robertson:

John Kao wrote us last week regarding the grant by the British Bexer Fund, more particularly in relation to the arrangements with Dr. Chang Chun.

As we have no authority to deal with a situation of this kind, I requested that he write fully regarding same and we would forward the letter to the field. The enclosed is a copy, as the original is on heavy paper, but I am passing it on to you for all that it is worth. Surely there is strength in the arguments, as well as logic.

We are acting for him in order to get the communication through quickly.

With sincerest best regards, I am

Very truly yours,

C. A. EVANS

CAE/B
ENC.

Via China Clipper - 1/15/40
c.c. via "President Garfield" - 1/15/40

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Jan. 11th 1940
Graduate House
Cambridge, Mass.

Dear Sirs:

Regarding the five chairs granted by the British Boxer Fund, I am particularly interested in what the present arrangement is for Dr. Chang Chun.

So far I understand that Dr. Chang is still in Cincinnati for further research on tanning problems. From what I have heard, many institutions want to have him either as director or professor, especially the National Industrial Cooperation and National Peking University. Ambassador Hu is trying his best to convince Dr. Chang to join National Peking University where tanning projects have been properly developed by the late Dean Liu who passed away a few years ago. Dr. H. H. Kung is also trying to have Dr. Chang for the tanning project over at San Hsi.

Even though it is up to Dr. Chang to make his own choice, yet I hope you have taken steps to reserve the chair during the period when Dr. Chang is on contract with the A. L. R. A. for some special type of research, and also keep in close touch with Dr. Chang. I know Secretary Han of the British Fund is also a good friend of Dr. Chang. I wish that Han had agreed to Chang's late coming, for taking up the professorship due to a previous engagement.

Even I have not heard from you that you have informed him about the honor of being granted a chair and professorship in Union University and our absolute need of him for the tanning work. I presume, without doubt, that you have kindly done so for the saving of the tanning project of the Department of Chemistry from falling, and also helping the Department of Chemistry to get on the right track for its future. I can imagine how Dr. Chang has enjoyed your information, and how he has weighed this news in his mind. I believe your information has helped him in making his final decision. I think Dr. Chang must have been very thankful and grateful to you for your kindness in getting the chair for him. I am sure that you have actually convinced him to come, and I am sure about his coming.

Since Dr. Chang is the only person who has gone far enough to be an expert in leather tanning, with his past experiences and present training the Department of Chemistry cannot afford to lose him. Since also the Department badly needs some full-time professor for such industrial project, the Department cannot afford to lose this chair from the British Boxer Fund. For these two reasons, may I suggest that first, please do not shift this chair around to another department or to somebody else, as Han's and Chang's friendship might have some influence on this chair grant; secondly, please kindly issue Chang's contract for full-time professor for the next year immediately and his salary being indemnified by the British Indemnity Fund.

Please observe there is no time to lose. No such bright, well known person would sit down and wait for a job or contract.

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I guess after he receives the contract he will certainly come to consult with me. I think I may be able to do something by then, if you think I can be of help.

May I hear from you as soon as possible regarding this matter?

My best wishes for a very successful New Year for His service.

Sincerely yours,

/s/ John Y. L. Kao

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WEST CHINA UNION UNIVERSITY

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協合大學

RECEIVED
UNIVERSITY
FEB 2 1940
JOINT OFFICE
CHENGDU, SICHUAN

ADMINISTRATION OFFICE

CONFIDENTIAL.

INDEXED

January 15th, 1940

Ack. 2/29/40
3/8/40

see 9/27/40

*for
Dsang*

Dear Dr. Garside,

I am writing this letter on behalf of the President. His daughter, Ruth Dsang, graduated in medicine in June 1937. Since then she has been on the Hospital staff as an assistant resident in the Department of Pediatrics. She has proved herself a capable and hard-working young woman. In order to give her one or two years' post-graduate experience, Dr. Kilborn, the Dean of Medicine, has written Prof. Alan Brown of the Hospital for Sick Children, Toronto, requesting a house staff appointment in the Pediatrics service of the Hospital. In addition to this position, US\$600 would probably be necessary for travel and support of Dr. Dsang in Toronto. We are, therefore, suggesting that from the funds made available for scholarships to be used for Faculty members of the China Colleges, either by the Board of Governors or by the Associated Boards, this amount be secured for the assistance of Dr. Ruth Dsang. You can understand that Dr. Dsang hesitates to write urging this matter, but I have no hesitation in bringing this request to your attention and recommending that you secure that this action should be taken.

Letter
written
2/24/40

I hope you had a satisfactory meeting of the Executive in Toronto and that our letters to you were helpful.

With kindest regards,

Yours sincerely,

H.D. Robertson
H.D. Robertson.

HDR/MR.

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RECEIVED
 UNIVERSITY UNION
 FEB 5 1940
 JOINT OFFICE

WEST CHINA UNION UNIVERSITY

西華立休 聯合大學



ADMINISTRATION OFFICE

CONFIDENTIAL

INDEXED

January 15th, 1940

Handwritten notes:
 1/15/40
 1/17/40
 1/18/40

Dear Dr. Garabde,
 I am writing this letter on behalf of the President. His daughter, Ruth Dang, graduated in medicine in June 1937. Since then she has been on the Hospital staff as an assistant resident in the Department of Pediatrics. She has proved herself a capable and hard-working young woman. In order to give her one or two years' post-graduate experience, Dr. Kilborn, the Dean of Medicine, has written Prof. Alan Brown of the Hospital for Sick Children, Toronto, requesting a house staff appointment in the Pediatrics service of the Hospital. In addition to this position, US\$600 would probably be necessary for travel and support of Dr. Dang in Toronto. We are, therefore, suggesting that from the funds made available for scholarships to be used for Faculty members of the China Colleges, either by the Board of Governors or by the Associated Boards, this amount be secured for the assistance of Dr. Ruth Dang. You can understand that Dr. Dang hesitates to write writing this matter, but I have no hesitation in bringing this request to your attention and recommending that you secure that this action should be taken. I hope you had a satisfactory meeting of the Executive in Toronto and that our letters to you were helpful.

With kindest regards,
 Yours sincerely,

Handwritten signature:
 H. D. Robertson

HDR/MR.

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INDEXED

150 Fifth Avenue
New York, N. Y.
January 22, 1940

ACK 2/21/40

Mr. H. D. Robertson
West China Union University
Chengtou, Szechwan, CHINA

Dear Mr. Robertson:

It is in order for us to report on the amount available for the field budget for 1940-41. This should have been done earlier in the month, but, in view of the fact that the Executive Committee was meeting on the 19th, and as the field had directed requests for additional funds, it was of course, necessary to postpone any definite pronouncement on funds available until after the meeting.

A meeting of the Finance Committee was held on January 15th and in general reviewed the financial situation including securities. A covering letter and copies of the minutes will go forward in the regular mail.

The most important thing for immediate consideration was the study given to the Finance Committee on funds available for the 1940-41 budget. It will be recalled that when the original organization was perfected that the total contribution by the combined cooperating boards was to be \$25,000. It never has reached that amount, and at the present time those boards are contributing \$9,990.00 aside from personnel. In recent years, the women's mission boards have been admitted and are contributing \$3,325.00. Representatives of the various boards are conscious of this situation, but are helpless in the face of greatly decreased income. At least that is the story. However, the approach this year is more forceful because of the low value of the Chinese dollar, and the increased cost of commodities. Taking into consideration the actual cash invested in local currency \$60,000, (which represents the contractual \$50,000 and extra grant of \$10,000), it was noted that there would still be a considerable sum available for field use. The action, therefore, was as follows:

"F-1429 VOTED to recommend to the Executive Committee that the field be notified that the Board of Governors will contribute LC\$60,000.00 to the budget of the University for 1940-41, plus US\$8,000.00 - these items being aside from the Governors' budget as administered in America."

At the meeting of the Executive Committee last Friday a similar action was taken recommending these figures to the Board of Governors which will meet in late spring or early summer. And so, we are passing on to you this information for its face value, but surely the Board of Governors will not turn down this recommendation unless there are drastic developments before the board meets. In addition to the foregoing, there is, of course, the Governors budget which carries with it the support of four individuals on the staff, but this is entirely separate and need not be considered in your budget figures. This also is aside from any Sustaining Fund which may be raised next year, against which, however, there will be a first charge of home administration and governors expenses. This year that figure is \$8,864.00.

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Mr. H. D. Robertson

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1/22/40

The appeal which was forwarded under date of November 13th alluded to the immediate needs for additional funds in the Harvard-Yenching account. The Executive Committee granted this and authorized a cable. The latter, however, is rather broad in that it does not tie up with any specific budget year.

It is assumed that your program is being instituted now and that the extra US\$1,000.00 is required for 1939-40. If both Mr. and Mrs. Fang, and Chang Te-k'un return next year, additional funds will be required.

In formulating your budget for 1940-41 it might be well to have these facts in mind, but tentatively we are including LC\$33,000.00, plus US\$1,000.00 from Harvard-Yenching funds for the 1940-41 budget.

In addition to the foregoing there are scholarships which we estimate will be as follows:

General Scholarship.....	\$ 8.00
Kate Atherton Fund.....	170.00
Hodgkin Memorial Fund.....	435.00

Income on the current 1939-40 budget is not being as well maintained as we would like, but that will have no affect upon the amount we are pledged to furnish to the field. Therefore, you may go ahead in setting up your 1940-41 budget on the basis as outlined above, in the confident hope that the Board of Governors will approve this measure.

Very cordially yours,

C. A. EVANS

CAE/B
Via China Clipper - 1/22/40
c.c. via next boat

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UNION
WEST CHINA UNIVERSITY

Ack. 2-23-40
JSP

Note
H. D. Robertson
2-20-40
JSP

To the members of the Executive Committee- February 6, 1940

I have this day received the following letter from Mr.
INDEXED. Robertson, which I am circulating for your information.

Frank Anderson, Secretary

Administration Office

Chengtu, Szechwan
January 2nd, 1940

Dear Dr. Anderson,

On December 19th, I wrote to Dr. Garside suggesting matters to be considered by the Executive Committee, and asked that a carbon be sent to you. Since then we have heard from Mr. Evans that the Executive Committee of the Board is meeting in Toronto on January 19th. I think, therefore, with luck this may reach you before that date.

We acknowledge with appreciation the receipt of Season's Greetings from the Trustees and friends of the Associated Boards and from Dean Sage.

Post-graduate Students.

I would like to ask the personal interest of the members of the Board in the students, John Kao, M.I.T. and Pen Dze-fu, Toronto University, Medicine. We regard both these men as of exceptional ability and are anxious that they shall feel that you are personally interested in them. We are still hoping that the Board may be able to secure funds for this particular purpose outside of the special funds allocated by the Finance Committee of the Associated Boards to West China. In previous letters I have suggested how much we feel the lack of highly trained returned students on our staff. We would like to have financial support for a more permanent policy in this matter of tried members of our staff being given the opportunity to study abroad.

Buildings.

We regret very much that difficulties in connection with the securing of material and the rapid rise in costs of all kinds has delayed some of our building operations. We are particularly disappointed that it has not been possible for us to complete the Science Building by the date originally set. This is the more to be regretted as funds set aside for this building are provided by the several institutions here, and we wanted to make the building available at the earliest possible date. We cannot hope to have this building ready for occupation before the fall term of 1940.

The Woman's College is preparing to start work on their second residence at once, and unless unforeseen difficulties crop up this building should be available before the end of the year.

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We are just completing a small building to be used as a Social Centre, with funds provided by the National Student Relief Committee.

The Single Teachers' residence is being rushed and we hope that the teachers may be in residence early in the spring.

You will have received a report from Dr. Beech on the Hospital Building.

Cooperation with International Red Cross Committee.

Our plans have not worked out as we anticipated, and we are not securing the coke burning truck, but the International Red Cross Committee, Kweiyang, continues to cooperate in bringing drugs and medical supplies. We have also put on a business basis our arrangements with the Rev. A. Evans of Kunming, by which he secures the assistance of another missionary and looks after the business of getting University and Mission supplies through the Customs and forwarded to Chungking.

As a result of the Japanese capture of Nanning the railway between Kunming and Hanoi is our only means of securing supplies.

Relations with the Central and Provincial Governments.

It is with gratitude that we can report the President's success in maintaining the happiest possible relations with the Ministry of Education and the Provincial Bureau of Education. We have much evidence of the informed interest taken by the two Governments in the work the University is doing under present war time conditions. There seems no question as to their continued financial support.

I might mention our satisfaction in the granting by the B.B.I.F. Trustees of \$20,000 for the establishing of five Chairs in our College of Science, and we anticipate regular annual support of these Chairs.

Japan's policy in establishing herself in China at the moment seems to be affected by her desire to maintain the best possible relationships with the United States. The fact that we have had no air raids for many weeks may have some connection with this desire, as well as being the result of weeks of cloudy weather. I do not think that I can add anything to your information on the international situation. The Central Government appears to be as well established as ever, and the attempt to set up a rival central government under Japanese control has not yet met with success.

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1-2-1940

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I hope you have a splendid meeting in Toronto and that you will let us have a Clipper letter immediately after.

With very kindest personal regards to each member of the Committee,

Yours sincerely,

HDR/MR

H.D. Robertson

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I hope you have a splendid meeting in Toronto and that you will let us have a Clipper letter immediately after.
With very kindest personal regards to each member of the Committee,

Yours sincerely,

H. D. Robertson

HDR/MR

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FEB 19 1940
JOINT OFFICE

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ack 3/11/40

INDEXED

West China Union University,
CHENGTU, Sze., W. China.
February 6th, 1940.

Dear Mr. Caldwell,

Roy Spooner has written you to order a movie projection film and sound-on-film reels and has sent you a requisition covering the same. I enclose copy of a statement prepared by Roy and endorse what he says as to the value and the usefulness of this projector under present circumstances.

It is our hope that you will be able to make a special appeal, quite apart from that of the appeal for emergency funds. I understand that Roy spoke to you with reference to the possibility of securing this projector before he left America, and if you are as enthusiastic as Roy over the possibilities of these films, I imagine the chances of a successful appeal are good. Roy has probably mentioned the great advantage of this type of equipment in that it can be sent from Hongkong to Chengtu by air and does not suffer from the disadvantages connected with the transportation of chemicals, glassware etc.

One other matter I would like to mention to you in the way of a possible special appeal, and that is for money to be used by members of our staff studying in America. We have asked the Board of Governors to include in their annual budget an item for such special expenditures, but until that is done we would like you to consider this as a special appeal. With exchange as it is the amount required for passage across the Pacific and for living expenses while doing post-graduate study seems terrific to our people here. If, therefore, you can secure even US\$1,000 to be used for this purpose it would be most welcome. I shall be glad to hear further with reference to the securing of books and your plans for getting them to West China. At the moment there are some indications that Haiphong may not be open to us indefinitely. This would make Rangoon not only a possible but perhaps the only port to which University supplies can be sent.

As we are celebrating the Chinese New Year in a few days' time I send you Season's Greetings.

Yours sincerely,

H.D. Robertson

H.D. Robertson.

SOUND-ON-FILM PROJECTOR AND 16 MM. FILM.

- A. One Devry Interpreter, a 16 mm sound unit with two suitcase holders, also attachments for independent amplification and use of microphone and phonographic for public addresses. for use with 220 volts A.C. (or D.C.) 50-60 cycles approx. US\$450.00 (Devry Corporation, 1111, Armitage Avenue, Chicago) or check models produced by Ampro. Corp. 2,839. 51st N. West Avenue, Chicago, Ill.

- B. Films. Bray Picture Corp. New York City.

2 reels silent, Crystallisation	41.16
2/3 reel silent. Iron, Manufacture of Pig	14.82
1/3 reel silent. Steel, Manufacture of Pig	6.72

Definite inquiries of U.S. Steel; Dupont Corp. Ford Motor Car. Co. and other large industries, essentially chemical in nature for gift of copies of their industrial films.

Erpri Classroom Films, Inc. 35.11 35th Avenue, Long Island City.

- Physics Energy and Its Transformations - one reel with sound, price \$50/ reel \$550.00
 - Electrodynamics
 - Electrons
 - Sound Waves and their Sources
 - Fundamentals of Acoustics
- Chemistry Oxidation and Reduction
 - Molecular Theory of Matter
 - Electrochemistry
 - Colloids
 - Velocity of Chemical Reactions
 - atalysis

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SOUND-ON-FILM PROJECTOR AND 16 MM FILMS.

(A request by the Physics and Chemistry Departments of the Science Faculty - January 11th, 1939)

For some time investigators have been endeavouring to produce films, both with and without sound, which could be used specifically for educational purposes, so combining the visual approach with the other educational techniques of learning. At the present time, there are available, at a reasonable sale price many films on various phases of physics and chemistry divided roughly into the following types:

- (a) High school students - general background knowledge and application of principles.
- (b) Freshmen courses - demonstrating fundamental principles which must be mastered, as for example, equilibrium colloids, electrons, oxidation and reduction, etc.
- (c) Industrial processes - now excellently prepared and shown - some even in technicolour.
- (d) Other educational types.

At the present time the various science departments, especially chemistry and physics, are finding it difficult to teach the present extremely large classes of freshmen students as effectively as they wish. This is due to the severe limitations of staff and equipment under war-time conditions. The older methods of teaching are most effective when used with smaller classes. However, the use of films, either with or without sound, is a technique ideally suited to large classes and perfectly supplements our present programme.

In addition, it is impossible to portray to the average Chinese student any real conception of large-scale industrial processes, as his background is that of a rural civilisation. With the use of these modern, well-presented industrial films, this difficulty can be overcome.

The use of a film projector, which is essentially portable being carried in two large suitcases, would enable the two departments to do something which they are most eager to do, namely to extend service and contacts to the mission high schools scattered through the province.

The projector can of course be made use of in a multitude of ways all serving the university community. There are for instance films available on public health, nursery school education, track and field athletics, new life movement programme and many other wide and varied topics, all of which appeal to definite groups. It could be used for these purposes by appointing one man to take definite responsibility for it. It, of course, should be fitted with an amplifier so that for films where the English sound is not needed, the explanations and running comment could be inserted in Chinese.

A detailed estimate is herewith submitted amounting to approximately one thousand dollars gold. The need and the opportunity are urgent.

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A detailed estimate is herewith submitted amounting to approximately one thousand dollars. The need and the opportunity are urgent.

The projector can of course be made use of in a multitude of ways all serving the university community. There are for instance films available on public health, nursery school education, track and field athletics, new life movement programme and many other wide and varied topics, all of which appeal to definite groups. It could be used for these purposes by appointing one man to take definite responsibility for it. It, of course, should be fitted with an amplifier so that for films where the English sound is not needed, the explanations and running comment could be inserted in Chinese.

The use of a film projector, which is essentially portable being carried in two large suitcases, would enable the two departments to do something which they are most eager to do, namely to extend service and contacts to the mission high schools scattered through the province.

In addition, it is impossible to portray to the average Chinese student any real conception of large-scale industrial processes, as his background is that of a rural civilization. With the use of these modern, well-presented industrial films, this difficulty can be overcome.

classes and perfectly supplements our present programme. either with or without sound, as a technique ideally suited to large effective when used with smaller classes. However, the use of films, under war-time conditions. The older methods of teaching are most wish. This is due to the severe limitations of staff and equipment extremely large classes of freshmen students as effectively as they chemistry and physics, are finding it difficult to teach the present At the present time the various science departments, especially

(d) Other educational types.

(c) Industrial processes - now excellently prepared and shown - some oxidation and reduction, etc.

(b) Freshmen courses - demonstrating fundamental principles which must be mastered, as for example, equilibrium colloids, electrons, of principles.

(a) High school students - general background knowledge and application physics and chemistry divided roughly into the following types:

available, at a reasonable price. At the present time, there are educational techniques of learning. At the present time, there are educational purposes, so combining the visual approach with the other both with and without sound, which could be used specifically for For some time investigators have been endeavouring to produce films.

SOUND-ON-FILM PROJECTOR AND 16 MM FILMS.

(A request by the Physics and Chemistry Departments of the Science Faculty - January 15th, 1939)

West China Union University,
CHENGTU, Szechwan, W. China.
February 6th, 1940 *ack 2/25/40*

Dear Mr. Evans,

Acknowledging yours of December 5th, 7th (to Dr. Beech) 12th and 14th.

Thank you ever so much for the light weight paper and envelopes. This paper is much lighter than anything we can get here and is very much appreciated. The box arrived in good shape.

I hope to hear from you shortly more particulars as to John Kao's progress. I have not had a personal word from him, with the exception of the letter he wrote immediately on his arrival.

I am informed that Dr. Beech took up the matter of the Rockefeller Foundation grant at once and forwarded the necessary statement. Apparently this matter was overlooked, but I trust everything is satisfactory now.

I trust my letters concerning matters which we hoped to have dealt with by the Executive Committee of the Board reached you in good time. We received the cable authorising us to spend an additional US\$1,000 in carrying out the new programme of research outlined in our letters. We shall be sending a comprehensive statement covering the proposed programme for the year 1940-41 which will require a larger sum from the Harvard-Yenching fund, and from your letters we anticipate that this will receive favourable consideration.

I gather from the monthly statement that the Harvard-Yenching grant to the Sustaining Fund was made just after your letter of December 12th. However, as you intimated that from our share of funds received the US\$8,125.83 required by the Board of Governors for their budget must receive first consideration, the amount available for the field is still not large. We are encouraged by letters from different sources suggesting that there is every reason to hope that the total amount desired will be secured.

Bishop Ward made a short visit to Chengtu, and later the Methodist Episcopal Conference was held in Tzechow. Dr. Dsang attended this conference and was elected alternative ministerial delegate to the Methodist General Conference in the United States, but as Mr. Rape is proceeding on furlough and will attend this Conference the election was in the nature of an honour only. As the Chinese New Year Holidays are now on the President is taking the opportunity of a short rest in Tzechow.

President Liu is attending a meeting of their Board of Directors in Shanghai and he will be back for the opening of term. Dr. Wu Yi-fang is spending a few days in Chungking.

Most of the students have left for their homes or for conferences and things are very quiet at the moment.

We are much disquieted by the loss in purchasing value of the national currency and anticipate that salaries and wages will require drastic adjustment before the end of this academic year. The recent bombing of the Kunming-Hanoi railroad may have serious consequences for us, but it is not possible to look very far into the future.

With kind regards,

Yours sincerely,

H.D. Robertson
H.D. Robertson.

HDR/MR.



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West China Union University,
CHENGDE, Szechwan, W. China
February 6th, 1940

Dear Mr. Evans,
Acknowledging yours of December 5th, 7th (to Dr. Beach) 13th and 14th.
Thank you ever so much for the light weight paper and envelopes.
This paper is much lighter than anything we can get here and is very much
appreciated. The box arrived in good shape.

I hope to hear from you shortly more particulars as to John Kao's
progress. I have not had a personal word from him, with the exception
of the letter he wrote immediately on his arrival.
I am informed that Dr. Beach took up the matter of the Rockefeller
Foundation grant at once and forwarded the necessary statement.
Apparently this matter was overlooked, but I trust everything is
satisfactory now.

I trust my letters concerning matters which we hoped to have dealt
with by the Executive Committee of the Board reached you in good time.
We received the cable authorizing us to spend an additional \$25,000 in
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shall be sending a comprehensive statement covering the proposed programme
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to the Sustaining fund was made just after your letter of December 13th.
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still not large. We are encouraged by letters from different sources
suggesting that there is every reason to hope that the total amount
desired will be secured.

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drastic adjustment before the end of this academic year. The recent
bombing of the Kuning-hsiao railroad may have serious consequences
for us, but it is not possible to look very far into the future.

With kind regards,
Yours sincerely,

H. D. Robertson

RECEIVED
UNIVERSITY
FEB 19 1940
JOINT OFF

HDR/MR.

2904556

EL70

TELEGRAPHIC ADDRESS: "HUATA"

WEST CHINA UNION UNIVERSITY

私立華西



協合大學

INDEXED

ADMINISTRATION OFFICE

CHENGDU, SZECHWAN

February 19th, 1940

Feb 3/19/40

Dear Dr. Garside,

Feb. 19

I have the unpleasant duty of reporting to you a disastrous fire which destroyed half of the West Wing of the Medical-Dental College. This fire broke out this morning about 1 o'clock. The origin of the fire was in a small brick building erected for the use of the National Central University and immediately adjacent to the West Wing. Apparently the fire started in this small one-storey building and the flames set fire to the woodwork under the eaves of the main building, spreading to the second floor. The main floor and the second floor of the southern half of this Wing were completely gutted and much of the contents of the rooms in the basement was spoiled by water. The staff and students worked heroically to clear out as much as possible from the various departments and for a time we thought the whole building was sure to be destroyed. However, the arrival of water pumps with gasoline engines from the city Fire Brigade saved the situation, and we were able to keep the fire from spreading beyond the centre of the building.

I have not been able in the intervening hours to make a satisfactory estimate of the loss entailed, but another letter will follow shortly.

The professors whose departments were badly hit are Dr. T.H. Williams of the Department of Pathology, and Dr. Gordon Agnew, Dental Pathology. In both cases the work of years was almost completely lost, and they have the sympathy of us all. Teaching in both medicine and dentistry will suffer severely as a result of this fire and it will be years before we can possibly be as well equipped again in these departments. //

out (This letter takes the place of a cable as it should catch the China Clipper leaving Hongkong on Thursday. Please pardon the haste with which this letter is written in my endeavour to catch the post.

Yours sincerely,

H.D. Robertson.

H.D. Robertson.

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WEST CHINA UNION UNIVERSITY

西華聯合大學



RECEIVED
UNIVERSITY
MAR 15 1940
TELEPHONE OFFICE

CHENGDEU, SICHUAN

ADMINISTRATION OFFICE

February 19th, 1940

Feb 2/19/40

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This letter takes the place of a cable as it should catch the China Clipper leaving Hongkong on Thursday. Please pardon the haste with which this letter is written in my endeavour to catch the post.

Yours sincerely,

H.D. Robertson

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INDEXED

150 Fifth Avenue
New York, N. Y.
February 19, 1940

Mr. H. D. Robertson
West China Union University
Chengtou, Szechwan, CHINA

Dear Mr. Robertson:

I am enclosing a copy of a communication received from Thomas K. Sherwood, Chairman, Departmental Committee on Graduate Students at M. I. T. and giving his impression about John Kao.

You will note that John has had some real handicaps to overcome, but apparently is forging ahead. He is very well liked and is working hard, and it is our impression, gained from other sources, as well as this letter, that he will make good.

A letter has been addressed to Mr. Sherwood with the hope of gaining some definite commitment regarding the scholarship for next year - but, as he is favorably inclined, we are confident that it will be extended as his recommendations with the President seem to bear final weight. I will let you know any new developments as they occur.

Another letter has been written to you regarding John's expenses, and we are paying him \$60.00 per month for personal expenses through March, April, May and June. I cannot see how he gets along with this small expenditure, but apparently he can. I presume the University is ready to continue these personal expenditures during the next year, especially as a degree from M. I. T. is considered of greater value than a large majority of institutions in America.

Very truly yours,

C. A. EVANS

CAE/B
ENC.

Via CHINA CLIPPER - 2/19/40
c.c. via next boat

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0776

West China Union University,
CHENG TU, Szechwan,
February 21st, 1940

INDEXED

Dear Mr. Evans,

Act 3/19/40

Thank you for your letter of January 22nd. A copy of the minutes of the meeting of the Executive Committee has also been received.

We are very much gratified over your recommendation to the Executive Committee and wish to express our appreciation of your personal interest in the finances of West China.

We note that in Minute E.1440, it is stated that it was felt that steps should be taken to help the field during these uncertain times, and that as an immediate measure the Board of Governors would contribute LC\$60,000 to the budget of the University for 1940-41, plus US\$8,000. We interpret this to mean that for the budget 1940-41 we shall have gold \$8,000 more than we had for the 1939-40 budget. In other words, our interpretation is that we shall have the amount of the 1939-40 budget, i.e. LC\$35,000 used on the field, LC\$25,000 to be used in purchasing supplies in the United States and using the exchange rate of 2;1, and in addition US\$8,000.

With reference to Minute E.1441 (b) our understanding is that the undertaking in the Contractual Statement "I. The Board of Governors agree:- (1) To continue, as far as possible, the payment of U.S.\$25,000 (foreign payments in U.C. Currency, China payments at two dollars to one U.S. dollar) annually towards the total field expenses of the University" is not to apply in the future. It is not clear whether or not a new agreement is to take its place, or whether the Gold \$25,000 stands and only the exchange suggested is to be rescinded. We would like to have further light on this minute.

We have been working on the estimates for the year 1940-41 and will have them ready for the General Faculty to pass after they have been through the Finance Committee. I expect the Executive Committee of the Board of Directors will meet on Saturday, March 9th, to accept these estimates and to recommend them to the annual meeting of the Board of Directors which is planned to be held in Chungking before the end of March. This should permit us to get our estimates to you in good time.

cb-21 On Monday I sent ^{*omit*} (to Mr. Garside) a Clipper Letter reporting the loss by fire of part of the Dental Wing of the Medical-Dental College. The origin of the fire is still obscure, despite all our efforts to secure information. The fire was confined to the south half of the building by reason of the solid brick walls running through the building, and the effective work of Fire Brigades from the Air Force and the Air Raid Precautions organisations which came to our assistance. Breaking out as it did in the middle of the night, it was some time before any number of people arrived at the building, but everyone, staff and students and workmen, joined in with a will and succeeded in carrying out equipment and supplies which otherwise would have been lost. (I did not send a cable as the China Information Service Committee here sent a full report to Durdin, ^{*omit*} representative of the New York Times in Chungking, who was cabling to his paper. There has recently been a sharp rise in cable rates.)

Careful estimates of our losses are now being prepared by the Departments concerned, and I shall write you immediately upon our findings. The amount of insurance which we will be able to collect

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is also indefinite at the moment. We shall be considering whether or not a special appeal should be made by the University to the Ministry of Education or to the Foundations from which we have in the past received help.

Of course you will understand that the irreparable loss consists of the work of the professors over a long period of years in the Departments concerned. There were also collections of different kinds which were literally priceless because of their uniqueness. This loss is a hard blow to take, but the only thought in our minds is how to make provision for necessary teaching this term and to secure the equipment which these departments must have. //

Clipper Mail has been very uncertain the last two months. Some of your letters took five weeks to reach us, due, I think, to bad weather over the Pacific. I hope you receive this in good time.

Please send essential information concerning the fire to Dr. Anderson and Dr. Endicott and to the Board Secretaries.

With kindest regards,
Yours sincerely,

H. D. Robertson

H.D. Robertson.

HDR/MR.

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2-2-40 - 2 -

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UNIVERSITIES
APR 15 1940
POST OFFICE

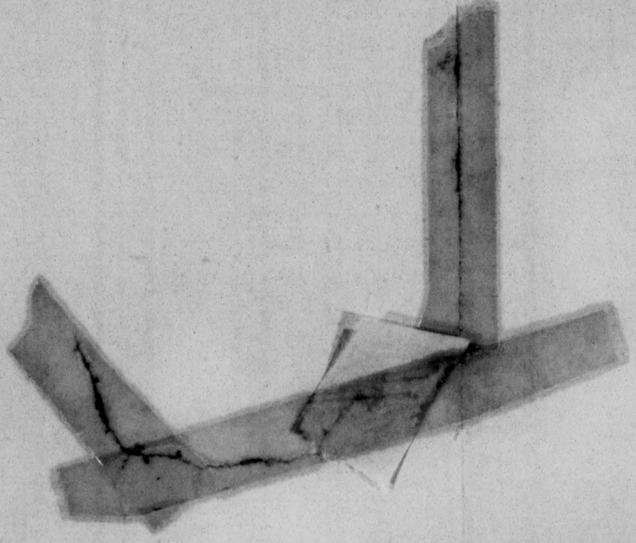
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Please send essential information concerning the fire to Dr. Anderson and Dr. Lindcott and to the Board Secretaries.

With kindest regards,
Yours sincerely,

H. D. Robertson
H. D. Robertson.

HDR/MR.



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0779

INDEXED

February 24, 1940

Dr. H. D. Robertson
West China Union University
Chengtu, Szechuan
China

Dear Dr. Robertson,

Let me acknowledge receipt of your confidential note
of January 15.

We hope that the Hospital for Sick Children at Toronto
will be able to appoint Dr. Ruth Dsang as a member of their house
staff, as recommended by Dr. Kilborn. If such an appointment is
made, our office will be glad to lay before the committee on fellow-
ships a request for US\$600 to assist with her travel and support.
Whether such a request could be met, either in full or in part, we
will not attempt to say yet. But until we have some word that such
an appointment is being made, or at least that the prospects are
encouraging, there is not much point in bringing the matter before
the committee on fellowships.

With all good wishes, I am

Very cordially yours,

B A GARSIDE

BAG:ms

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0780

INDEXED

150 Fifth Avenue
New York, N. Y.

February 26, 1940

Mr. H. D. Robertson
West China Union University
Chengtu, Szechwan, CHINA

Dear Mr. Robertson:

Under separate cover I have written you further about John Kao. At the present time we are endeavoring to secure an extension of his scholarship through next year. There have been good reports on his work, especially when considering the handicaps which he faced, and after becoming accustomed to conditions he should improve rapidly. May I repeat what, I believe, has been said before that M. I. T. is one of the hardest places to put a man, and for John to make the progress which he has done is really an achievement.

The enclosed letter should have gone last week, and I apologize for the oversight in not completing it in time to make the Clipper.

Very truly yours,

C. A. EVANS

CAE/B

Via China Clipper - 2/26/40
c.c. via next boat.

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0781

150 Fifth Avenue
New York, N. Y.
February 28, 1940

Mr. H. D. Robertson
West China Union University
Chengtou, Szechwan, CHINA

Dear Mr. Robertson:

I wish to acknowledge your letter of February 6th which was received on the 19th. By this time, you have probably received the minutes of the Executive Committee and will know all that transpired at that time.

Yes, the Harvard-Yenching Institute money came in after the statement was mailed to you and we are still making progress. Up to the end of this month we will have secured more than half of the amount of \$250,000.00 which we are attempting to gain. The understanding regarding the use of West China's share is correct as the Board guarantees \$8,125.83 in the Governors' budget.

We too are greatly concerned over the fluctuation of Chinese currency and it seems that the best one can do is to work on from day to day in the hope that there will be some adjustment at a not too distant date.

Very truly yours,

C. A. EVANS

CAE/B

Via China Clipper - 3/4/40
c.c. via "President Taft" - 3/2/40

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0782

150 Fifth Avenue
New York, N. Y.

March 2, 1940

Mr. H. D. Robertson
West China Union University
Chengtu, Szechwan, CHINA

INDEXED

Dear Mr. Robertson:

The following is taken from a letter addressed to Mrs. Macmillan from Avery A. Ashdown in the Research Laboratory of Organic Chemistry at M. I. T. He has a very sympathetic interest in all of his students and his judgment is excellent:-

"Mr. Kao Yo-lin has been successful in his school work during the first term and he is now taking up his second term. I see him fairly often here in the halls of the Institute or at the Graduate House and he always appears to be in good spirits and good health. I believe that he is making a number of new friends among the students and he is making some acquaintances among the staff.

On several occasions I have asked him if he found the winter weather more severe in Boston than in China. He has always replied that he was enjoying the winter weather largely because it is drier than in his home in China. After all, we have had one of the driest winters which I remember in Boston and Cambridge.

I am sure that Mr. Kao has shown himself entirely capable of carrying on his work and capable of making new friends and associates in the United States."

Very truly yours,

C. A. EVANS

CAE/B
Via CHINA CLIPPER - 3/4/40
c.c. via "President Taft" - 3/2/40

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0783

INDEXED

March 8, 1940

Mr. H. D. Robertson
West China Union University
Chengtu, Szechuan
CHINA

ACK
4/8/40

Dear Mr. Robertson,

On February 24 I acknowledged your letter of January 15 telling of the efforts to secure an internship for Dr. Ruth Dsang at the Hospital for Sick Children in Toronto. Since then we have had two important developments: -

I have had a letter from Dr. Alan Brown in which he states that while the formalities of her appointment have not been completed, he can assure us that she will be appointed Junior Interne in Pediatrics from July 1, 1940 to June 30, 1941, and that we "may consider the matter already settled."

We have had a meeting of the sub-committee on Fellowships, and it has voted that it will appropriate US\$600 from our Fellowship Fund of the 1939-40 campaign to help with Dr. Ruth Dsang's travel and other expenses in connection with this fellowship in Toronto, upon the following conditions: - (1) That her appointment to the staff of the Hospital for Sick Children in Toronto is carried through, as Dr. Brown assures us will be done. (2) That this grant of US\$600 will constitute the entire amount needed from the Fellowship Fund for 1940-41, and that if anything further is required it will be provided by the West China Union University or elsewhere in China.

Since Dr. Dsang will need to be making early preparations if she is to arrive in Toronto by July 1, 1940, we are getting this letter off to you by China Clipper without delay. Of course all that we can do is to assure you that the US\$600 is available if Dr. Dsang's appointment to the Hospital for Sick Children is made and accepted. I assume that Dr. Brown is writing direct to you or to Dr. Dsang with regard to the details of her appointment.

Very cordially yours,

B A GARSIDE

BAG:MS

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West China Union University,
CHENGTU, Szechwan, West China.

March 9th, 1940.

ack 3/29/40

Dear Mr. Evans,

I have no letter of yours to acknowledge since February 21st when I wrote you last. I hope this letter reached you and that there is a reply on the way clarifying minute E 1440.

I am enclosing report of drafts drawn January 11th to February 29th. I think this will be clear to you.

I have sent my letter to Dr. Anderson to the New York office as I wish you and Mr. Carside to have copies of the letter. When making copies, you might perhaps send one to Dr. Endicott.

Fine weather has come again and we shall soon know whether or not the Japanese Air Force is still interested in Chengtu.

The work of the term is well on its way. The number of students registered is practically the same as for last term.

President Liu has not yet reached Chengtu on his return from the meeting of his Board in Shanghai.

With very kindest regards,
Yours sincerely,

H.D. Robertson
H.D. Robertson.

HDR/MR.

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0785

West China Union University,
Chongqing, Szechwan, West China.

March 23, 1940.

W.K. 3/23/40

Dear Mr. ...

I have no letter of yours to acknowledge since I have not
yet received yours. I hope this letter reaches you and
that there is a reply on the way. I am glad to hear that

I am enclosing report of ... I think this will be clear to you.

I have sent my letter to Mr. Anderson to the ...
office and I wish you and Mr. ... to have copies of the
letter. When making copies, you might perhaps send one to
Mr. ...

The weather has been fine and we shall soon know
whether or not the Japanese Air Force is still interested in
Chongqing.

RECEIVED
UNIVERSITY
MAR 23 1940
OFFICE

The work of the ... is practically the same as for ...
President ... has not yet received ...
from the ... of the ...

With very kind regards,
Yours sincerely,

[Signature]
Mr. ...

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West China Union University - Chengtu, Szechuen

Report of all drafts drawn.

March 1, 1940.

Record for the period January 11, 1940 through February 29, 1940.

1. To apply on appropriation made at rate 2:1;

Total previously reported

US\$ 5,982 08

Draft No. 978	W. G. Campbell	2.70	<div style="border: 1px solid black; padding: 5px; display: inline-block;"> PAID 3/21/40 - No. 3246a UNIVERSITY MAR 2 1940 300 APT 8 S RAM 104 </div>
979	L. G. Kilborn	5.60	
981	Victoria Peterson	71 03	
982	Board of For Miss. Methodist	433 300	
983	E. B. Struthers	5 03	
984	Bd. of For. Missions Methodist	427 48	
985	Ernest Hibbard	113 00	
986	Associated Drug Co.	780 00	
			1,838 14

Draft

Total drafts drawn against appropriation to Mar 1 1940.....US\$7,820 22

Total amount expenditures in New York to Jan. 1, 1940 only 2,414 57

Total to apply against appropriation of US\$12,500 00.....US\$10,234 79

2. To apply on appropriation made at current rates:

Amount previously reported

US\$ 2,060 04 ✓ C\$ 25,406 58 ✓

No transactions in above period.

3. To apply on special grants:

Emergency grant 1938-1939

Draft No. 976 Associated Mission Treas. US\$ 1,000 00 C\$ 15,000 00

Special funds:

(Per Dr. Beech)
 ✓ Draft No. 977 Liu Chang Liang (Hazen fund) 150 00 } C\$ 2,250 00
 (Wesleyan fund) 1,200 00 } ✓ C\$ 18,000 00

Special appropriation Harvard-Yenching Research:

Draft No. 980 Liu Chang Liang (1/2) US\$ 500 00 ✓ C\$ 7,750 00

✓ Paid 3/7/40 No. 3234a
 ✓ Paid 3/7/40 No. 3234b
 ✓ Paid 3/7/40 No. 3234c

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West China Union University - Chengtu, Szechuen

March 1, 1940.

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Total previously reported	
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985	Ernest Hibbard
986	Associated Drug Co.
1,838 14	780 00
US\$ 5,982 08	

MAR 23 1940
UNIVERSITY
100-3244

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Total amount expenditures in New York to Jan. 1, 1940 only 5,414 27
Total to apply against appropriation of US\$12,500 00.....US\$10,234 29

2. To apply on appropriation made at current rates:

Amount previously reported US\$ 2,000 04 ✓
US\$ 25,406 28 ✓
No transactions in above period.

3. To apply on special grants:

Emergency grant 1938-1939
Draft No. 976 Associated Mission Treas. US\$ 1,000 00 ✓
US\$ 15,000 00
Special funds:
Draft No. 977 Liu Chang Liang (Hazen fund) 150 00 ✓
18,000 00
18,000 00
(Wesleyan fund) 1,500 00
Special appropriation Harvard-Yenching Research:
Draft No. 980 Liu Chang Liang (1/2) US\$ 500 00 ✓
US\$ 7,250 00
Draft No. 976 Associated Mission Treas. US\$ 1,000 00 ✓
US\$ 15,000 00

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West China Union University
CHENGTU, Szechwan, W. China
March 9th, 1940

Dear Dr. Anderson,

Dr. Dsang will answer your letter of January 24th, which only reached him on March 7th, after the annual meeting of the Board of Directors, which we expect will take place in Chungking on March 29th and 30th. In the meantime I am writing you in reference to one or two matters.

Organisation. No copies of the review of the position of the University presented by Dr. Cressy have reached us, and we are rather in the dark as to its significance. We are anticipating hearing from Dr. Cartwright, and expect that the General Faculty Minutes of January 4th which dealt more particularly with this matter, Minute 586, will be illuminating. Dr. Beech will, of course, be in the United States in time for the annual meeting of the Board, and it is quite likely that a clarifying statement will be prepared by the President.

Library. I hope very much that definite action will be taken by the Board in the matter of a Librarian. I think that either of the two persons already suggested in correspondence - Mr. Fang of the Congressional Library, and Miss Katherine Tseng, M.A. in Library Science, of the University of Michigan, would be most satisfactory. It is our thought that Harvard-Yenching funds might possibly be used to support this appointment.

Finances. E.1441 of the Minutes of the Executive Committee, which reached us by Clipper Mail, seems to allow of more than one interpretation, and I have written to Mr. Evans asking for clarification. In your letter you state the "additional" sum as LC\$8,000, whereas Mr. Evans' letter and the Minutes suggest US\$8,000. We appreciate very much this special effort to support the work of the University during these difficult times.

The Executive Committee of the Board of Directors meets this afternoon to recommend the estimates for 1940-41 to the Annual Meeting of the Board of Directors. Dr. Beech is being given a Decoration by the Central Government, which we regard as a distinct honour not only for Dr. Beech, but also for the University. He plans to leave almost immediately after for the coast and to be in the United States by the end of April. He will have the information desired by the Board in such matters as holding of property, University Hospital and the present internal organisation.

I am not able yet to make a final statement in connection with the recent fire which destroyed the south half of the Dental Wing of the Medical-Dental block. We shall not have as much insurance as would have been the case had the A.M.T. Treasurer placed the insurance which we requested before January 20th. I hope we will be in a position to make a complete statement to the Board of Directors, which will be forwarded to you. We are now considering the best method of appealing for the funds necessary to rebuild and to re-equip the departments which suffered losses. The representative of the Insurance Company has been here making a survey of the damage done, but final adjustments have not been made. This is the first fire in the history of the University and much sympathy is felt for the professors whose losses included personal records of work extending over many years, as well as important research material and unique departmental museum exhibits of great value.

Dr. Leighton Stuart has been in Chungking and we hear that he is coming to Chengtu to spend a week or ten days later in the month. This will give the five presidents an opportunity for consultation.

The meeting of the Board this year will be of special importance, and I trust the information sent from the field will be what you desire. The estimates will be sent by Clipper Mail next week.

With kindest regards,

Yours sincerely,
H. D. Robertson.

HDR/MR.
Not for circulation, please.
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March 15, 1940

Mr. H. D. Robertson
West China Union University
Chengtou, Szechwan, China

Dear Mr. Robertson:

Mr. Sewell has sent a portion of requisition No. 279 to our office for execution, which we have forwarded to the Fisher Scientific Company. The order has now been completed, and is being shipped by the J. E. Bernard Company of New York.

We are quoting herewith from a letter received this morning from J. E. Bernard & Company:-

"The steamship company has informed us that they will issue a thru bill of lading to Haiphong via Hongkong. In accordance with this information, we are consigning the shipment to Mr. P. R. Brochard, 5 Rue Francis Garnier, Haiphong. We are notifying Mr. Hellwig, manager Messrs. H. M. Hodges, Hongkong, and show the ultimate consignee as the West China Union University, Chengtu. We have also ascertained that Haiphong is the correct port of discharge for shipments destined to Chengtu."

The J. E. Bernard Company has been instructed to send shipping papers to our office, which we will forward to you promptly.

For your information, we are quoting herewith from Mr. Sewell's letter of January 25th:-

"I have been collecting a large assortment of goods for the various universities now in Chengtu. After many most extraordinary difficulties I have got most of the cases away — nearly 130 have left England, though there are more than 20 cases of deck chemicals still to go."

We trust you will receive all the equipment and apparatus in good time and in excellent condition.

Sincerely yours,

ROC
copy - Miss Elsie M. Priest

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West China Union University,
CHENG TU, Sze., March 18th, 1940.

Dear Dr. Carside and Mr. Evans,

Your letter suggesting April 15th as the date before which all budgets should be in the New York office has reached us. As indicated in previous letters, the Board of Directors plans to meet in Chungking on Friday, March 29th. This decision was made in order to take advantage of the presence of Dr. Beech on his way back to the United States and to secure the attendance of a number of members of the Board who previously have not been present at an annual meeting. These members are connected with the Central Government.

The budget as presented has been accepted by the Finance Committee, the General Faculty and the Executive Committee of the Board of Directors. I do not think that the Board at its annual meeting is likely to make any changes.

Receipts.

You will notice that the fees are based on a registration of 540, which is twenty more than that of the estimates of a year ago. The Harvard-Yenching Institute estimate is a new figure based on the proposed programme for the Chinese Cultural Studies Institute which is being forwarded to you. This is in accord with your letters as to the use of Harvard-Yenching Inst. funds and with our desire to carry out a more satisfactory programme. The University Health Clinic estimate is based on \$2.00 per student, and includes Union Middle School, Goucher School, as well as the five Universities. The expenditure of \$8,800 is required because of the increased cost of drugs and the necessity of a larger staff to give the necessary service to the increased student body. The Ministry of Education grant is based on our hope to receive a slightly larger grant. The Provincial Government has assured us of this amount. Boxer Indemnity Trustees' Chairs. This sum was granted for one year and the professors are already on our staff. We hope the grant will be renewed next year. The special gift from Mr. T.V. Soong has been received and we are trying to find a suitable person to occupy the Chair in Banking in the Division of Economics. Special funds for Projects. Tanning. This amount has already been promised by the Provincial Bureau of Education and the Ministry of Education. Pharmacal Laboratories. These are under the supervision of Dr. Meuser and made possible by grants from the International Red Cross and the New Life Movement. Leper Hospital. This represents the amount made available for the annual running expenses of the Hospital by the Mission to Lepers, London, England. As you know, this Mission has provided the funds for erection of the Leper Hospital which is now nearing completion. Huata Press. This is the University book store. U.U. Middle School shows a slight increase owing chiefly to the rise in the cost of living.

Balance. As already reported to you we have agreed with President Liu to adjust the Cheeloo accounts on a cost-per-student basis. We are not yet in a position to report as to the amount for the year 1939-40, but we anticipate at least half of this amount in national currency as well as several thousand dollars gold to reimburse us for supplies bought in the States and England. We have also appealed to the Boxer Indemnity Fund Trustees, the China Foundation, the Rockefeller Foundation, and if funds are secured from these sources it is possible that some of them can be used to meet this deficit.

Expenditures.

Slight increases are indicated in Administration, Operation and Maintenance, and the Colleges. Detailed statements show these to be the result of small additions to the staff and the increased cost of office supplies and running expenses. It is important to note that all salaries have been based on present standards which are proving insufficient even for this year because of the rise in the cost of living, and the University is having to make special grants in the form of subsidies. It is inevitable therefore, that in June or September, when our budget for the year 1940 is finally determined, an increased amount for salaries will be required.

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West China Union University,
CHONGTUNG, Szechwan, March 18th, 1940.

Dear Mr. Garbide and Mr. Evans,
Your letter suggesting April 15th as the date before which all
budgets should be in the New York office has reached us. As indicated in
previous letters, the Board of Directors plans to meet in Chongtung on
Friday, March 23rd. This decision was made in order to take advantage
of the presence of Dr. Beebe, who is returning to the United States and to
secure the attendance of other members of the Board who previously have
not been present at an annual meeting. These members are connected with
the central government.

The budget has been accepted by the Finance Committee,
the general faculty, and the Executive Committee of the Board of Directors.
I do not think that the Board at its annual meeting is likely to make any
changes.

For your information, the fees are based on a registration of 540,
which is twenty more than that of the estimates of a year ago. The Harvard
General Institute estimates a new figure based on the proposed programme
for the Chinese Studies Institute which is being forwarded to you.
This is in accord with your letters as to the use of Harvard-Yenching Inst.
funds and with our desire to carry out a more satisfactory programme.
The University Health Clinic estimate is based on \$2.00 per student, and
includes Union Middle School, Gordon School, as well as the five universities.
The expenditure of \$8,200 is required because of the increased cost of drugs
and the necessity of a larger staff to give the necessary service to the
increased student body. The Ministry of Education grant is based on our
hope to receive a slightly larger grant. The Provincial Government has
assured us of this amount. Boxen indemnity grants. This sum was
granted for one year and the professors are already on our staff. We hope
the grant will be renewed next year. The special gift from T.V. Soong
has been received and we are trying to find a way to carry out
Chair in Banking in the Division of Economics. Special funds for projects.

Training. This amount has already been promised by the Provincial Bureau
of Education and the Ministry of Education. These
are under the supervision of Mr. Hansen and made possible by grants from
the International Red Cross and the New Life Movement. Leprosy hospital.
This represents the amount made available for the annual training expenses
of the hospital by the Mission for erection of the Leprosy Hospital which
this Mission has provided the funds for erection of the Leprosy Hospital which
is now nearing completion. This is the University book store.
The Middle School shows a slight increase owing chiefly to the rise in the
cost of living.

As already reported to you we have agreed with President Liu to
adjust the Chinese accounts on a cost-plus basis. We are not yet
in a position to report as to the amount for the year 1939-40, but we
anticipate at least half of this amount for national currency as well as
several thousand dollars for the purchase of supplies bought in the
States and Hawaii. We have also applied to the Boxen Indemnity Fund
Trustees, the China Foundation, the Rockefeller Foundation, and if funds
are secured from these sources it is possible that some of them can be
used to meet this deficit.

Expenditures.
Slight increases are indicated in Administration, Operation and
Maintenance, and the College. Detailed statements show these to be the
result of small additions to the staff and the increased cost of office
supplies and training expenses. It is important to note that all salaries
have been based on present standards which are providing insufficient even
for this year because of the rise in the cost of living, and the University
is having to make special grants in the form of subsidies. It is inevitable
therefore, that in June or September, when our budget for the year 1940
is finally determined, an increased amount for salaries will be required.

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There are also the losses which we have suffered as the result of the
, for which no provision is made in this budget.
Special mention should be made of two items: Public Health Project
O, which is our contribution to a scheme which is supported by the
Colleges of Medicine and the Provincial Health Bureau. The annual
costs for the succeeding two years will be \$3,000. We regard this as a
very important piece of work. Purchase of books for members of the staff.
In addition to the regular budget we are asking the Board of Governors
to make available NC\$5,600 to assist teachers in buying text books, \$1,600
of which is to be used for purchasing books abroad at the 2:1 rate.

These comments are necessarily brief as we are sending by Clipper
Mail. I trust you will find them satisfactory.

Yours sincerely,

H. D. Robertson,
H.D. Robertson.

HDR/MR.

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 These comments are necessarily brief as we are assisted by clipper
 Mail. I trust you will find them satisfactory.
 Yours sincerely,

RECEIVED BY CLIPPER

H. D. Robertson

HDR/MP

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COPY. (Original sent by Clipper)

West China Union University,
CHENGKU, Sze., March 18th, 1940

Dear Dr. Garside and Mr. Evans,

Your letter suggesting April 15th as the date before which all budgets should be in the New York Office has reached us. As indicated in previous letters, the Board of Directors plans to meet in Chungking on Friday, March 29th. This decision was made in order to take advantage of the presence of Dr. Beech on his way back to the United States and to secure the attendance of a number of members of the Board who previously have not been present at an annual meeting. These members are connected with the Central Government.

The budget as presented has been accepted by the Finance Committee, the General Faculty and the Executive Committee of the Board of Directors. I do not think that the Board at its annual meeting is likely to make any changes.

Receipts.

You will notice that the fees are based on a registration of 540, which is twenty more than that of the estimates of a year ago. The Harvard-Yenching Institute estimate is a new figure based on the proposed programme for the Chinese Cultural Studies Institute which is being forwarded to you. This is in accord with your letters as to the use of Harvard-Yenching Institute funds and with our desire to carry out a more satisfactory programme. The University Health Clinic estimate is based on \$2.00 per student, and includes Union Middle School, Goucher School as well as the five Universities. The expenditure of \$8,800 is required because of the increased cost of drugs and the necessity of a larger staff to give the necessary service to the increased student body. The Ministry of Education grant is based on our hope to receive a slightly larger grant. The Provincial Government has assured us of this amount. Boxer Indemnity Trustees' Chairs. This sum was granted for one year and the professors are already on our staff. We hope the grant will be renewed next year. The special gift from Mr. T.V. Soong has been received and we are trying to find a suitable person to occupy the Chair in Banking in the Division of Economics. Special funds for Projects. Tanning. This amount has already been promised by the Provincial Bureau of Education and the Ministry of Education. Pharmaceutical Laboratories. These are under the supervision of Dr. Meuser and made possible by grants from the International Red Cross and the New Life Movement. Leper Hospital. This represents the amount made available for the annual running expenses of the Hospital by the Mission to Lepers, London, England. As you know, this Mission has provided the funds for erection of the Leper Hospital which is now nearing completion. Huata Press. This is the University book store. U.U. Middle School shows a slight increase owing chiefly to the rise in the cost of living.

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the Rockefeller Foundation, and if funds are secured from these sources it is possible that some of them can be used to meet this deficit.

Expenditures.

Slight increases are indicated in Administration, Operation and Maintenance, and the Colleges. Detailed statements show these to be the result of small additions to the staff and the increased cost of office supplies and running expenses. It is important to note that all salaries have been based on present standards which are proving insufficient even for this year because of the rise in the cost of living, and the University is having to make special grants in the form of subsidies. It is inevitable therefore that in June or September, when our budget for the year 1940-41 is finally determined, an increased amount for salaries will be required. There are also the losses which we have suffered as the result of the fire, for which no provision is made in this budget.

Special mention should be made of two items: Public Health Project. \$5,500 which is our contribution to a scheme which is supported by the other Colleges of Medicine and the Provincial Health Bureau. The annual grants for the succeeding two years will be \$3,000. We regard this as a very important piece of work. Purchase of books for members of the staff. In addition to the regular budget we are asking the Board of Governors to make available NC\$5,500 to assist teachers in buying text books, \$1,600 of which is to be used for purchasing books abroad at the 2:1 rate.

These comments are necessarily brief as we are sending by Clipper Mail. I trust you will find them satisfactory.

Yours sincerely,

HDR/MR.

H.D. Robertson.

P.S. To this copy going by regular mail I am adding a few remarks. Subsidy. The total sums granted this year will amount to NC\$20,000. Science Estimates. The Department of Physics is suffering in comparison with other Science Departments because in recent years funds have not been made available for purchasing equipment. Dr. D.S. Dye, Dean of the College of Science, will be on furlough from June of this year, and our thought is that he will personally purchase much needed modern equipment. In granting the Chairs in Science the British Boxer Indemnity Trustees stressed their desire that the equipment of the Science Departments should be improved. Post Graduate Students. We continue to hope that the Board of Govs. will put in their budget annually a sum of money to be used to meet the expenses of members of our staff on fellowship study abroad. We would hope to take care of John Kao's expenses in this way. Drafts on New York in Chengtu today are selling at 19:1.

H.D. Robertson

H.D. Robertson.
March 19th, 1940.

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Expenditures.

Slight increases are indicated in Administration, Operation and maintenance, and the Colleges. Detailed statements show these to be the result of small additions to the staff and the increased cost of office supplies and running expenses. It is important to note that all salaries have been based on present standards which are proving insufficient even for this year because of the rise in the cost of living, and the University is having to make special grants in the form of subsidies. It is inevitable therefore that in June or September, when our budget for the year 1940-41 is finally determined, an increased amount for salaries will be required. There are also the losses which we have suffered as the result of the fire, for which no provision is made in this budget.

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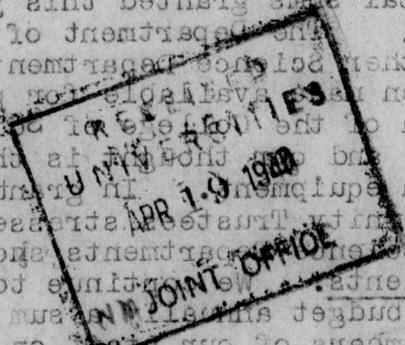
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Yours sincerely,

H. D. Robertson.

HDR/MR.

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H. D. Robertson.
March 19th, 1940.

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INDEXED

150 Fifth Avenue
New York, N. Y.
March 19, 1940

Dear Mr. Robertson,

Let me acknowledge receipt of your letters of February 19 and February 21, the first of these addressed to me and the second to Mr. Evans. Both letters deal primarily with the distressing news of the fire in the West Wing of the Medical-Dental College.

We are all very sorry indeed to learn of this loss. We can appreciate that it will have a most disturbing effect upon certain phases of your teaching work, since you have already been working under the serious handicap of inadequate classroom and laboratory facilities. We sympathize particularly with Dr. Williams and Dr. Agnew in their losses of the results of years of work.

I am sending copies of your reports of the fire to Dr. Anderson, Dr. Endicott, Dr. Armap, and Mr. Castleton. We will await further word from you as to the extent by which the loss is covered by insurance, of the help you may be able to secure from the Ministry of Education or other sources for restoring the building, and of the steps you are able to take in the direction of restoration under prevailing conditions where building materials are so difficult to obtain.

Your letter of February 21 to Mr. Evans also asks for further explanations as to the intentions of the Board of Governors Executive Committee in adopting Minute E-1441.

E-1441 (a) transmits to the Annual Meeting of the Board of Governors the Executive Committee's recommendation for approval of the proposal initiated by the Finance Committee that "the Board of Governors will contribute LC\$60,000 to the budget of the University for 1940-41 plus US\$8,000 - these items being aside from the Governors' budget as administered in America." This recommendation applies to the Governors' general contribution to the field budget of the University, dealt with in the Board of Governors' accounts in "Account No. 31.1". In earlier years, the Governors' usually appropriated LC\$50,000 as their annual contribution to the general budget of the University, with the understanding that whatever part of this LC\$50,000 was spent in U. S. currency would be charged at the rate of 2 for 1. During recent years, when the value of the Chinese dollar declined from around US\$.50 to around US\$.30, the Governors have been appropriating annually LC\$60,000, with the original understanding that necessary expenditures in U. S. dollars would still be charged at 2 to 1.

We all recognize that during the latter part of 1938-39, and throughout the current fiscal year of 1939-40, this appropriation has been inadequate to meet the needs of the University because of the greatly depreciated value of the Chinese dollar. Of course, for the current year this situation is being met by a provision of a substantial amount of sustaining funds in U. S. currency in addition to the regular appropriation of

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the Governors within the normal University budget.

It is the recommendation of the Executive Committee that for 1940-41 the appropriation of the Governors under Account 31.1 will consist of two parts: - (1) An appropriation of LC\$60,000, which will be transmitted to the field by the Treasurer of the Board of Governors in accordance with our normal procedure. (2) An appropriation of US\$8,000, which will be used in part to meet whatever expenditures in US currency the University may direct the Treasurer of the Board of Governors to make; and the remainder, if any, to be converted into local currency and used for your expenses in China, as the University may direct.

With this arrangement, the former agreement whereby the Board of Governors provides a minimum of LC\$50,000, some part of which is spent in U. S. currency at 2 to 1, is no longer applicable. The Executive Committee recommends by Action E-1441 (b) that this previous arrangement be rescinded. We assume that such a recommendation will be entirely acceptable to the Board of Managers and the University authorities, because the arrangement proposed in E-1441 (a) is far more advantageous to the University at the present time.

I hope that this explanation will clarify the uncertainties and misapprehensions revealed in the third and fourth paragraphs of your letter to Mr. Evans. You will note that no part of the LC\$60,000 is to be spent in U. S. dollars at the nominal exchange rate of 2 to 1 - these expenditures in U. S. currency to be taken care of within the appropriation of US\$8,000. As to your fourth paragraph, it is the understanding of the Executive Committee that this new proposal would entirely supersede for the present the undertaking in the Contractual Statement which you quote. As I have stated, the new arrangement is much more advantageous to the field, as well as much simpler from an accounting standpoint, than was the undertaking in the Contractual Statement which was formulated at a time that the exchange situation was vastly different from that which prevails at present. The attitude of the Governors is always that of anxiety to provide the University with the maximum assistance it is able to give from year to year, and to provide this in ways that will be the most acceptable to the field. I am sure that the Board of Governors will always be receptive to suggestions which the University or others may make from year to year as to modifications in policy to meet the changing conditions.

I trust that it is clear also from what I have said above that Action E-1441 applies only to Account 31.1 and does not affect the Governors' appropriations in other categories. The appropriation for the "Governors' budgets" in Account 31.2 will continue to be made in the same way as hitherto, and in the same amount with possible modifications as may be required by variations in the number of personnel reported in the Board of Governors budget. Appropriations under Account 171.2 for the work in Chinese Cultural Studies done under the Harvard-Yenching Institute are of course not in any way affected by the above Action (E-1441).

Mr. Robertson

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March 19, 1940

I have already written to the field at some length with regard to Harvard-Yenching Institute appropriations as directed under Action E-1444. Appropriations under Account 175.2, 175.4, and 175.5 will of course be continued as heretofore. The question of whether West China needs, and whether the West China Governors and the Associated Boards are able to seek, any additional "emergency" or "sustaining" funds for 1940-41 and subsequent years can only be decided when we receive detailed estimates from the University showing what you will need and whether or not these needs are met by your regular sources of income.

With all good wishes, I am

Very cordially yours,

Mr. H. D. Robertson
West China Union University
Chengt'u, Szechuan
China

B A GARSIDE

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Duplicate

West China Union University,
CHENGTU, Sze.,

April 8th, 1940.

Dear Dr. Garside,

Acknowledging your letter of March 8th. We regret that Dr. Ruth Dsang has been forced to postpone her going to Toronto, because of illhealth. Dr. Kilborn, Dean of the College of Medicine and Dentistry, who had been in correspondence with Dr. Alan Brown, has already written him to this effect. We appreciated the action of the Sub-Committee and are hopeful that it will be possible for Dr. Dsang to take up her post-graduate work next year.

No reply to my letter to Mr. Evans of February 21st has yet been received. The meeting of the Board of Directors in Chungking on Friday, March 29th, was, I think, most successful. All the members of the Board who formerly had never attended a meeting were present. These included Mr. Chang Kia-ngau, the Board of Founders' representative; General Chang who is regarded as being very close to the Generalissimo; Mr. Lu Bso-fu, the outstanding man in Szechwan in connection with Reconstruction; and Mr. C.C. Chang, the younger brother of the Chairman, who has consented to act as Honorary Treasurer.

The President's address was carefully prepared and followed with great interest by the members of the Board. The Board was also moved by the remarks of Dr. Beech, and you will note that on the suggestion of the chairman, the Board undertook to raise money for the support of free beds in the University Hospital.

The estimates were explained in detail and adopted by the Board. In this connection it was necessary to explain that we were awaiting clarification of the action of the Executive Committee with reference to the US\$8,000.

A copy of the Minutes of the Board is enclosed. In my opinion the real achievement of this meeting in Chungking was in the establishing of closer personal relationships between the members of the Board and the University.

I shall be writing a special letter to Mr. Caldwell dealing with the decoration granted to Dr. Beech, and the possibility of taking advantage of this ceremony for publicity purposes.

I shall also forward this week a copy of the constitution of the Chinese Cultural Studies Research Institute recently organised, together with other information explanatory of the Research Institute budget as indicated in the estimates already forwarded to you.

I regret to have to report that Dr. Dsang is not well at the moment, but I hope it will be possible for him to send off his report before the end of the week.

Yours sincerely,

H.D. Robertson.

P.S. Will you kindly ask Mr. Evans to see that the College of Medicine and Dentistry's account with T.J. Smith & Nephew, Hull, England, is paid as soon as possible. It is for Tensoplast Refills costing £1.12. 9.

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Dear Dr. Garside,

Resolution 2

Chengtu, April 11th, 1940.

Recd. 5/2/40

I am addressing this letter to you as I want you to have the information, but it really concerns Mr. Caldwell as the publicity secretary dealing specifically with West China Union University.

We have already sent by Clipper Mail a copy of the Minutes of the Board meeting. With this letter I am enclosing copy of a description of the Investiture of Dr. Beech, written by the editor of the "West China Missionary News".

My suggestion to Mr. Caldwell is that advantage be taken of the affairs in connection with the departure of Dr. Beech, particularly of the honour done him by the Central Government, to print a brochure, partly in honour of Dr. Beech and partly for University publicity purposes. I suggest that Dr. Beech be asked to come to New York and that he together with Mr. Caldwell prepare the brochure.

In your office you have pictures of the Administration and Library buildings, and Dr. Beech will have snaps of the new University Hospital. The frontispiece might consist of a photograph of Dr. Beech and perhaps, as in the "China Colleges Seventh Annual Dinner" brochure, a cut of the decoration itself. A photograph of President Lincoln Dsang might also be used. I am writing to Chungking asking that the best samples of the many still and moving pictures taken during several affairs shall be sent to you.

Dr. Beech will, of course, have all this information, but I might mention that before he left Chengtu special editions of the local paper of the widest circulation contained tributes to Dr. Beech and references to the history and present work of the University. The Commissioner of Education interested himself in securing personal letters from high officials, including the President, Lin Sen, and the granting of the honour by the Central Government. The Provincial Government gave a dinner to which all the missionary members of the staff were invited as well as a number of Chinese professors and associate professors. There were many other functions, including a University Farewell and a Dinner arranged by the College of Medicine and Dentistry.

In Chungking the chief function, of course, was the dinner given by the Ministries of Education and Communication, when Dr. H.H. Kung, the Vice-Premier, presented the decoration. Dr. Beech will have a complete list of the various functions. So much publicity was given to this affair here, and the recognition of Dr. Beech's services to the University and to China was so sincere that it seems that it would be a pity if advantage were not taken of it in the interests of the University.

You will note in the minutes of the Board that Dr. Beech's announcement that he was establishing an endowment of \$20,000 for free beds in the new Hospital so influenced the members of the Board that they undertook to secure another \$100,000 for the same purpose.

You have received a statement of the loss sustained in the burning of the south section of the Dental Wing of the Medical-Dental College. You may think it wise to mention the peculiar position occupied by the Medical-Dental College here and use this loss as a special appeal for assistance for our medical work.

Other matters of interest are the new buildings now being erected, - the Science Building, the University Hospital, building for Single Teachers' Residence. New buildings needed include residences for teachers, the West Wing of the Education Building, the Fine Arts Building and additional residences for medical and dental students when the Hospital here is completed. There is also the need for an Assembly Hall and Chapel.

Mention might also be made of the five Chairs granted to us in Physics, Mathematics, Chemistry, Pharmacy and Chinese, by the British Boxer Indemnity Fund Trustees, the annual Government grants, Provincial and Central, for Chairs and equipment, and the assistance given for the building and equipment of the new University Hospital by the Rockefeller Foundation, the China Foundation and the Boxer Indemnity Fund Trustees.

Yours sincerely,

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Chengde, April 11th, 1940.

I am addressing this letter to you as I want you to have the information but it really concerns Mr. Caldwell as the publicity secretary dealing specifically with West China Union University.

We have already sent by Clipper Mail a copy of the Minutes of the Board meeting. With this letter I am enclosing copy of a description of the investigations of Mr. Beese, written by the editor of the "West China Missionary News".

My suggestion to Mr. Caldwell is that advantage be taken of the efforts in connection with the departure of Mr. Beese, particularly of the honor done him by the General Government, to print a brochure, partly in honor of Dr. Beese and partly for University publicity purposes. I suggest that Dr. Beese be asked to come to New York and that he together with Mr. Caldwell prepare the brochure.

In your office you have pictures of the Administration and Library buildings, and Mr. Beese will have some of the new University Hospital. The frontispiece might consist of a photograph of Mr. Beese and perhaps, as in the "China College Seventeenth Annual Dinner" brochure, a copy of the dedication itself. A photograph of President Lincoln Damm might also be used. I am writing to Chungking asking that the best samples of the many still and moving pictures taken during several visits shall be sent to you.

Dr. Beese will, of course, have all this information, but I might mention that before he left he had special editions of the local paper of the widest circulation contained references to Dr. Beese and references to the history and present work of the University. The Commission of Education interested himself in securing personal letters from high officials, including the President, Mr. Sun, and the granting of the honor by the Central Government. The Provincial Government gave a dinner to which all the members of the staff were invited as well as a number of Chinese professors and associates. There were many other functions, including a University and a dinner arranged by the College of Medicine and Dentistry.

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Minister of Education and Communication, when Dr. H. A. King, the Vice-Premier, presented the decoration. Dr. Beese will have a complete list of the various functions. So much publicity was given to this affair here, and their recognition of the University and to China was so sincere that it would be a pity if advantages were not taken of it in the interests of the University.

You will note in the minutes of the Board that Mr. Beese's announcement that he was establishing an endowment of \$50,000 for free beds in the new Hospital so influenced the members of the Board that they undertook to secure another \$100,000 for the same purpose.

You have received a statement of the loss sustained in the burning of the south section of the Dental Wing of the Medical-Dental College. You may think it wise to mention the peculiar position occupied by the Medical-Dental College here and use this loss as a special appeal for assistance for our medical work.

Other matters of interest are the new buildings now being erected, the Science Building, the University Hospital, Building for Single Teachers' Residence. New buildings needed include residences for teachers, the West Wing of the Education Building, the Fine Arts Building and additional residences for medical and dental students when the Hospital here is completed. There is also the need for an assembly hall and chapel.

Mention might also be made of the five grants granted to us in Physics, Mathematics, Chemistry, Pharmacy and Chinese, by the British Boxer Indemnity Fund Trustees, the annual Government Grants, Provincial and Central, for China and equipment, and the assistance given for the building and equipment of the new University Hospital by the Rockefeller Foundation, the China Foundation and the Boxer Indemnity Fund Trustees.

Yours sincerely,

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THE INVESTITURE OF DR. BEECH

On Saturday March 30th Dr. Joseph Beech, Chancellor of West China Union University, was invested with the Jade Medal conferred upon him in Feb. by the Chinese Government in recognition of his services to education in West China. The investiture was performed on behalf of the National Government by Dr. H.H.Kung in the presence of high government officials, Dr. Lincoln Dsang the president of the W.C.U.U. and a number of friends. The ceremony was performed in the new Chung Shan room of the Chialing House, the decoration of which had just been finished in time for the occasion. It was a fitting farewell for one who had given his life for Christian higher education in West China.

The Chialing House stands high on the cliff overlooking the Chialing river, one of the four Streams from which Szechwan gets its name. A little before 12.30 the first guests arrived to be welcomed by Marshal Feng Yu-hsiang, the Vice-Chairman of the Military Council, attired as usual with extreme simplicity, Mr. Chang Chia-ngau the Minister of Communications, and Chairman of the Board of Directors of the W.C.U.U., and Mr. Ch'en Li-fu the Minister of Education, the two latter being the hosts of this occasion. Representing the W.C.U.U. there were present on this occasion in addition to Dr. Lincoln Dsang the president, Mr. H.D. Robertson the Vice-Chancellor, and several of the Board of Directors, Mr. H.S. Yang, Bp. C.T. Song, Mr. S.C. Yang, Rev. G.W. Sparling, Rev. Olin Stockwell, and the Rev. A.F. Lutley. While government officials and guests were arriving, those who had already arrived chatted together in groups on the wide verandah, from where there is a splendid view up and down the river. One by one the government officials attending the ceremony arrived, - Dr. H.H.Kung, the Vice-Premier and Minister of Finance, Mr. Ong the Minister of Economics, General Chang Ch'un the executive Secretary of the Supreme Council and a director of the W.C.U.U., Dr. Hsu Mo the Vice-Minister of Foreign Affairs, Dr. Hollington Tong the Vice-Minister of Publicity, Mr. Lu Tso-fu the Vice-Minister of Communications, Mr. Kiang head of the Political Department of the Executive Yuan, Dr. Lo Chia-lun president of the National Central University, and other government officials. The American Ambassador Mr. Nelson T. Johnson and Mr. Peck the Counsellor of the U.S. Embassy were also present. It was a beautiful day with bright warm sunshine, and taking advantage of this fact Mr McCurdy and Mr. Lutley at intervals drew away from the chatting groups to take some movies of them, while Dr. Beech took a color film of these present.

When all the officials and guests had come about 35 sat down to dinner. After the dinner Mr. Chang Chia-ngau gave a brief account of the present condition of the West China Union University, emphasizing that Dr. Beech's vision and perseverance had been a very large factor in the university reaching its present position in the cultural life of China. "Dr. Beech", he said, "had worked for Christ and sacrificed himself for education for forty years." Mr. Chen Li-fu the Minister of Education followed with a brief speech in which he expressed the appreciation of the Ministry to Dr. Beech and the West China Union University for what they had done for education. The W.C.U.U had been the first university to be established in West China, and this he remarked was largely due to Dr Beech. Dr H.H.Kung the Vice-Premier then rose to make the presentation. In his speech before the investiture Dr Kung said that the Chinese government would never forget Dr Beech's services which had been of incalculable value to China. From a very small beginning he and his colleagues had built a university which had made and would continue to make a big contribution to the cultural life of China. Dr Kung then expressed the hope that just as Dr Beech had helped to interpret the West to China, so now as he went home he would interpret China in her 'struggle for righteousness and world peace' to America, that the Pacific might again be pacific in reality and not

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THE INVESTMENT OF DR. BEECH

On Saturday March 20th Dr. Joseph Beech, Chancellor of West China Union University, was invited with the Jade Medal conferred upon him in 1907 by the Chinese Government in recognition of his services to education in West China. The investiture was performed on behalf of the National Government by Dr. H.H. Kung in the presence of high government officials. Mr. Lincoln passed the president of the W.C.U.U. and a number of friends. The ceremony was performed in the new China Club room of the Chinese House, the decoration of which had just been finished in time for the occasion. It was a fitting farewell for one who had given his life for Christian higher education in West China.

The Chinese House stands high on the cliff overlooking the Chialing River, one of the four streams from which Kweichow gets its name. A little before 12.30 the first guests arrived to be welcomed by Marshal Fong Yu-hsiang, the Vice-Chairman of the Military Council, and the Minister of Communications, and Chairman of the Board of Directors of the W.C.U.U., and Mr. Chen Li-fu the Minister of Education, the two latter being the hosts of this occasion. Representing the W.C.U.U. there were present on this occasion in addition to Dr. Lincoln, the president, Mr. H.H. Kung, the Vice-Chancellor, and several of the Board of Directors, Mr. H.S. Yang, Mr. C.K. Song, Mr. S.C. Yang, Mr. G.W. Spurling, Rev. Olin Brockwell, and the Rev. A.K. Lattley. While government officials and guests were arriving, those who had already arrived chatted together in groups on the wide veranda, from where there is a splendid view up and down the river. One by one the government officials attending the ceremony arrived - Dr. H.H. Kung, the Vice-Premier and Minister of Finance, Mr. Chen Li-fu, the Minister of Education, General Chang Chin the Executive Director of the National General Education Administration, Mr. Han Yu, the Vice-Minister of Foreign Affairs, Mr. Fong Yu-hsiang, the Vice-Minister of Communications, Mr. Lu Hsiang-shan, the Vice-Minister of Communications, Mr. Li Chao-lin, the Vice-Minister of Communications, and other government officials.

The American Ambassador Mr. Nelson T. Johnson and Mr. Beck the Counselor of the U.S. Embassy were also present. It was a beautiful day with bright sun and warm air, and taking advantage of this fact Mr. McGurdy and Mr. Lattley at intervals drew away from the chatting groups to take some notes. While Dr. Beech took a color film of these guests at dinner, the other officials and guests had come about 5.30 and down to the dining room. Mr. Chang Chi-nan gave a brief account of the position of the West China Union University, emphasizing that the university had been a very large factor in the present position in the cultural life of China. "Dr. Beech," he said, "had worked for Christ and sacrificed his life for forty years." Mr. Chen Li-fu the Minister of Education followed with a brief speech in which he expressed the appreciation of the Ministry to Dr. Beech and the West China Union University for what they had done for education. The W.C.U.U. had been the first university to be established in West China, and this he remarked was largely due to Dr. Beech. Dr. H.H. Kung, the Vice-Premier then rose to make the presentation. In his speech before the investiture Dr Kung said that the Chinese government would never forget Dr Beech's services which had been of invaluable value to China. From a very small beginning he and his colleagues had built a university which had made and would continue to make a big contribution to the cultural life of China. Dr Kung then expressed the hope that just as Dr Beech had helped to interpret the West to China, so now as he went home he would interpret China in her struggle for righteousness and world peace. America, that the people might again be pacific in feeling and not

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merely in name.

Dr Kung then invested Dr Beech with the Jade Medal that had been conferred on him by the National Government, and a flashlight photo was taken of the ceremony.

Dr Beech in his reply said that there were three things he had hoped for in his work in China, an opportunity to do his very best for China, the co-operation of his colleagues, and the approbation of God; and as he looked back on his life he was thankful that he had been given his opportunity to serve in a capacity in which he could give all he had; that he had enjoyed the loyal cooperation of his colleagues without which his work would have been impossible; and he was thankful too to have had definite indications of God's approval and blessing. He said he was fortunate to have two countries, that of which he was proud to be a citizen, and that for which he had worked for forty years, and which he loved deeply; and because he loved China and felt she deserved the best kind of Christian college that was possible, he had worked these thirty years to that end. And now that this honor had come to him, he felt it was an honor to all who through these years had worked to make the university what it was today.

When Dr Beech had finished speaking the American Ambassador said a few brief words in the course of which he remarked that "the ambassadors that leave the deepest mark on the countries to which they are accredited are those who like Dr Beech have endeared themselves to the people."

After the investiture the whole group again adjourned to the verandah, where while groups chatted together, further movies were taken. Then one by one busy Government officials said goodbye and returned to their offices, but by their presence and their words they had shown their appreciation of what the West China Union University was doing for the youth of West China, and their gratitude to the one to whom in large measure the university owed its inception, and to whom its present development and splendid equipment are in no small measure due.

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THE W.C.U.U. CHINESE CULTURAL STUDIES RESEARCH
INSTITUTE

I. Scope of Research.

The purpose of this institute shall be to promote the study of Chinese and aboriginal cultures and to afford facilities, using the Institute as a centre, to scholars of the University and other places in their study of the above subject, particularly related to the West China area.

For the present the scope of research shall cover the following four divisions:

1. Philology and Literature
2. Archaeology and Art
3. History and Geography
4. Anthropology, Ethnology, Folklore and Comparative Religions

Concerning method of research, the actual field of study will be emphasized. The research field as outlined above will be limited, in the main, to Szechwan and its border districts.

II. Organization.

The President of the University will act as Head of the Institute. The Director of the Institute will be appointed by the President.

There shall be research fellows, associate research fellows, assistants, technicians and writers, who will be engaged by the Head on the recommendation of the Director.

This Institute, in order to train research specialists, may admit a certain number of research students each year. Regulations concerning the admission of such students will be made separately.

To meet the need for certain aspects of research, the Institute may invite outstanding scholars of other places as honorary tutors or research correspondents. To the research correspondents, if conditions require, financial allowance may be given.

There shall be one Administrative Committee to be composed of members, of which the following are ex-officio, President, Director, Curator of the Museum.

The other members will be appointed by the President.

There shall be one Research Committee to discuss all matters relating to research work. The Director acts as the chairman. One meeting will be held every month at the call of the Director.

There shall be one Publications Committee to be appointed by the President on the recommendation of the Director. The membership of the committee may vary according to the nature of the MMS to be approved.

III. Work.

The work of the Institute may be divided into the following sections: Research
Publications
Collection.

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1. Research

Research will be the main work of the Institute. Detailed projects will be made each year.

2. Publications.

Publications may be divided into the following two classes:

a. Bulletins.

Bulletins will be issued each year, containing articles of the research/of the Institute and also articles of other fellows recognized scholars.

b.. Monographs.

Two series of monographs will be issued. Series I. contains reports from research fellows; Series II. translations, historical data, manuscripts of scholars of former times, re-editions of ancient works.

No articles or other material may be published without the full approval

3. Collection. of the Publications Committee. All manuscripts shall be the property of the Institute.

The collection of ordinary books will be made in cooperation with the Library. The other collections will cover :

- a. Ancient objects (including all objects of prehistoric period. bronzes, pottery, jade, stone impliments beginning with the Shang and Chou periods.
- b. Arts (including calligraphy, painting, embroidery work, carving, etc.)
- c. Sound record and musical notes (including Chinese dialects and non-Chinese languages in the south-west.)
- d. Historical data (including maps, account books, genealogical records, rubbings, photographs, manuscripts, letters, etc.)
- e. Religionsobjects (including religious classics, images, charms, etc.)
- f. Specimens related to customs.

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Estimates for the W.C.U.U. Chinese Cultural Studies
Research Institute.
1940 - 1941

Salaries: 5 research scholars at \$3,000	\$15,000	
Associate research scholars	1,920	
2 assistants at \$1,440	2,880	
1 technician (to do drawings and make rubbings)	840	
2 writers at \$480	960	
4 research students at \$600	2,400	
 Publications	 8,000	
(It is proposed that 2 Bulletins be issued each year - each will cost about \$1,000; 4 monographs at about \$6,000)		
 Field work	 10,000	
(This includes investigation \$5,000; and collection \$5,000)		
 Research work outside the Institute	 3,000	
(e.g. special allowance to assist scholars outside Institute for some special piece of work)		
 Miscellaneous Expenses	 1,000	
	\$46,000	32,200

Proposed Research Project for 1940-41

1. Philology and Literature.

Research work might be started on the languages of the tribes - Chiang, Jyarung, Bo-lu-tsu - in the northern part of this Province. Emphasis will also be laid on the relation of these languages to the Tibeto-Burman group, because from these languages much of the prototype of the above group has been preserved, which can be used for comparison with the "Classical Tibetan" language. This is the foundation for the study of the language of the "Indo-Chinese family."

Studies will also be made on the local dialects in Szechwan. Some record will be made for comparison with dialects down river.

Studies will be made on local popular literature.

2. Archaeology and Art.

Studies of the Han tombs, monuments and stone arches. These Han tombs are popularly known as Cave Tombs, which were first discovered and studied by Torrence, Sogalen and Toru. As these Cave Tombs are now either spoiled by people or neglected by scholars, it is essential that we should carry on extensive study immediately.

Concerning Stone Arches, they are very valuable in the study of Chinese Art. The French scholar, Chavannes, and also some Japanese scholars have made some preliminary study, but no intensive study has ever been made by Chinese scholars.

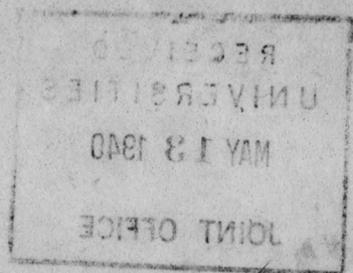
Popular art in Szechwan might also be included in our research programme.

3.. History and Geography.

We propose to start from the study of the history and geography of Kham; emphasizing the systematic study of materials found in Szechwan "Hsien Dze," and the river courses, the migration of population and so forth.

4. Anthropology, Ethnology and Comparative Religion.

We propose to start on the Tribes people in the northern part of Szechwan, making studies from the point of view of anthropology, ethnology and comparative religion. Concerning the latter, we propose to include Bon religion and Lamaism.



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Concerning Stone-Ages, they are very valuable in the study of Chinese Art. The French scholar, Chavannes, and also some Japanese scholars have made some preliminary study, but no intensive study has yet been made by Chinese scholars.

Popular art in Szechwan might also be included in our research programme.

3. History and Geography.

We propose to start from the study of the history and geography of Szechwan, emphasizing the systematic study of materials found in Szechwan "Hsien Pao," and the river courses, the migration of population and so forth.

4. Anthropology, Ethnology and Comparative Religion.

We propose to start on the tribes people in the northern part of Szechwan, making studies from the point of view of anthropology, ethnology and comparative religion. Concerning the latter, we propose to include Bon religion and Lamaism.

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QUALIFICATIONS OF RESEARCH SCHOLARS

Yu Wen. 聞育

Professor of National Sun Yat-sen University, Head of Philology Section, Philology and History Research Institute; Professor of Shantung University; Professor of Yenching University; Professor of Szechwan University; Professor and Head of the Letters and History Department of Yunnan University; Honorary Lecturer, National South-western Associated University, Kunming.

Books and articles published:

1. Some Ornamental Elements in the Script of Oracle Bones.
甲文形飾初論
Published in the Bulletin of the Philology and History Research Institute, National Sun Yat-sen University, Vol. II, 1932.
國立中山大學語言歷史學輯刊
2. The Formation of the Chu Nom and its Relation to Chinese Character.
論字喃之組織及其與漢字之關係
Published in the Yenching Journal of Chinese Studies, No. 14, 1933.
燕京學報
3. Vocabulary of a Non-Chinese Tribe inhabiting the Tapingfu Area of the Kwangsi Province, with Chinese Transliterations and Notes.
廣西太平府屬土州縣司署語考
Published in the Bulletin of the National Research Institute of History and Philology, Academia Sinica, Vol. VI, No. 4, 1936.
國立中央研究院歷史語言研究所集刊
4. On the Origin of the Lolo Script.
讀巖文叢刊論羅文之起源
Published in the Quarterly Bulletin of Chinese Bibliography. O.S. Vol. III, No. 4, 1937. 國立北平圖書館書季刊
5. The Influence of Liquids upon the Dissolution of Initial Consonent Groups in the Indo-Sinic Family (in English).
Published in the Journal of the North China Branch of the Royal Asiatic Society. Vol. LXIX, 1938.
6. A Preliminary Study of the Moso Hieroglyphs (In Chinese with English Abstract) 摩些象形文之初步研究
Published in the Anthropological Journal, Academia Sinica, Vol. I, No. 2, 1939. 國立中央研究院人類學集刊
7. On the Kinship of the Annamite Language (In English with Chinese abstract).
Published in the Meridio-Occidentale Sinense. Vol I, 1940

Ru-lin Han. 韓霖林

B.A. Peking University; eight years post-graduate work in Seminar fur Orientalische Sprachen of Berlin and University of Paris, University of Louvain; Lecturer in Yenching University; Roman Catholic University, Peking; Associate Research Scholar of the National Academy of Peiping.

Books and articles published:

1. Seignobos - Histoire de la civilisation européenne
(Chinese translation).
2. Inscriptions de l'Orhon (Chinese translation.)
3. 綏北地名
4. 突厥蒙古之祖先

禹貢半月刊

北平研究院史學集刊

Bao-chuan Li. 李寶泉

Research work in History and Art in Paris. Editor of the National Art Exhibition held under the auspices of the Ministry of Education.

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PROJECTS IN HAND

Wen Yu 聞宥

(1) Monographs:

- a. The Structure of the Jyarung Language and its relation to Classical Tibetan.
嘉戎語與西藏文語之比較
- b. The Phonology and Morphology of the Ch'iang Language.
金川羌語之研究

(2) Articles:

- a. The Causative Element "P" in the Indo-Chinese Philology.
論印度支那語中表使役性之 P-
- b. On the Lolo I Yu - some Lolo-Chinese Vocabularies.
標羅譯語攷
- c. On the Kinship of the Minchia Language.
論民家語之系屬

Wen Yu Han Ju-lin

Monograph:

- a. Bibliotheca Tibetica.
聞宥 韓儒林 西藏書目

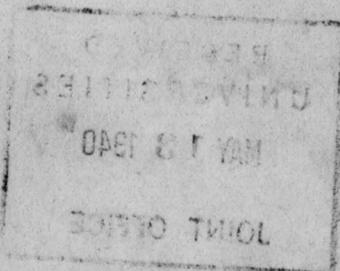
Han Ju-lin 韓儒林

(1) Monographs:

- a. An Inquiry into the "Jamī at-Tawārikh" (Collection of Annals) of Rasīd ad-Dīn.
拉施德史集之研究
- b. Notes on the Sheng-Wu-ts'in-cheng-lu (Campaigns of Ghengis Khan)
聖武親征錄注

(2) Articles:

- a. On the Thirteen Battalions of Temūjin.
帖木真十三翼考
- b. A Study of Official Titles of Ancient Turks.
突厥官号考釋



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PROJECTS IN HAND

Wen Ya

(1) Monographs:

- a. The Structure of the Yunnan Language and its Relation to Classical Tibetan. 彝文與藏文之比較
- b. The Phonology and Morphology of the Chiang Language. 金川羌語之研究

(2) Articles:

- a. The Causative Element "p" in the Indo-Chinese Family. 論印歐及印台中之泰文之p
- b. On the Lolo-Tibetan - some Indo-Chinese Vocabulary. 彝漢語彙考
- c. On the Kinship of the Nishia Language. 論文家語之系屬

Wen Ya

Monographs:

- a. Studies in Tibetan. 藏語研究

Wen Ya

(1) Monographs:

- a. An Inquiry into the "Umlaut" (Collection of Analogs of Umlaut). 論元音之變異
- b. Notes on the Shung-Wu-tai-in-chang-in (Comparisons of Umlauts). 論元音之變異

(2) Articles:

- a. On the Tibetan Relations of Tamiin. 論藏語與泰文之關係
- b. A Study of Official Letters of Ancient China. 中國官文之研究

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West China Union University,
CHENGTU, Sze., *Ack. 5/10/40*
April 8th, 1940.

Dear Dr. Garside,

Acknowledging your letter of March 8th. We regret that Dr. Ruth Dsang has been forced to postpone her going to Toronto, because of illhealth. Dr. Kilborn, Dean of the College of Medicine and Dentistry, who had been in correspondence with Dr. Alan Brown, has already written him to this effect. We appreciated the action of the Sub-Committee and are hopeful that it will be possible for Dr. Dsang to take up her post-graduate work next year.

No reply to my letter to Mr. Evans of February 21st has yet been received.

The meeting of the Board of Directors in Chungking on Friday, March 29th, was, I think, most successful. All the members of the Board who formerly had never attended a meeting were present. These included Mr. Chang Kia-ngau, the Board of Founders' representative; **General Chang** who is regarded as being very close to the Generalissimo; Mr. Lu Dso-fu, the outstanding man in Szechwan in connection with Reconstruction; and Mr. C.C. Chang, the younger brother of the Chairman, who has consented to act as Honorary Treasurer.

The President's address was carefully prepared and followed with great interest by the members of the Board. The Board was also moved by the remarks of Dr. Beech, and you will note that on the suggestion of the chairman, the Board undertook to raise money for the support of free beds in the University Hospital.

The estimates were explained in detail and adopted by the Board. In this connection it was necessary to explain that we were awaiting clarification of the action of the Executive Committee with reference to the US\$8,000.

A copy of the Minutes of the Board is enclosed. In my opinion the real achievement of this meeting in Chungking was in the establishing of closer personal relationships between the members of the Board and the University.

I shall be writing a special letter to Mr. Caldwell dealing with the decoration granted to Dr. Beech, and the possibility of taking advantage of this ceremony for publicity purposes.

I shall also forward this week a copy of the constitution of the Chinese Cultural Studies Research Institute recently organised, together with other information explanatory of the Research Institute budget as indicated in the estimates already forwarded to you.

I regret to have to report that Dr. Dsang is not well at the moment, but I hope it will be possible for him to send off his report before the end of the week.

Yours sincerely,

H.D. Robertson
H.D. Robertson.

Will you kindly ask Mr. Evans to see that the College of Medicine and Dentistry's account with T.J. Smith & Nephew, Hull, England, is paid as soon as possible. It is for Tensoplast Refills costing £1.12. 9.

*Private J.J. Smith etc.
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West China Union University,
CHANGTU, Szechwan, China
April 8th, 1940.

Dear Dr. Garbidge,
Acknowledging your letter of March 8th. We regret that Dr. Hsu Danna
has been forced to postpone her visit to Toronto, because of ill health.
Dr. Kilborn, Dean of the College of Medicine and Dentistry, who has been in
correspondence with Dr. Alan Brown, has already written him to this effect.
We appreciated the action of the Sub-Committee and are hopeful that it will
be possible for Dr. Danna to take up her post-graduate work next year.
No reply to my letter to Mr. Evans of February 21st has yet been received.
The meeting of the Board of Directors in Chungking on Friday, March 23rd,
was, I think, most successful. All the members of the Board who formerly had
never attended a meeting were present. These included Mr. Chen Kiu-nan,
the Board of Founders' representative; General Chang who is regarded as being
very close to the generalissimo; Mr. Lu Bao-fu, the outstanding man in
Szechwan in connection with negotiation; and Mr. C.C. Chang, the younger
brother of the Chairman, who has consented to act as honorary treasurer.
The President's address was carefully prepared and followed with great
interest by the members of the Board. The Board was also moved by the
remarks of Dr. Beech, and you will note that on the suggestion of the
Chairman, the Board undertook to raise money for the support of free beds
in the University hospital.
The estimates were explained in detail and adopted by the Board. In
this connection it was necessary to explain that we were seeking clarification
of the action of the Executive Committee with reference to the \$250,000.
A copy of the minutes of the Board is enclosed. In my opinion the real
achievement of this meeting in Chungking was in the establishment of closer
personal relationships between the members of the Board and the University.
I shall be writing a special letter to Mr. Caldwell dealing with the
decoration granted to Dr. Beech, and the possibility of taking advantage of
this ceremony for publicity purposes.
I shall also forward this week a copy of the constitution of the
Chinese Cultural Studies Research Institute recently organized, together
with other information explanatory of the Research Institute budget as
indicated in the estimates already forwarded to you.
I regret to have to report that Dr. Danna is not well at the moment,
but I hope it will be possible for him to send off his report before the
end of the week.

Yours sincerely,
H. H. Robertson
H. H. Robertson

P.S. Will you kindly ask Mr. Evans to see that the College of Medicine and
Dentistry's account with T. J. Smith & Nephew, Hull, England, is paid
as soon as possible. It is for Hospital X-ray bills costing \$1,125.00.

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WEST CHINA UNION UNIVERSITY
Annual Meeting of the Board of Directors
March 29th, 1940. MINUTES.

(Air Mail Copy)

Stencilled 5/6/40

The Board of Directors of the W.C.U.U. convened in Chungking on the morning of March 29th, 1940, at 11 a.m. in the home of General Chang Yoh-chun. The Chairman of the Board, Mr. Chang Kia-ngau, opened the meeting with prayer.

The following members of the Board were present: Mr. Chang Kia-ngau, General Chang Yoh-chun, Miss Olive Fan, Bishop E.T. Song, Mr. Ho Beh-heng, Rev. F.O. Stockwell, Rev. A.F. Lutley, Mr. C.H. Yang, Mr. S.C. Yang, Mr. C.C. Chang, Mr. Lu Dso-fu and Dr. G.W. Sparling. Ex officio: President Lincoln Dsang, Dr. J. Beech, Mr. H.D. Robertson and Miss Elsie M. Priest.

An apology for absence was received from Mrs. Salquist of the A.B.F.M.S. Mr. C.H. Yang and Dr. G.W. Sparling were appointed secretaries of the meeting.

Minutes of meetings of the Executive Committee of the Board held during the year were read.

Selected minutes and correspondence from the Board of Founders were received; the minutes were tabled.

D.137. Representative of U.C.C.M.

A letter was received from the U.C.C.M. stating that Rev. G.S. Bell had been appointed as their representative on the Board.

D.138. Membership of the Board. (set out in printed copies)

d.139. Report of the President.

The President of the University, Dr. Lincoln Dsang, addressed the Board, covering the following items:

- a. University Organisation.
- b. The teaching staff of the University.
- c. The student body of the University as registered in the various colleges.
- d. The losses of the University during the past year due to bombing and fire.
- e. Cooperation of the five universities.
- f. Gifts and grants to the University.
- g. H.C.L. subsidies to staff members.
- h. Progress of building plans of the University.

D.140. Expression of Appreciation.

RESOLVED to express appreciation of the work of President Dsang, Dr. Beech and other officers of the University, especially during the trying circumstances of the past year.

D.141. Dr. Beech.

The Chairman addressed the Board, expressing appreciation of Dr. Beech's connection with and work for the University and referring to the special decoration, Fourth Class Jade Medal, given to Dr. Beech by the Government of China. Dr. Beech replied, stressing the spirit which had prevailed in the University during all the years of its history, and outlined his hopes for the University. He also presented a financial statement of the University Hospital building funds.

D.142. Hospital Building Funds.

RESOLVED to express the gratitude of the Board to the Trustees of the British Boxer Indemnity Funds, the Rockefeller Foundation and the China Foundation for the contributions which they have made to the University Hospital building funds.

D.143. Tuberculosis Sanatorium.

RESOLVED to express the thanks of the Board to the Church Missionary Society for their gift of funds to make possible the Tuberculosis Sanatorium.

D.144. Endowment of Free Beds in University Hospital.

RESOLVED to express the thanks of the Board to Dr. Beech and the Wesleyan University for their gift of NC\$20,000 to be used as an endowment for free beds in the University Hospital.

RESOLVED that this Board undertake to establish as a memorial to Dr. Beech an endowment fund of NC\$100,000, the income from which to be used for the upkeep of free beds in the University Hospital.

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D.145. Norman Fund.

RESOLVED to restore to the Hospital Building funds the Notman Gift of NC\$21,002.72.

RESOLVED to accept with deep appreciation the gift of NC\$11,002.72 from Dr. Beech to cover part of the loss of the Norman gift funds sustained in the failure of the Raven Trust Company; and to authorise that this amount be added to the endowment in China fund.

D.146. Budget Estimates 1940-41.

The budget estimates for the year 1940-41 as approved by the General Faculty were presented by Vice-Chancellor Robertson and accepted by the Board, as follows: (sent you in an earlier Air Mail letter - clipper)

D.147. Audited Statement of Accounts, 1938-39.

The statement of accounts for the year 1938-39 was presented as audited, and accepted by the Board.

D.148. Union Middle School.

The financial statement for the year 1938-39 and the budget estimates for the year 1940-41 for the Union Middle School were presented, and accepted by the Board.

D.149. Goucher Middle School.

The financial statement for the year 1938-39 and the budget estimates for the year 1940-41 for the Goucher Middle School were presented, and accepted by the Board.

D.150. Sustaining Funds Appeal.

A list of special objects of appeal for Sustaining Funds was presented, and accepted by the Board as follows:

Fire Engine, half cost	NC\$	US\$500
Teachers' Salaries, H.C.L. bonus		1,500
Books for Chinese members of staff	4,000	800
Fire Losses - Dental Wing - building	30,000	
" " contents	30,000	21,000
Cadbury Building - west wing	30,000	
Fine Arts Building		5,000
Fellowships		2,000
	NC\$94,000	US\$30,000.

D.151. Chinese Cultural Studies Research Institute.

The President presented a statement covering the setting up of a Chinese Cultural Studies Research Institute, which was accepted by the Board. Bishop Song and General Chang spoke to the Board on the need for stressing the study of Chinese Culture, and the matter was referred to the attention of the President.

D.152. Honorary Treasurer.

RESOLVED to appoint Mr. C.C. Chang as Honorary Treasurer of the Board.

D.153. Officers of the Board.

The following were appointed as officers of the Board.

Hon. Chairman, Mr. Chang Kia-ngau; Vice-Chairman, Mr. Ho Beh-heng; Hon. Treas. Mr. C.C. Chang; Secretaries Mr. Wu Hen-chiu and Rev. G.S. Bell.

D.154. Executive Committee.

The Executive Committee was appointed as follows: Dr. Hwang Tao-ch'in, Mr. Wu Hen-chiu, Miss Olive Fan, Mr. S.C. Yang, Rev. G.S. Bell.

D.155. Officers of the University.

The officers of the University were appointed as follows: President, Lincoln Dsang; Chancellor, J. Beech, Vice-Chancellors S.H. Fong and H.D. Robertson; Auditors, E. Hibbard and G.M. Franck.

D.156. Sir Joseph Flavelle.

RESOLVED to express the deep regret of the Board at the death during the past year of Sir Joseph Flavelle, Bart., LL.D., former Chairman of the Board of Founders (E.94)

D.157. Dr. W. Reginald Morse.

RESOLVED to express the deep regret of the Board at the death during the past year of Dr. W. Reginald Morse, M.D., C.M., LL.D., F.A.C.S., formerly Professor of Anatomy and Director of the College of Medicine and Dentistry of the University, and to record the Board's appreciation of his life work.

D.158. Appreciation of Hospitality. Adjournment. G.W. SPARLING, Eng. Sec.

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West China Union University, CHENGTU,
Szechwan, West China. 12th April, 1940.

Ack. 5/21/40

Stencilled 5/14/40

Dear Dr. Garside,

Thank you for your letter of March 19th. In one sense I am very glad to have your explanation of the recommendation of the Executive Committee to the Board of Governors concerning the annual grant to the University. In another sense it leaves us as confused as we were before.

It appears clear from your letter that the Executive Committee in taking the action it did in minute 1441 felt that it was helping the field, and Mr. Evans' letter of January 22nd, as well as this letter from you, stresses the anxiety to provide the University with the maximum assistance. Moreover, it appears that both you and Mr. Evans are of the opinion that the arrangement suggested in E.1441 is "far more advantageous to the University at the present time." The facts of the situation are as follows:

During the last three years the Board of Governors has been adopting estimates of LC\$55,000, LC\$60,000 and \$60,000. and estimating the gold required for this amount of local currency at US\$18,368.28, US\$21,250 and \$21,250. In each case it was estimated that US\$12,500 would be spent in the United States or abroad for books, College of Science and College of Medicine and Dentistry Departments' equipment, so that for three years we have had available in West China LC\$30,000, LC\$35,000 and LC\$35,000.

As a result of this arrangement our Departments have been basing their estimates on this amount of gold available in New York. The new proposal is that LC\$60,000 be made available in West China and US\$8,000 in New York, "which will be used in part to meet whatever expenditure in U.S. currency the University may direct the Treasurer of the Board of Governors to make; and the remainder, if any, to be converted into local currency and used for your expenses in China, as the University may direct." If the University wishes to secure the additional US\$4,500 in New York, it will cost, at the rate of 15:1 the whole of the local currency \$60,000 plus \$7,500, leaving no appropriation whatever for the field, and a charge of \$7,500 to our income.

Looking at it from the point of view of the Board of Governors, your gold estimates for the last three years have been as indicated above. The present proposal is for gold \$8,000 and "C\$60,000 which, if purchased at the prevailing rate of 15:1, would cost US\$4,000. Thus the total appropriation by the Board of Governors would be gold \$12,000 - an amount less than the amount previously available for equipment and supplies purchased abroad. As you have made it clear that it is the desire of the Board of Governors to increase their support to the University rather than diminish it, you can understand the confusion in our mind.

You expressed your opinion that the Governors would always be receptive to suggestions, and I venture to make the following proposal - that the amount available in New York be left as has been the practice during the last three years, namely US\$12,500 and the amount to the field be increased by the difference between LC\$35,000 and LC\$60,000. This LC\$60,000 on the field would cost the Board of Governors, at prevailing rates, something less than US\$4,000. In other words the Board of Governors would be making available to the University a total of US\$16,500 as compared with these estimates for each of the last three years as indicated above. This seems to me a fair suggestion in view of the action already taken by the Board expressing its desire to increase its support to the University. You will see that it is very different from our original understanding, namely, that the US\$8,000 was in addition to the amount made available to us in gold and in local currency for the present year. Also, the deficit in the estimates for 1940-41, as forwarded to you, was thought to be partly met by the increased support of the Board of Governors. That deficit will be increased by the larger salaries necessary to meet the high cost of living, resulting from the fall in the purchasing value of national currency. I have not mentioned the difference between the amount of gold actually required and that estimated in the budget for the present year due to the rise in the rate of exchange. This ~~is~~ ^{is} quite considerable.

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Huntington Avenue
Y. M. C. A.
Boston

Mr. C. A. Evans
150 Fifth Avenue
New York, N.Y.

Dear Mr. Evans:

Last Sunday, John Gao and I spent the whole day together so that I had ample opportunity to get at his inner mind and his problems. He is almost though not quite back to his physical condition as I knew him in Chengtu. Considering this deficit, his language difficulty and the fact that he was rusty on his foundation work, I am really amazed that he has done so well. Also it is perfectly true that he has been worrying a good deal about the financial outlook which makes his success all the more striking. I use the word success advisedly, for although but 3.5 points were required, he actually made 3.8. However, as this year the \$600 scholarship seems to have been on a competitive basis and he had to compete with a large number who did not have to carry the impediments he did, he is to be congratulated on making even the \$300 grade. He seems now to be in good spirits and confident that he can make good, which under the circumstances is rather significant. I learned from a Chinese friend of his here, a Dr. Li, that John over the past months has been much upset.

As to the topic of his studies, he tells me that this has been thoroughly discussed with our West China Science staff, that it is on this line he has been working and expects to go on working. Indeed as he unfolded, enthusiastically, what is in mind, I was impressed with the wisdom of the choice. In the reconstruction program of China as applied to Szechuan the opportunities afforded for just the very knowledge which he is aiming to acquire is unique. He envisages two phases of the problem, the practical side of placing Szechuan's hidden resources within the reach of as many people as possible, and the other which is especially interesting perhaps for us, that of training right on the spot a number of his own countrymen to make the scheme effectual. I must say that I was impressed not only with his enthusiasm but with what he had done, unbeknownst to us, before leaving Szechuan in getting certain minded people there both interested and committed to supporting the scheme he has in mind. He is anxious to go back very thoroughly trained, as he will there have no one with whom he may consult. He realizes that to do this may involve an extra year, the which again raises the financial problem but that belongs to the future and under present circumstances must remain a little vague.

Also I have emphasized to him that he really must keep you informed about what is thinking and how everything is going with him. If I may make a suggestion, it would be that well ahead of time you write him asking for very definite information on whatever points you have in mind, with a time limit for reply. He is working very hard and under such pressure, one week, two weeks or more can I know slip by without one being conscious of the passing of time.

I am wondering if I have supplied you the information you desired. Mrs. Macmillan may be interested in reading this, but if either of you have any questions that I can answer, or wish me to pass on anything to him, I shall be very glad. I know the lad really rather well. My Toronto address for the next two months will be, 85 Asquith Ave.

Cordially,

(signed) A. E. BEST

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West China Union University
Chengtu, Szechuan, China
April 12, 1940

Dear Dr. Garside,

Thank you for your letter of March 19. In one sense I am very glad to have your explanation of the recommendation of the Executive Committee to the Board of Governors concerning the annual grant to the University. In another sense it leaves us as confused as we were before.

It appears clear from your letter that the Executive Committee in taking the action it did in minute 1441 felt that it was helping the field, and Mr. Evans's letter of January 22, as well as this letter from you, stresses the anxiety to provide the University with the maximum assistance. Moreover, it appears that both you and Mr. Evans are of the opinion that the arrangement suggested in E.1441 is "far more advantageous to the University at the present time." The facts of the situation are as follows:

During the last three years the Board of Governors has been adopting estimates of LC\$55,000, LC\$60,000, and LC\$60,000, and estimating the gold required for this amount of local currency at US\$18,368.28, US\$21,250 and US\$21,250. In each case it was estimated that US\$12,500 would be spent in the United States or abroad for books, College of Science and College of Medicine and Dentistry Departments' equipment, so that for three years we have had available in West China LC\$30,000, LC\$35,000, and LC\$35,000.

As a result of this arrangement our Departments have been basing their estimates on this amount of gold available in New York. The new proposal is that LC\$60,000 be made available in West China and US\$8,000 in New York, "which will be used in part to meet whatever expenditure in U. S. currency the University may direct the Treasurer of the Board of Governors to make; and the remainder, if any, to be converted into local currency and used for your expenses in China, as the University may direct." If the University wishes to secure the additional US\$4,500 in New York, it will cost, at the rate of 15:1, the whole of the local currency \$60,000 plus \$7,500, leaving no appropriation whatever for the field, and a charge of \$7,500 to our income.

Looking at it from the point of view of the Board of Governors, your gold estimates for the last three years have been as indicated above. The present proposal is for US\$8,000, and LC\$60,000 which, if purchased at the prevailing rate of 15:1, would cost US\$4,000. Thus the total appropriation by the Board of Governors would be US\$12,000 - an amount less than the amount previously available for equipment and supplies purchased abroad. As you have made it clear that it is the desire of the Board of Governors to increase their support to the University rather than diminish it, you can understand the confusion in our mind.

You expressed your opinion that the Governors would always be receptive to suggestions, and I venture to make the following proposal:

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H. D. Robertson to
Mr. Garside

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April 12, 1940

that the amount available in New York be left as has been the practice during the last three years, namely US\$12,500, and the amount to the field be increased by the difference between LC\$35,000 and LC\$60,000. This LC\$60,000 on the field would cost the Board of Governors, at prevailing rates, something less than US\$4,000. In other words the Board of Governors would be making available to the University a total of US\$16,500 as compared with these estimates for each of the last three years as indicated above. This seems to me a fair suggestion in view of the action already taken by the Board expressing its desire to increase its support to the University.

You will see that this is very different from our original understanding, namely, that the US\$8,000 was in addition to the amount made available to us in gold and in local currency for the present year. Also, the deficit in the estimates for 1940-41, as forwarded to you, was thought to be partly met by the increased support of the Board of Governors. That deficit will be increased by the larger salaries necessary to meet the high cost of living, resulting from the fall in the purchasing value of national currency. I have not mentioned the difference between the amount of gold actually required and that estimated in the budget for the present year due to the rise in the rate of exchange. This gain to the Board of Governors is quite considerable.

While Dr. Beech was here, I discussed with him Mr. Evans's original letter, and he is familiar with our interpretation, so will be in a position to discuss the matter when it comes before the Board in May.

I hope I have made our position clear and that you will be able to state our case to the Board. I fear there may not have been appreciation of the amount of gold required in New York for the purchase of equipment and supplies.

I trust that all the information we are rushing to you by Clipper mail will reach you in time. Dr. Beech is well posted on the local situation, and I am sure you will find his presence at the Board meeting a real inspiration.

Thanking you for your personal consideration of our financial situation and for your help.

Yours sincerely,

HDR/MR

H. D. Robertson

P. S. After the Board has decided on the budget for the year, please cable the amount available to the field in gold and in local currency. This will make it possible for our Departments to place their orders before or by June 1.

H. D. R.

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I hope I have made our position clear and that you will be able to state our case to the Board. I fear there may not have been appreciation of the amount of gold required in New York for the purchase of equipment and supplies.

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Yours sincerely

HDR/mr

H. D. Robertson

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H.D.R,

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INDEXED

150 Fifth Avenue
New York, N. Y.
April 22, 1940

Mr. H. D. Robertson
West China Union University
Chengtou, Szechwan, CHINA

Dear Mr. Robertson:

I am enclosing herewith copy of a letter received from Dr. A. E. Best, and also a copy of a letter received from John Kao. This seems to give the best view we have had of the entire situation. Several individuals from the office and other universities have been at M. I. T. and all confirm the feeling that John is doing the best possible work that can be expected. He certainly has given a good account of himself.

We must consider, at the present time, his expenses for next year as the scholarship is for \$300.00 only, whereas last year he received \$600.00.

We are endeavoring to build up a scholarship fund here in America to assist needy students, and it is possible there will be something available next year. We are making application for this fund and will present same within a few days.

Expenditures up to date on John's account are as follows:

Tuition.....	\$172.50
Typewriter.....	34.00
Clergy.....	4.00
Cash Advances.....	455.00
Due for May and June.....	120.00
TOTAL.....	\$1085.50

Even if a portion of this could be secured from other sources, there would still be a balance to be cared for.

Do you wish us to continue to make these payments, as has been done in the past? From all appearances you will have a very valuable man when John's studies are completed and he returns to China.

Very truly yours,

C. A. EVANS

CAE/B
ENCS.

Via China Clipper -4/22/40
c.c. via "President Polk" -4/22/40

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April 18th 1940
Graduate House
M. I. T.
Cambridge

Dear Mr. Evans:

Many thanks for your kind letter. In answering your letter, I am listing out the situation in detail.

1. When I was in China I was taking pure chemistry but here I have changed my major into chemical engineering, for which M.I.T. is the best in the world.
2. The reason I take chemical engineering is because from the teaching of the war and the present development in China and especially West China, the faculty of the department of chemistry concluded that for the future professional and practical and productive work will serve China best and help U. U. to serve Chinese society more and better.
3. The reason I found it hard for me is because:
 - a. I have not had any engineering training.
 - b. I lack most of the fundamental courses in my undergraduate work so I am taking those fundamental courses and graduate courses together.
 - c. The training based on the actual chemical engineering problems they have handled for so many years for the improvement of American chemical industry, and put them as the daily home problems to illustrate the principles or rules they have worked out. For these problems one must be good in applied mathematics such as applied calculus and differential equation and the very skillful tricks of the solution. Since there is not much chemistry one is always dealing with min. diameter of pipe, Max velocity, of the fluid flowing in the pipe, or the min of cost for the maintainance or for the power consumption etc. In other words my postgraduate in chemistry has nothing to do with my present work but my undergraduate work is considered to be more important. For my undergraduate work in U.U. I had my calculus and differential equation fourteen years ago. Moreover they were mathematical calculus and differential equations but nothing was for the applied.

It is a joke but it is truth. When I was attending the class of chemical engineering thermodynamics, the professor was lecturing on internal combustion machine which is the thing making the motor car go. Instead of going into detail, he said to the class that everyone of us played with the motor car since our boyhood and we know the construction of a motor car so well that he did not want to waste our valuable time. I said to myself in my heart that I wish I know the construction of motor cars so well as the professor expected.

4. The regulations for the graduate school:-

Students having grade ratio below 3.5 will be officially notified to discontinue his work.

Students having grade ratio above 3.5 are subject to all the privilege for working towards any kind of degree they wish to.

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There is no general regulation for the scholarships. Any one whose grade ratio above 3.5 is qualified to apply for it. Since there is a very keen competition usually scholarships are granted to those whose grade ratio are above 4.5.

In Chemical engineering there are three kind of advanced degrees. pure chemical engineering - M.S; pure chemical engineering - D.Sc.; and practical chemical engineering - M.S.

For pure chemical engineering master one has to, of course, have a grade ratio above 3.5 and also ninty six units of graddate course plus the thesis.

For practical chemical engineering master besides what is needef or the master degree for pure chemical engineering one must also attend the practice school for six months in three practice stations actually working in the factories.

For the doctorate in pure chemical engineering things are different.

First, one has to finish at least 12 graduate courses with a grade ratio above 3.5

Second, one has to pass a. the written examination of the undergraduate courses.

Third, one has to pass the graduate written examination which covers 12 different courses.

Fourth, one has to pass the oral examinations besides the written exams.

Fifth, one has to pass the written examination of both German and French.

Sixth, one has to pass the oral examination on the thesis he is working on.

Usually it takes four years for one to finish the doctorate, provided he is able to pass all the examinations.

5. At the present I am registered in the practical chemical engineering division, so I am going to the practice station in July and come back to school at Christmas time.
6. If I am able to push my thesis thru the experimental part before July, I shall be able to take three to four graduate courses in the spring of 1941. Then I shall be able to consider the application for the general written examinations which is going to take place in May 1941.
7. At the present I have no idea whether I should work toward the doctorate degree or utilize the time for German and French and the doctor thesis which practically has nothing to do with Chinese problems at all, for some special training in two or three kinds of chemical industries especally in the operating technique and control. I shall be very glad to know what is your advice.

As to what you have suggested, I have offically accepted the half tuition scholarship. I certainly don't know what to do with the other half. I hope you will kindly help me to find some way out.

Last semester my grade ratio was 3.8 but I hope I am able to get it to 4.0 but more than 4.0 is beyond my control, I guess.

I heard Dr. Beech will be arriving very soon. I hope to see him at the end of May when the school ends. I had wonderful time with Dr. Best here, I am certainly happy to know that he is going back to West China very soon. I am sure

there is plenty of work to do and many students are anxious for his return.

John Kao

0828

INDEX

May 13, 1940

Ack
7/9/40

Mr. H. D. Robertson
West China Union University
Chengtu, Szechwan, CHINA

Dear Mr. Robertson:

I am enclosing herewith the West China April trial balance sheets, budget analysis, and cash statement. You will also find copies of invoices, as well as carbons of Journal Vouchers #363, #364 and #365. Presumably the \$2,000.00 sent out by The United Church of Canada, as set forth in Journal Voucher #363 is familiar to the field. Journal Voucher #364 is the adjustment for the current budget appropriation with the United Church of Canada.

You will find copy of a letter from Mr. Carside, dated May 3rd, conveying to the Governors \$214.00 from the Associated Boards. This together with the \$8,000.00 of The Rockefeller Foundation makes a total of \$17,413.00 or practically 96% of the total objective asked by West China Union University.

You will note that Sustaining Funds now has an accumulation of \$9,037.17. We are, therefore, proposing to issue authorization #4004 representing the full amount of The Rockefeller Foundation gift for West China. As you know this gift is surrounded with certain restrictions, and we hope you will be able to send us, at a very early date, a report on the use of this fund. You will recall that any amount not used in this current year will be carried forward to the 1940-41 budget, and any balance thereafter reverting to the Foundation. In order to make our appeal for 1940-41 to the Foundation, it would seem advisable to allocate the full amount of \$8,000.00 to the 1939-40 current budget, giving us a report as soon as possible.

I believe that other items in the accompanying papers require no further comment.

Very truly yours,

C. A. EVANS

CAE/B
ENCS.
cc: Accounting Office

0829

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INDEXED

May 1, 1940

Mr. H. D. Robertson
West China Union University
Chengt'u, Szechuan
China

Dear Mr. Robertson,

Let me acknowledge receipt of your letter of April 8.

We are sorry that Dr. Ruth Dsang has been forced by ill health to give up her plan to spend the year 1940-41 studying in Toronto. We are notifying the Associated Boards sub-committee on scholarships that the tentative grant of US\$600 which I reported in my letter of March 8 will not be required by Dr. Dsang during 1940-41, and will therefore be available for some other staff member coming from the China Colleges for study in America during that year. If Dr. Dsang should find it possible later to take this study in Canada, and desires help from our special fellowship fund, a new application should be submitted, to be dealt with by the committee in the light of whatever situation then exists.

Thank you for sending us the draft of the minutes of the Board of Directors meeting held on March 29. We are having copies of these mimeographed for distribution to the Board of Governors in connection with their Annual Meeting on May 15.

We have passed on to Mr. Evans your note with regard to the payment of the account with T. J. Smith and Nephew, and he has written to them requesting an invoice. Upon receipt of it he will send a draft in full payment.

Sincerely yours,

B A GARSIDE

BAG:MS

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0830

- Original by Clipper -

West China Union University
Chengtu, Szechuen
June 10, 1940.

Mr. G. A. Evans,
New York City.

Duplicate

Dear Mr. Evans:

During the past few days we have checked through the various authorizations which have been sent to us during 1939-1940, and before you close your books for the year we wish to report on the disposition of several small accounts. We do not wish to draw any further funds to be sold in Chengtu at the present time, and will therefore request that the following funds be transferred to our current field account, or placed in accounts payable subject to our drafts at a later date:

1. Authorization No. 3906 (Lewis C. Walmsley)	US\$ 5 00
2. Letter 8/4/39 - Dean Sage account	247 48
3. Harvard-Yenching special appropriation, balance	500 00
4. Authorization No. 3910, Davison fund	500 00
5. Harvard-Yenching current appropriation, balance	1,480 80*
6. Current appropriation, C\$35,000 00 at current rates, bal.	674 60**
7. Sustaining funds for 1938-1939, estimated balance	3,544 50
8. Payment from Cheeloo University (to be made in NY)	5,000 00
	<hr/>
	US\$11,952 38

We know that a portion of this balance will be required to meet drafts that have been drawn already. According to our records and including the payments which have been made for orders placed through your office to April 1st only, we shall need US\$1,772 53 of the above balances. It will require a considerably higher amount to clear all outstanding orders and for that reason we are requesting that you use these funds to clear accounts to June 30th, placing any balance in an account payable item against which we will draw at a later date.

We wish to make an explanation concerning the rate that has been used in figuring items 5 and 6 listed above. In the case of the Harvard-Yenching current appropriation, one draft was drawn for US\$500 00. This was sold at 16.66 and we are using this rate to determine the average for the year for this particular fund. Therefore the total amount required to equal C\$33,000 00 will be US\$1,980 80 or a balance of US\$1,480 80 still due the field. We drew part of the current funds appropriation listed as C\$35,000 00 when exchange was 7:1, which gives an average for the year of 12.33, or US\$2,836 64 as the equivalent of C\$35,000 00. As US\$2,162 04 has been drawn against this appropriation, there remains a balance of US\$674 60 still due the field.

According to President Liu of Cheeloo University, Dr. Lair of Tsinanfu was requested to authorize the deposit of US\$5,000 00 from Cheeloo University funds to West China Union University funds in settlement of the adjustment for the work in Chengtu. We shall be glad to hear from you that this settlement has been made.

In estimating the balance of sustaining funds for 1938-1939, we have used the last estimate you sent to us of the amount required by Mr. Kao. You will understand that this is an estimate only, and may be changed according to the amount you have at the close of June.

We have not included the Hodgkin Memorial fund balances or the scholarship funds, but we wish to have them set aside. We shall draw against them marking all drafts clearly at the time. Please send us a report of the exact amount in both these funds.

May we request that you send a copy of the final statement for June by Clipper mail in order that it may reach Chengtu as early in the summer as possible?

Sincerely yours,

0831

West China Union University
 Chengtu, Szechuan
 June 10, 1940.

- Original by Clipper -

Mr. C. A. Evans,
 New York City.

Dear Mr. Evans:

During the past few days we have checked through the various authorizations which have been sent to us during 1938-1940, and before you close your books for the year we wish to report on the disposition of several small accounts. We do not wish to draw any further funds to be sold in Chengtu at the present time and will therefore request that the following funds be transferred to our current field account, or placed in accounts payable subject to our drafts at a later date:

1. Authorization for Lewis G. Wainwright	3000	US\$	2 00
2. Letter 8/1/39 - Dean Sage account			247 48
3. Harvard-Yenching special appropriation, balance			500 00
4. Authorization for Davidson fund			500 00
5. Harvard-Yenching current appropriation, balance			1,480 80*
6. Current appropriation, 0\$35,000 00 at current rates, bal.			674 60**
7. Sustaining funds for 1938-1939, estimated balance			3,244 50
8. Payment from Chee-oo University (to be made in NY)			2,000 00
			<u>5,522 38</u>

We know that a portion of this balance will be required to meet drafts that have been drawn already. According to our records and including the payments which have been made for orders placed through your office to April 1st only, we shall need US\$1,775 25 of the above balances. It will require a considerably higher amount to clear all outstanding orders and for that reason we are requesting that you use these funds to clear accounts to June 30th, placing any balance in an account payable item against which we will draw at a later date.

We wish to make an explanation concerning the rate that has been used in figuring items 5 and 6 listed above. In the case of the Harvard-Yenching current appropriation, one draft was drawn for US\$500 00. This was sold at 16.66 and we are using this rate to determine the average for this particular fund. Therefore the total amount required to equal 0\$35,000 00 will be US\$1,980 80 or a balance of US\$1,480 80 still due the field. We drew part of the current funds appropriation listed as 0\$35,000 00 when exchange was 7:1, which gives an average for the year of 15.33, or US\$2,836 64 as the equivalent of 0\$35,000 00. As US\$2,162 04 has been drawn against this appropriation, there remains a balance of US\$674 60 still due the field.

According to President Liu of Chee-oo University, Dr. Lair of Fairbank was requested to authorize the deposit of US\$5,000 00 from Chee-oo University funds to West China Union University funds in settlement of the adjustment for the work in Chengtu. We shall be glad to hear from you that this settlement has been made.

In estimating the balance of sustaining funds for 1938-1939, we have used the last estimate you sent to us of the amount required by Mr. Kao. You will understand that this is an estimate only, and may be changed according to the amount you have at the close of June.

We have not included the Hodging Memorial fund balances or the scholarship funds, but we wish to have them set aside. We shall draw against them making all drafts clearly at the time. Please send us a report of the exact amount in both these funds.

May we request that you send a copy of the final statement for June by Clipper mail in order that it may reach Chengtu as early in the summer as possible?
 Sincerely yours,

2380

mkr

INDEXED

May 21, 1940

Dear Mr. Robertson,

A number of letters from you arrived within the last fortnight, in time for the annual meeting of the West China Governors on May 15. To-day I will acknowledge two of them: - (1) Your letter of April 11, giving information about the investiture of Dr. Beech, and also commenting on a number of financial items in which he has a special interest. (2) Your letter of April 12, commenting on the action of the Executive Committee in January with regard to the Governors appropriation to the 1940-41 budget, and making alternative proposals.

The minutes of the Annual Meeting of the West China Governors are now being mimeographed, and a copy is going forward to you by steamer mail to Hongkong and by air mail from there to Chengtu, leaving within the next day or two. In this communication, however, I am dealing with certain financial items on which you probably want word as quickly as possible. This letter will therefore go by China Clipper.

Appropriation to 1940-41 Budget. As we wrote earlier, the Governors are sincerely anxious to give the field as substantial help as possible in this time of crisis, consistent with limitations of the funds which they have available. In connection with their action on next year's budget they gave very careful consideration to your letter of April 12, and even went substantially beyond the appropriations you suggest therein. Full details of the Governors' appropriation for the 1940-41 budget will be found in G-1461. This appropriation may be summarized as follows: -

A. General Budget Appropriation.

(1) For General Field Budget	LC\$100,000, but not	
	to exceed	US\$7,500
(2) For Special Appropriation		12,500
		<u>US\$20,000.00</u>

B. Specially Designated Items

(1) Harvard-Yenching Institute (LC\$33,000)	US\$8,250.00
(2) Fellowship - T. K. Cheng (LC\$ 1,800)	350.00
(3) Maria Ackerman Fund for Rent	400.00
(4) Scholarships	8.75
(5) Hodgkin Memorial Fund for Peace Program	450.00
(6) Kate M. Atherton Fund for Books	175.00
	<u>US\$9,633.75</u>
	9,633.75
	<u>US\$29,633.75</u>

In addition the Governors will provide the usual "Governors' Budget" for the support of the field staff in amount of US\$7,500.00 and will provide the cost of home administration and promotional activities.

0833

May 21, 1940

In making its appropriation of LC\$100,000 for the field budget, the Governors guarded themselves against unexpected fluctuations in exchange by providing that this amount would be made available only in case it does not exceed US\$7,500. This will allow for an average rate of exchange of 13 1/3 to 1, which seems conservative enough in view of the present situation. But things are so uncertain to-day that we may face sudden and violent fluctuations during the next twelve months. If the Chinese dollar rises rapidly - or the American dollar falls - to such an extent that US\$7,500 will not allow us to purchase the entire LC\$100,000, the Governors will provide only so much as can be purchased with US\$7,500. The Governors are also making a special appropriation of US\$12,500, which the field is to use first for all of the purchases that it should properly make here in the West, and then if any residue remains it can be exchanged into Chinese currency at whatever rates may prevail. In taking this action the Governors urge that the field should avoid cutting down any of the normal yearly purchases of equipment and supplies in U. S. currency, in order that it might take advantage of exchanging a substantial part of this US\$12,500 at present favorable rates. But in the action itself there is no limitation upon the field as to what part of this US\$12,500 is to be spent in the West and what part is to be made available for the field to exchange into local currency if you so desire. That is left entirely in your hands.

In order to make this amount available, the Governors will have to seek a little more than US\$9,000 during the coming year from a renewal of our united efforts to secure special Sustaining Funds. In addition to asking the Associated Boards to include such an item of approximately US\$9,000 to balance the West China budget, the Governors are submitting the list of special needs, as set forth in the minutes of the meeting of the West China Board of Directors. The largest item in these askings is approximately US\$25,000 to rebuild and equip the Dental Wing, which was injured by the fire. The next item in size is \$5,000, as requested by the Woman's College for a Fine Arts building. Third in size is a request of US\$2,500 for Cadbury Building, west wing. Three other special items are the following: - Fire engine, half of cost, US\$500; teachers' salaries, subsistence increase, US\$1,500; books for Chinese staff, \$1,100. In submitting this list of special items, totalling US\$35,600, the Governors do not have any real hope that the Associated Boards will be able to approve more than a small percentage of this amount. We hope that a part of the cost of rebuilding and equipping the Dental wing can be provided from other sources, and more promptly than this fund would be available if we depend upon next year's Sustaining Fund campaign. For instance, we have just heard from Mr. Castleton that the British United Committee has sent a remittance of 100 to West China to help in rebuilding the Dental Wing.

By Action G-1465 the Board of Governors stated that "in view of the special emergency need for more adequate dental clinical facilities, the Board of Governors will be agreeable to the use of any balance available in the 1939-40 Sustaining Fund for the construction and equipment of the new dental clinic." We understand that the reconstruction of the Dental Wing destroyed by fire, and the erection of the new dental clinic are not the same thing by any means, but we hope that progress on either one will somewhat help to relieve pressure on the other.

Mr. Parker will be writing more at length within a few days.
Cordially yours.

0834

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May 23, 1940

ACK
7/9/40

Mr. H. D. Robertson
West China Union University
Chengtu, Szechuan
CHINA

Dear Mr. Robertson,

Attached is a copy of an outline describing the "Youth Mission to the Far East" being undertaken this summer by Mr. Ernest Becker and Mr. Ben Cowles. You will note that Mr. Becker and Mr. Cowles are planning to be in Chengtu between August 7 and August 15.

I have had the privilege of discussing with Mr. Cowles the plans which he and Mr. Becker have been making for this mission, and it seems to me that their visit to the Far East should be productive of much good. I hope that during the time they are in Chengtu you will be able to bring them into touch with the individuals and groups they should meet, and to render them any other constructive services they need.

Very cordially yours,

B A GARSIDE

BAG:MS
Enclosure

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0835

INDEXED

West China Union University,
CHENGTU, Sze., W. China.
June 10th, 1940.

ack 6/10/40

Dear Mr. Evans,

I must at once thank you and Dr. Garside for your assistance in securing an increased financial grant to the University. On May 21st we received your telegram: "West China Governors grant twelve thousand five hundred American dollars plus one hundred thousand Chinese dollars for next year's budget. Garside." I have been anticipating a covering letter, but as yet none has reached me. I shall delay further comment until your explanations have arrived. Of course we take it that this telegram has reference to the Harvard-Yenching Institute grant and that you will write in response to our suggestions for a more extended programme.

With regard to John Kao's further study I appreciate very much the interest you have taken and the information you have sent me. John has failed to write me directly, but in his statement to you it is quite clear that he is doing very satisfactory work. If Dr. Beech was in good health when he arrived in the United States he will have taken up John's case with you. We certainly desire him to continue for another year in order that he may secure his Master's degree. With the rate of exchange continuing as it is there does not seem to be much chance of getting support in this country. We are, therefore, confined to the emergency fund and to whatever you can secure from the scholarship fund of our own Board and of the Associated Boards. The balance must for the present at least be charged to Emergency Funds. I would be glad if when writing John you would mention how pleased we all are at his success. Also you might say that Mrs. Kao and the family are well.

UNIVERSITIES
RECEIVED
JUL 9 1940

You will have been interested in the reports of further extensive bombing in Chungking, including the surrounding suburban areas where many educational institutions are now located. It is stated to be the Japanese staff's intention to continue to bomb Chungking indefinitely. Since the first week of May our thoughts have been very much taken up with the course of events in Europe, and we have been even more sensible than people in the United States and Canada of the critical situation which has so rapidly developed. The significance of the struggle for future generations of people in all countries of the world cannot be over-estimated. We are following with great anxiety the battle now going on in France. We are very fearful of what the coming months may have in store for England. The likelihood that other nations would be involved immediately on the entrance of Italy into the present struggle makes the world wide extension of the war seem inevitable.

With reference to the \$125. mentioned in your letter of April 8th - we have paid this amount to the Treasurer of the Union Theological Seminary. It seems to us that the simplest method of adjustment will be to charge this amount against the Board of Governors balances and credit the University Emergency Funds account with the sum of \$125.

Paid 6/24/40
Draft 77.05

Please send a draft to J. Thornton & Son, 11, Broad Street, Oxford, England for £9.18.5 and charge to the field current account. The regular requisition for this No. 00551 is being sent to you by ordinary mail. The books have arrived and are in the Library.

Paid 9.18.5
7/9/40
date 3.78
837.50

I hope the enclosed statement of accounts will prove clear and satisfactory to you and that it will help you to close your books at the end of the month.

Please note that you have given us no authorisation as yet to draw on 1939-40 Sustaining Funds.

Yours sincerely,

H.D. Robertson
H.D. Robertson.

Auth 5/13/40 4004 - 8.00
6/24/40 4005 - 1.128.17
9.128.17

HDR/MR.

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0836

West China Union University,
CHINGTU, Sze., W. China.
June 10th, 1940.

Dear Mr. Evans,

I must at once thank you and Dr. Garbide for your assistance in securing an increased financial grant to the University. On May 21st we received your telegram: "West China Governors grant twelve thousand five hundred American dollars plus one hundred thousand Chinese dollars for next year's budget, Garbide." I have been anticipating a covering letter, but as yet none has reached me. I shall delay further comment until your explanations have arrived. Of course we take it that this telegram has reference to the Harvard-Yenching Institute grant and that you will write in response to our suggestions for a more extended programme.

With regard to John Kao's further study I appreciate very much the interest you have taken and the information you have sent me. John has failed to write me directly, but in his statement to you it is quite clear that he is doing very satisfactory work. If Dr. Beech was in good health when he arrived in the United States he will have taken up John's case with you. We certainly desire him to continue for another year in order that he may secure his Master's degree. With the rate of exchange continuing as it is there does not seem to be much chance of getting support in this country. We are, therefore, confined to the emergency fund and to whatever you can secure from the scholarship fund of our own Board and of the Associated Boards. The balance must for the present at least be charged to Emergency funds. I would be glad if when writing John you would mention how pleased we all are at his success. Also you might say that Mrs. Kao and the family are well.

RECEIVED
UNIVERSITIES
JUL 9 1940

You will have been interested in the reports of further extensive bombing in Chungking, including the surrounding suburban areas where many educational institutions are now located. It is stated to be the Japanese staff's intention to continue to bomb Chungking indefinitely. Since the first week of May our thoughts have been very much taken up with the course of events in Europe, and we have been even more sensitive than people in the United States and Canada of the critical situation which has so rapidly developed. The significance of the struggle for future generations of people in all countries of the world cannot be over-estimated. We are following with great anxiety the battle now going on in France. We are very fearful of what the coming months may have in store for England. The likelihood that other nations would be involved immediately on the entrance of Italy into the present struggle makes the world wide extension of the war seem inevitable.

With reference to the \$125. mentioned in your letter of April 8th - we have paid this amount to the Treasurer of the Union Theological Seminary. It seems to us that the simplest method of adjustment will be to charge this amount against the Board of Governors' balance and credit the University Emergency Funds account with the sum of \$125.

Please send a draft to J. Thornton & Son, 11, Broad Street, Oxford, England for £9.18.5. and charge to the field current account. The regular reputation for this No. 00551 is being sent to you by ordinary mail. The books have arrived and are in the library.

I hope the enclosed statement of accounts will prove clear and satisfactory to you and that it will help you to close your books at the end of the month. Please note that you have given us no authorization as yet to draw on 1939-40 Sustaining Funds.

Yours sincerely,

H. D. Robertson

HDR/MR.

LE80

7 5 5 9

Mr. C. A. Evans,
New York City.

Dear Mr. Evans:

During the past few days we have checked through the various authorizations which have been sent to us during 1939-1940, and before you close your books for the year we wish to report on the disposition of several small accounts. We do not wish to draw any further funds to be sold in Chengtu at the present time, and will therefore request that the following funds be transferred to our current field account, or placed in accounts payable subject to our drafts at a later date:

	1. Authorization No. 3906 (Lewis C. Walmsley) <i>Photo book</i>	US\$	5 00	<i>not paid</i>
<i>Auth -</i>	2. Letter 8/4/39 - Dean Sage account <i>suspense</i>		247 48	<i>172</i>
	3. Harvard-Yenching special appropriation, balance <i>Draft 996</i>		500 00	<i>paid 5/13/4</i>
	4. Authorization No. 3910, Davison fund <i>suspense</i>		500 00	<i>172</i>
	5. Harvard-Yenching current appropriation, balance		1,480 80*	<i>LC 33,000</i>
<i>x</i>	6. Current appropriation, C\$35,000 00 at current rates, bal.		674 60**	<i>LC 32,902</i>
	7. Sustaining funds for 1938-1939, estimated balance		3,544 50	<i>3,693.50</i>
<i>a/c -></i>	8. Payment from Cheeloo University (to be made in NY)		5,000 00	<i>Rec'd. 7/25/40</i>
<i>172</i>		US\$	11,952 38	<i>suspense</i>

We know that a portion of this balance will be required to meet drafts that have been drawn already. According to our records and including the payments which have been made for orders placed through your office to April 1st only, we shall need US\$1,772 53 of the above balances. It will require a considerably higher amount to clear all outstanding orders and for that reason we are requesting that you use these funds to clear accounts to June 30th, placing any balance in an account payable item against which we will draw at a later date.

We wish to make an explanation concerning the rate that has been used in figuring items 5 and 6 listed above. In the case of the Harvard-Yenching current appropriation, one draft was drawn for US\$500 00. This was sold at 16.66 and we are using this rate to determine the average for the year for this particular fund. Therefore the total amount required to equal C\$33,000 00 will be US\$1,980 80 or a balance of US\$1,480 80 still due the field. We drew part of the current funds appropriation listed as C\$35,000 00 when exchange was 7:1, which gives an average for the year of 12.33, or US\$2,836 64 as the equivalent of C\$35,000 00. As US\$2,162 04 has been drawn against this appropriation, there remains a balance of US\$674 60 still due the field.

According to President Liu of Cheeloo University, Dr. Lair of Tsinanfu was requested to authorize the deposit of US\$5,000 00 from Cheeloo University funds to West China Union University funds in settlement of the adjustment for the work in Chengtu. We shall be glad to hear from you that this settlement has been made.

In estimating the balance of sustaining funds for 1938-1939, we have used the last estimate you sent to us of the amount required by Mr. Kao. You will understand that this is an estimate only, and may be changed according to the amount you have at the close of June.

We have not included the Hodgkin Memorial fund balances or the scholarship funds, but we wish to have them set aside. We shall draw against them marking all drafts clearly at the time. Please send us a report of the exact amount in both these funds. (See letter 6/24/40)

May we request that you send a copy of the final statement for June by Clipper mail in order that it may reach Chengtu as early in the summer as possible?

Sincerely yours,

H. D. Robertson

0838

RECEIVED
UNIVERSITY

JUL 9 1940

Mr. C. A. Evans,
New York City.

Dear Mr. Evans:

During the past few days we have checked through the various authorizations which have been sent to us during 1938-1940, and before you close your books for the year we wish to report on the disposition of several small accounts. We do not wish to draw any further funds to be sold in Shanghai at the present time, and will therefore request that the following funds be transferred to our current field account, or placed in accounts payable subject to our drafts at a later date:

- 1. Authorization No. 3906 (Lewis C. Walsley) \$247.48
- 2. Letter 8/4/39 - Dean Sage account 500.00
- 3. Harvard-Yenching special appropriation, balance 500.00
- 4. Authorization No. 3910, Davison fund 1,480.80*
- 5. Harvard-Yenching current appropriation, balance 674.60**
- 6. Current appropriation, \$35,000.00 at current rates, bal. 3,544.50
- 7. Outstanding funds for 1938-1939, estimated balance 5,000.00
- 8. Payment from Chefoo University (to be made in NY) US\$1,952.38

We know that a portion of this balance will be required to meet drafts that have been drawn already. According to our records and including the payments which have been made for orders placed through your office to April 1st only, we shall need US\$1,775.53 of the above balances. It will be required a considerably higher amount to clear all outstanding orders and for that reason we are requesting that you use these funds to clear accounts to June 30th, placing any balance in an account payable item against which we will draw at a later date.

We wish to make an explanation concerning the rate that has been used in figuring items 5 and 6 listed above. In the case of the Harvard-Yenching current appropriation, one draft was drawn for US\$500.00. This was sold at 16.66 and we are using this rate to determine the average for the year for this particular fund. Therefore the total amount required to equal 674.60 will be US\$1,980.80 or a balance of US\$1,480.80 still due the field. We drew part of the current funds appropriation listed as \$35,000.00 when exchange was 7:1, which gives an average for the year of 12.33, or US\$2,836.64 as the equivalent of 674.60. As US\$2,162.04 has been drawn against this appropriation, there remains a balance of US\$674.60 still due the field.

According to President Liu of Chefoo University, Dr. Lair of Tsingtau was requested to authorize the deposit of US\$5,000.00 from Chefoo University funds to West China Union University funds in settlement of the adjustment for the work in Shanghai. We shall be glad to hear from you that this settlement has been made.

In estimating the balance of outstanding funds for 1938-1939, we have used the last estimate you sent to us of the amount required by Mr. Kao. You will understand that this is an estimate only, and may be changed according to the amount you have at the close of June.

We have not included the Hocking Memorial fund balances or the scholarship funds, but we wish to have them set aside. We shall draw against them marking all drafts clearly at the time. Please send us a report of the exact amount in both these funds.

May we request that you send a copy of the final statement for June by Clipper mail in order that it may reach Shanghai as early in the summer as possible?

Sincerely yours,

H. V. Johnston

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West China Union University,
CHENGTU, Sze., W. China.

June 11th, 1940.

Dear Dr. Garside,

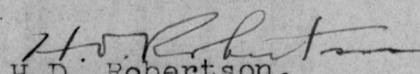
Yesterday we sent off a letter to Mr. Evans, but this morning I have received from Miss Priest your letter of May 21st which came by Clipper Mail. I am very glad indeed to get the comments on the appropriations for 1940-41. Everything seems quite clear and the provision by which the Board of Governors guarded themselves against unexpected fluctuations in exchange seems a very fair one. This attitude is underlined by the radio news this morning reporting the advance of the German armies, the entering into the war of Italy, and President Roosevelt's stirring speech. On one or two points I would like information:

1. Nothing is said in your letter of the response to the suggestions for an extension of the Chinese Cultural Studies programme. In our budget we estimated LC\$80,800 as the amount to be secured from Harvard-Yenching Institute funds. In your letter you indicate that the Harvard-Yenching Institute is only being asked to grant the same amount as previously, namely LC\$33,000 and LC\$1,800. The Executive in January granted our request for Gold \$1,000 for the academic year 1939-40. As you did not mention the receipt of our statement which was sent to you on April 12th I very much hope it was not lost in the mail. For safety's sake we are sending another outline of the programme and estimates by ordinary mail. The special programme called for an expenditure of LC\$46,000 and the balance of the \$80,800 in the estimates is the amount for regular annual expenditures in connection with the Chinese Department, Museum and Library.
2. You divide the General Budget appropriation into two, one section for the field and the other for special appropriation. I hope there is no significance in this terminology, because in previous years the \$12,500 (to be spent in the United States) was set up in the budget for the field as a part of the total, and one wonders why you speak of it as a special appropriation in this year's budget.
3. It is good news that the Associated Boards are planning another special appeal for Sustaining Funds this year, and we are pleased to note that you have included the items forwarded to you from the field, but wonder whether any order of importance has been suggested to the Finance Committee of the Associated Boards. It would suit us if, as in previous years, you left it to the field to determine.

We are already making advances from the 1939/40 Emergency Funds to rebuild the Dental Wing, partially destroyed by fire, and also to erect the Dental Section of the O.P.D. We are doing this, however, on the assurance of Dr. Beech that he will secure a special gift to cover the Dental Section. During the summer we plan to complete the new Science building, the Single Teachers' residence and the Dental Wing of the Medical Dental College. We also hope to have completed one or two individual teachers' residences.

Examinations are now proceeding and we hope very much not to be disturbed by visiting bombers. Examination hours are from 7-9.30 and from 3-5.30 to allow for air raid warnings in the middle of the day.

Yours sincerely,


H.D. Robertson.

HDR/MR.

0840

West China Union University,
CHUNYU, Szechwan, China.
RECEIVED June 17th 1940

UNIVERSITIES

JUN 27 1940

JOINT OFFICE

Dear Mr. Garside,
Yesterday we sent off a letter to Mr. Evans, but I have
received from Miss Priest your letter of May 21st which
I am very glad indeed to get the comments on the
For 1940-41. Everything seems quite clear and the
Board of Governors promised themselves against unexpected
exchange seems a very fair one. This estimate is
new this morning reporting the advance of the German armies, the
into the war of Italy, and President Roosevelt's stirring speech. On one
or two points I would like information:

1. Nothing is said in your letter of the response to the suggestions for
an extension of the Chinese Oriental Studies programme. In our budget
we estimated 10,000,000 as the amount to be secured from Harvard-Yenching
Institute funds. In your letter you indicate that the Harvard-Yenching
Institute is only being asked to grant the same amount as previously,
namely 10,000,000 and 2,000,000. The Executive in January granted our
request for 10,000,000 for the academic year 1939-40. As you did not
mention the receipt of our statement which was sent to you on April 15th
I very much hope it was not lost in the mail. For safety's sake we are
sending another outline of the programme and estimates by ordinary mail.
The special programme called for an expenditure of 10,48,000 and the
balance of the 30,800 in the estimate for the amount for regular annual
expenditures in connection with the Chinese Department, Library and Library.

2. You divide the General Budget appropriation into two, one section for
the field and the other for special appropriation. I have there is no
significance in this terminology, because in previous years the 12,500
(to be spent in the United States) was set up in the budget for the field as
a part of the total, and one wonders why you speak of it as a special
appropriation in this year's budget.

3. It is good news that the Associated Boards are planning another special
special for Szechwan this year, and we are pleased to note that
you have included the items forwarded to you from the field, but wonder
whether any of the items has been suggested to the Finance Committee of
the Associated Boards. It would suit us all, as in previous years, you
left it to the field to determine.

We are already making advances from the 1939/40 emergency funds to
repair the dental wing, partially destroyed by fire, and also to erect
the dental section of the O.P.D. We are doing this, however, on the
assurance of Mr. Koch that he will secure a special gift to cover the
Dental Section. During the summer we plan to complete the new dental
building, the Single Teachers' residence and the Dental Wing of the Medical
Dental College. We also hope to have completed one or two individual
teachers' residences.

Examinations are now proceeding and we hope very much not to be
disturbed by visiting boards. Examination hours are from 9.30 and
from 3-5.30 to all work and warning in the middle of the day.

Yours sincerely,

H. C. Robertson
H. C. Robertson

HRG/HR

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ack

INDEXED

150 Fifth Avenue
New York, N. Y.
June 24, 1940.

ACK
9/12/40

Mr. H. D. Robertson
West China Union University
Chengtu, Szechwan, CHINA

Dear Mr. Robertson:

We are enclosing herewith the final trial balance sheets for West China closing, covering the year 1939-40. You will find the following papers accompanying same:- Summary of Account #31.1, Budget Analysis, Cash Statement, copies of Invoices, and copies of Journal Vouchers #369, #372, #373, #374 and #376. You will also find a copy of Accounts Payable #179.

No comments seem to be required under Endowment or Plant. The summary of Account #31 shows there is LC\$2,902.60 still due on the field budget. While income from all sources was not sufficient to cover anticipated receipts, yet the showing was exceedingly creditable, the real shrinkage arising from loss in exchange from appropriations of Cooperating Boards outside of the United States.

From the Budget Analysis, you will see that up to the date of closing \$9,128.17 of Sustaining Funds had been received. This is the same as of May 31st. This has all been carried forward into Accounts Payable as you will note from the copy enclosed. We have previously authorized you to draw the \$8,000.00 from the Rockefeller Foundation and we hereby give you Authorization No. 4005 to draw \$1,128.18 representing Sustaining Funds to be charged to Account #179. We note that you have not drawn Special Funds LC\$33,000.00 for Chinese Studies; LC\$1,800.00 for T. K. Cheng; US\$8.37 for Scholarships; US\$450.00 for the promotion of World Peace. To clear these items, we are issuing the following requisitions:

Requisition No.	4006	for	LC\$2,902.60,	Account	179,	LC balance on Current Budget.
"	"	4007	" LC\$33,000.00,	"	179,	Program for Chinese Studies.
"	"	4008	" LC\$1,800.00	"	179,	Fellowship for T. K. Cheng.
"	"	4009	" US\$8.37	"	179,	Appropriations for Scholarships.
"	"	4010	" US\$450.00	"	179,	Promotion of World Peace.

You will readily match the foregoing in the study of Accounts Payable No. 179. In this account you will notice there is a balance of \$385.24 for 1937-38, and a balance of \$3,897.04 for 1938-39. We are proposing that these two years be closed out promptly, and if we do not hear from you to the contrary by October 1st, we will charge out the \$360.23 of Hodgkin Memorial Funds returning it to the Income Account # 175.5. We will do likewise with the \$25.00 in the Current Budget for 1937-38, crediting same to the Reserve Fund #178. The one cent difference, we will adjust on our books. There is still \$180.00 in the 1938-39 Hodgkin Fund which we will close out, as indicated above, together with the \$7.54 Scholarships, unless we hear from you to the contrary by October 1st. We take it for granted that you have plans for disposing of the \$3,709.50 of last year's Emergency Funds.

If there is any thought in your mind of setting up a Managers Reserve

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Mr. Robertson

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June 24, 1940

Fund in America, will you not please take steps toward this end. This seems to cover the situation, and we are hastening to get these papers in the Clipper Mail which closes today.

Very truly yours,

C. A. EVANS

CAE/B
ENCS.
cc: Accounting Office

Via China Clipper - 6/24/40
c.c. via "President Cleveland" - 6/30/40

note: Please make adjustments of any drafts you may have drawn against the L.C. Budget balance, before drawing the balance of L.C. \$2,902.⁶⁰

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West China Union University,
INDEXED CHENG TU, Sze., West China.
July 9th, 1940. *ack 8/2/40*

Mr. Evans,
Acknowledging Dr. Garside's letter of May 23rd and yours of May 13th.
Letters were sent to you and Dr. Garside on June 10th and 11th by clipper
1. Minutes of the Board of Governors reached us on 23rd June, as also
letter from Mr. Parker of June 10th.
Special Rockefeller Foundation Grant.

I suggest that you report the \$8,000 used as indicated on separate
slip enclosed. I might remind you that authorisation for the use of this
money was not given by you until your letter of May 13th reached us on
June 29th. *X*

Minutes of the Board of Governors.

I gather from letters received that this meeting of the Board was
regarded as most satisfactory. In Dr. Garside's letter I have already
referred to one or two matters, and I should like now to speak of two more;
(1) That of the appointment of a trained Librarian. This matter has been
under consideration for two years or more and while here Dr. Beech was
requested to make this a special concern of the Board. We are very much
concerned that no action was taken. I do not think anything can be added
to what has already been said as to the importance of dealing with this
matter. (2) Bursarship. Present at the Board meeting were several people
who were personally interested in the appointment of a successor to
Mr. Albertson. All the facts were known and failure to appoint a Bursar is
not understood by us here. We had been confidently counting on action being
taken when the Board met. We are under a great obligation to the University
of Nanking for the services of Miss Priest during the past two years, and
the failure of the Board to make an appointment puts us in a most unhappy
position.

Transportation.

This has been one of our most difficult problems during the year, and
now the situation is even more complicated. Your cable stating that you
were holding orders pending Pacific adjustment has been received. Of a
large shipment from England sent by Mr. Sewell about one quarter has
reached Chengtu, the remainder is held up in Haiphong, and under present
conditions we do not know what our chances are of arranging for transport-
ation. I would like you to express to the proper officials our appreci-
ation of the services of two members of the University of Nanking staff in
this connection during the past year, Dr. Lewis Smythe and Dr. Claude
Thomson. Without their assistance many of the supplies which have reached
us would never have arrived. *write to John Kao 8/2/40*

Scholarships.

We have sent to Dr. Arnup orders for US\$800 to be used in support of
two members of our staff - Drs. H.H. Hsieh and Helen Yoh - who are to be
studying in Toronto this next year. This money has been taken provisionally
from Emergency Funds, but we hope very much that the Board will succeed in
securing from the Associated Boards or from its own funds sufficient to
cover this amount and also to assist John Kao during the coming year. You
might tell John that Mrs. Kao is well and is living in the Moncrieff house
during the summer months. Please inform Dr. Garside that I am planning
a longer letter to reach him early in September. *write to John Kao 8/2/40*

Yours sincerely,

H. D. Robertson
H.D. Robertson.

HDR/MR.

*note:
I hold
Rockefeller
Report*

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West China Union University,
CHENG TU, Sze., West China.
July 9th, 1940.

Dear Mr. Evans,

Acknowledging Dr. Garside's letter of May 23rd and yours of May 13th. Letters were sent to you and Dr. Garside on June 10th and 11th by clipper mail. Minutes of the Board of Governors reached us on 23rd June, as also a letter from Mr. Parker of June 10th.
Special Rockefeller Foundation Grant.

I suggest that you report the \$8,000 used as indicated on separate slip enclosed. I might remind you that authorisation for the use of this money was not given by you until your letter of May 13th reached us on June 29th.

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Yours sincerely,

HDR/MR.

H.D. Robertson.

Original by Clipper.

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AUG 12 1940

91/JOINT OFFICE

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TELEGRAPHIC ADDRESS: "HUATA"

WEST CHINA UNION UNIVERSITY

私立華西



協合大學

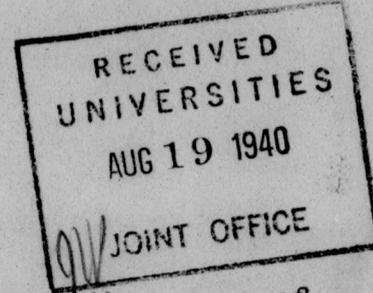
ack.
8/26/40
JDP

ADMINISTRATION OFFICE

CHENGDU, SZECHWAN

July 12th, 1940.

Dr. B.A. Garside,
Associated Boards for Christian Colleges,
150, Fifth Avenue,
NEW YORK CITY.



Dear Dr. Garside,

I have pleasure in sending you herewith a copy of the report of the West China Union University to the Harvard-Yenching Institute for the year 1939-40. Two other copies will go direct to Dr. Elisseeff in separate mails.

*files
under Harvard
Yenching
Institute*

You will notice that the copy enclosed lacks the financial report - but in view of the possibility of bombing this summer we have felt it might be wise to get one copy of the general report away at once. Your copy of this section will be sent as soon as it is ready.

With kind regards,

Yours sincerely,

H.D. Robertson.

HDR/MR.

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TELEGRAPHIC ADDRESS: "HUATAI"

WEST CHINA UNION UNIVERSITY

私立華西



協合大學

*ack.
8/26/40
JSP*

ADMINISTRATION OFFICE
辦公廳
THE VICE-CHANCELLOR

CHENGDU, SZECHWAN
四川成都

INDEXED

July 13th, 1940.

Mr. Joseph I. Parker,
Associated Boards for Christian Colleges,
150, Fifth Avenue,
NEW YORK CITY, U.S.A.

RECEIVED
UNIVERSITIES
AUG 19 1940
MP JOINT OFFICE

Dear Mr. Parker,

In connection with your suggestion that fellowships may be secured for West China staff members at the Columbia University, I am forwarding to you information sheet for Mr. Meng Szu-ming, one of our promising young staff members.

I hope the information presented is sufficiently full and will be found satisfactory. As to the financial assistance the University can provide, we estimate it at US\$50 per month and travel in China. We are hoping that there may be available from our own Board of Governors or from the Associated Boards fellowship funds sufficient to cover this item. We would like our Board to establish the policy of providing funds to make it possible each year for us to have a member of our staff studying abroad. Of course, under present conditions we cannot anticipate what the situation may be in 1941, but you may find it useful to have this information on hand. We shall appreciate your assistance in presenting our application.

placed under Meng Szu-ming

Yours sincerely,

H.D. Robertson
H.D. Robertson.

HDR/MR.

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INDEXED

August 2, 1940

Ack
9/2/40

Mr. H. D. Robertson
West China Union University
Chengtu, Szechwan, CHINA

Dear Mr. Robertson:

Your letter of July 9th has come to hand enclosing a schedule covering the expenditure of the Rockefeller appropriation for 1939-40. At the proper time we will present this to the Foundation.

You call attention to two items which appear to have been omitted from the docket of the Board of Governors meeting in May. May we refer to them separately:-

LIBRARIAN - This matter has been up for consideration a long time, and has been largely under the guidance of Dr. Beech. Before he went to China the last time he instructed us to communicate with a Chinese at the Library of Congress. We found out that this man technically trained was doing a rather lengthy piece of work for the Library. Meanwhile he had made contacts with the Columbia Library and is now continuing with that Institution.

Just recently we have a letter from Dr. Beech alluding to this same matter, suggesting that some approaches be made. As this is a position calling for first-hand knowledge of conditions, and as Dr. Beech promises to be in New York at no distant date, we have suggested to him that the matter be held in abeyance until he has a further conference. Nothing, of course, can be done with the Board of Governors until a candidate is available for presentation and right now we have none.

BURSAR - Our office has never been authorized to fill this position. You will note from Action G-1470 that the Secretary was authorized to correspond with the field regarding plans for filling the position. Presumably Dr. Anderson has written you regarding this item and it will be the function of the field to give some instructions. We can, of course, meanwhile begin to sound out various prospects and quite definitely some move should be made so that the burden of responsibility for four treasurers be distributed. Again, it is hardly possible for the Board to make any appointment without a well qualified candidate, and in view of the misunderstanding no effort was being made along this line.

I will drop a letter to Dr. Anderson calling his attention to this paragraph in your letter which probably will start things going.

We are grateful for your word of appreciation for the assistance rendered by Dr. Lewis Smythe and Dr. Claude Thomson. It is a fine thing when this cooperative work is progressing to the advantage of all of our institutions. We will present this word of gratitude to the Nanking Board

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Mr. Robertson

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8/2/40

at its next meeting.

Your paragraph regarding the support of staff members - Drs. H. H. Hsieh and Helen Yeh - brings to mind the trouble we have had in trying to locate funds for these people. We will communicate immediately with Dr. Armp.

There is very little chance of securing other funds for students other than those already approved. John Kao has a scholarship at M. I. T. and a gift from the Associated Boards amounting to \$300.00. All of the funds for next year, however, have been allocated. John is now working in Chicago on a project from the Institute, but expects to spend September back in Boston working on his thesis.

Most cordially yours,

C. A. EVANS

CAE/B

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August 5, 1940

Mr. H. D. Robertson
West China Union University
Chengtu, Szechwan, CHINA

ACK
9/12/40

Dear Mr. Robertson:

I am acknowledging your letter of June 10th.

Under date of May 21st Mr. Garside wrote you regarding the current budget and undoubtedly you have that information before you at the present time. The Harvard-Yenching situation is still held in abeyance. I am trying, however, to get letters off to the field covering the various appropriations for the current budget. These will go in the next Clipper Mail.

Dr. Beech will be coming to New York sometime in August, but he failed to give us much time when he was here early in June. We hope to have a more extended visit with him later on.

We are daily scanning the papers for new reports regarding bombings in Chungking and Chengtu. The world is in such a condition at the present time that one hesitates to make comment on current conditions as they change so rapidly. Time will only tell the story.

Draft #705 for \$125.00 has been received and paid. This is for the Theological Seminary, and we note that the field has requested the Methodist Board to send this through the Treasurer in China.

Draft for £9.18.5 has been sent to J. Thornton & Son, England, as requested.

You will note that Authorizations #4004 and #4005 have been issued covering the Sustaining Funds.

With cordial good wishes, I am

Very truly yours,

C. A. EVANS

CAE/B

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August 5, 1940

Ack

9/12/40

Mr. H. D. Robertson
West China Union University
Chongta, Szechwan, CHINA

Dear Mr. Robertson:

I am acknowledging your letter of June 10th wherein you list authorizations. These balances, as listed, have all been dealt with in other communications from the field, and there seems to be no especial variance with our understanding.

The \$5,000.00 which Cheelee owes West China has been paid and we are awaiting a draft from the field according to previous instructions.

We are accepting your basic figures as regards exchange.

The final letter covering the closing has been sent and other items referred to have been cleared before this.

Very truly yours,

C. A. EVANS

CAE/B

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INDEXED

August 5, 1940

ACK
9/12/40

Mr. H. D. Robertson
West China Union University
Chengtu, Szechwan, CHINA

Dear Mr. Robertson:

Mr. Garside's letter of May 21st covered appropriations for the current budget, and we are writing further to state that the funds will be made available as received - but, as in the past, no requisitions are being issued. Ordinarily you have been drawing on the General Budget Appropriation and Harvard-Yenching Institute as required, provided you remain within the limitations. There is no reason why you cannot continue this procedure.

Under more normal circumstances some plan should be worked out whereby regular payments will be made and the balances cleared at the closing in June. This is no time, however, to talk of drastic changes.

For your information, the budget items are again quoted herewith:-

A. General Budget Appropriation

(1) For General Field Budget	LC\$100,000, but not to exceed	US\$ 7,500.00
(2) For Special Appropriation		12,500.00
		<u>US\$ 20,000.00</u>

B. Specially Designated Items

(1) Harvard-Yenching Institute	(LC\$33,000)	US\$8,250.00
(2) Fellowship - T. K. Cheng	(LC\$ 1,800)	350.00
(3) Maria Ackerman Fund for Rent		400.00
(4) Scholarships		8.75
(5) Hodgkin Memorial Fund for Peace Program		450.00
(6) Kate M. Atherton Fund for Books		275.00
		<u>US\$9,633.75</u>
		<u>9,633.75</u>
		<u>US\$29,633.75</u>

In addition the Governors will provide the usual "Governors' Budget" for the support of the field staff in amount of US\$7,500.00 and will provide the cost of home administration and promotional activities.

We have received very lukewarm comments on the request for

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Mr. H. D. Robertson

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8/5/40

\$30,800.00 as a result of presenting same by correspondence to the Finance Committee. It would, therefore, appear to be better judgment to withhold action until early Fall when we can secure a meeting of the Committee to pass the recommendations on to the Executive Committee. We could do it now, but there is no enthusiasm among the voters received so far for having the Finance Committee take this responsibility.

Very truly yours,

C. A. EVANS

CAE/B

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GRAPHIC ADDRESS: "HUATA"

WEST CHINA UNION UNIVERSITY



ADMINISTRATION OFFICE

CHENGDU, SZECHWAN

Aug. 6th
July 12th, 1940.

Ack 10/1/40

Dr. B.A. Garside,
Associated Boards for Christian Colleges,
150, Fifth Avenue,
NEW YORK CITY, U.S.A.

Dear Dr. Garside,

*your files
in Harvard -
China Inst -
note*

Herewith I enclose the "financial report" which I will be glad to have you insert in the copy of the "West China Union University Report to the Harvard-Yenching Institute" for the year 1939-40, sent to you on July 12th.

Today a copy of the full report is being mailed to Dr. Elisseeff, and a second copy will follow in a few days' time.

Yours sincerely,

H.D. Robertson.

HDR/MR.

P.S. I also enclose *financial report for Board of Governors.* ~~"Statistics for the Annual Report of the Associated Boards"~~, for the year ending June 30th, 1940.

QACI 7 8 40

H.D.R.

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WEST CHINA UNION UNIVERSITY



CHENGDU, SICHUAN

ADMINISTRATION OFFICE

Handwritten notes: "July 1940", "10/1/40", "10/1/40"

Dr. B.A. Gerstle,
Associated Boards for Christian Colleges,
150 Fifth Avenue,
NEW YORK CITY, U.S.A.

Dear Dr. Gerstle,

Herewith I enclose the "financial report" which I
will be glad to have you insert in the copy of the "West China
Union University Report to the Harvard-Yenching Institute" for
the year 1939-40, sent to you on July 12th.
Today a copy of the full report is being mailed to
Dr. Hissner, and a second copy will follow in a few days.
time.

Yours sincerely,

Handwritten signature of H.D. Robertson

H.D. Robertson.

HDR:MR.

~~I also enclose "Financial report for Board of Governors
of the Associated Boards for the year ending June 30th, 1940."~~

H.D.R.

RECEIVED
JUL 26 1940
CHENGDU

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August 23, 1940

Mr. H. D. Robertson
West China Union University
Chengtu
Szechwan, China

Dear Mr. Robertson:

There have been a number of efforts made during the past months to secure books for the West China Union University Library. More than a month ago, we sent ten crates of used books by free freight to Rangoon, with a considerable share of this consignment intended for our colleges in China. The reprints of Rockefeller Institute Research Reports seem to me to constitute a particularly valuable contribution to the Library.

I am enclosing with this letter, a duplicate B/L covering a second shipment of five crates, which I have ~~CON~~signed to West China Union University, c/o Mr. P. G. Chen of the Universal Trading Corporation in Rangoon. This shipment consists of nearly a thousand books, and several hundred pamphlets. Many of them are of no great value, but they seemed to me to be worth sending.

We will try to secure from some source in this country sufficient money to cover transportation from Rangoon. There is a committee now working on this project, in which group I represent the Associated Boards. I don't know whether the money is as yet definitely in sight.

In the meantime, I feel that the wise thing is for you to have ~~these~~ B/L in your possession. You may be able to advise us concerning the best methods of transporting books on to Chengtu. It is rather difficult sometimes to know what to do at this distance.

When you receive this letter the campus will no doubt be filled with activity. I wish you a very successful new academic year.

Very sincerely yours,

Oliver J. Caldwell

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INDEXED

August 26, 1940

Mr. H. D. Robertson
c/o American Express Company
4 Des Voeux Road Central
Hong Kong, China

Dear Mr. Robertson:

I wish to acknowledge your letter of July 12 to Dr. Garside, with which you enclosed the copy of the report to the Harvard-Yenching Institute. Mr. Garside has left for a short vacation, and has asked me to acknowledge your letter.

He suggested that we should note carefully that the financial report was not attached, and that we take this opportunity to remind you of the importance of this part of the report being sent in as soon as possible, so that the Institute will be sure to have the complete report in hand for their fall meeting. I am wondering if it will not be well in the future to hold the report until it is completed before sending it in. Then the matter will be certain to be completed and closed up in one action.

We very greatly appreciate your sending this copy to us, and knowing that the Institute is receiving their copies in ample time for their meeting.

May I also acknowledge your letter to me, under date of July 13, in which you give information regarding Mr. Meng Szu-ming? We will be taking up the question of scholarships for the year 1941-42 as early in the fall as we can get people together. I must say, however, that the particular arrangement for these scholarships at Columbia University has not worked out as well or as satisfactorily as we had hoped, and it may take some negotiation before the plan is put into effect. As opportunities develop, we will keep you posted, and we will try to do everything we can to make some arrangement for Mr. Meng.

Sincerely yours,

Secretary

JIP:VW

Via S.S. "Pres. Polk"
From San Francisco, Calif.

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INDEXED

West China Union University,
CHENG TU, Sze.,

August 29th, 1940.

Ack. 9/16/40

file

Dear Dr. Garside,

I have no letter to acknowledge since my last to Mr. Evans of July 9th, but a letter to Mr. Spooner, Dated August 12th from Mr. Parker and one to President Dsang, dated July 27th, require mention. Dr. Dsang will not be in the city until Saturday and we hear that postage rates are being increased as from September 1st, so I wish to get this off by air tomorrow. Our air service has been very seriously affected by the lack of petrol, among other things, and we now have only two planes between Chengtu and Chungking each week.

Mr. Parker's letter of June 27th contained the minutes of the Executive Committee of the Associated Boards, June 21st. The amount indicated for West China to be used in 1940-41 is \$12,000. G.1461 of the Board of Governors indicates that \$9,331.83 is required from the united promotional campaign, with the qualification that this figure is tentative and may be adjusted later. If not changed, it would appear that West China would receive for use on the field only the difference, namely \$2,669.17, supposing the total amount is available. There is, of course, the item of \$17,500 for the West China group, of which we would receive our share. I wonder, however, whether our Board has appreciated the fact that such a small amount would be available definitely for us here. Mr. Parker says in his letter "It will be left to you to decide what items on the field are the most urgent to which these (funds) should be applied". As we shall not have any money available until after the Board has secured the amount in its budget, it does not seem likely that we would be able here to meet any urgent need. Mr. Parker in his letter to Mr. Spooner says that the orders have been placed for the supplies which are being brought by Dr. Best. Dr. Meuser is expected back in a few days and the letter will be brought to his attention.

It is difficult to indicate what the immediate future holds for us. Examinations have been held at the usual time and a larger number of students wrote on the entrance examinations. If the situation does not change all the Universities here expect to have the usual enrolment and to open classes on September 9th as advertised. The international situation is no less complicated than in the past and presents some indications and developments which may seriously affect us. One is inclined to think that the result of the next weeks' fighting in Europe may be decisive in the Far East as well. I believe the economic situation in West China has been referred to in different national broadcasts, so you may have had this confirmation of the suggestions in our previous letters. Recently in addition to the increase in price we have had the rather more serious situation created by the difficulty in buying rice. The situation is very complicated and is not yet resolved, and is giving us much anxiety.

I hope you have already written in response to mine of June 11th and that the matters referred to have been cleared up. I am anxious also to receive a reply from Mr. Evans to my letter of July 9th.

I trust you have had a good summer.

With kind regards,

Yours sincerely,

H.D. Robertson.

Will you kindly forward the enclosed to John Kao? Thanks. H.D.R.

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East China Union University,
CHANGHAI, Szechwan,
August 23rd, 1940.
A.K. #11144

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JOINT OFFICE

Dear Mr. Garfield,
I have no news to report at present. I have not yet received your letter of July 23rd, but a letter to Mr. Spooner, dated August 12th from Mr. Barber and one from Mr. Garfield, dated July 25th, regarding the situation in West China, reached me in the city on Monday and we have been discussing it ever since. Mr. Barber's letter of July 25th contained the minutes of the Executive Committee of the Associated Boards, June 23rd. The amount indicated for West China to be used in 1940-41 is \$12,000. \$1,461 of the Board of Governors indicates that \$9,331.82 is required from the United Promotional Campaign, with the qualification that this figure is tentative and may be adjusted later. It is not changed, it would appear that West China would receive for use on the field only the difference, namely \$2,669.14, assuming the total amount is available. There is, of course, the item of \$1,500 for the West China group, of which we would receive our share. I wonder, however, whether our Board has appreciated the fact that such a small amount would be available definitely for us here. Mr. Barber says in his letter "It will be left to you to decide what items on the field are the most urgent to which these (funds) should be applied". As we shall not have any money available until after the Board has secured the amount in its budget, it does not seem likely that we would be able here to meet any urgent need. Mr. Barber in his letter to Mr. Spooner says that the orders have been placed for the supplies which are being shipped by Dr. Barber. Dr. Barber is expected back in a few days and the letter will be brought to his attention. It is difficult to indicate what the immediate future holds for us. Examinations have been held at the usual time and a larger number of students wrote on the entrance examinations. If the situation does not change all the universities were expected to have the usual enrollment and to open classes on September 23rd as advertised. The international situation is no less complicated than in the past and presents some indications and developments which may seriously affect us. One is inclined to think that the result of the next week's fighting in Europe may be decisive in the far east as well. I believe the economic situation in West China has been referred to in different national broadcasts, so you may have had this confirmation of the suggestions in our previous letters. Recently in addition to the increased price we have had the rather more serious situation created by the difficulty in buying rice. The situation is very complicated and is not yet resolved, and is giving us much anxiety.

I hope you have already written in response to mine of the 11th and that the matters referred to have been cleared up. I am anxious also to receive a reply from Mr. Evans to my letter of July 23rd.

I trust you have had a good summer.
With kind regards,
Yours sincerely,

W. A. R. Robertson

W. A. R. Robertson,
1100 University Avenue,
Berkeley, California, U.S.A.

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INDEXED

West China Union University,
CHENGTU, Sze., W. China.

September 12th, 1940.

Dear Mr. Evans,

I have received your letters of August 2nd and August 5th (3). In case I have not already done so I acknowledge your letter of June 24th, and am writing this to catch the air mail tomorrow, so that you will receive my reply to your suggestions in that letter.

Thank you for what you say about the Librarian and Bursar. I hope you and Dr. Garside have taken these matters up with Dr. Beech, and that we will hear something definite very shortly.

I am disappointed that the Board has not succeeded in raising or securing funds to assist members of our staff who may be studying in the United States or Canada. I note that you say that John Kao has a scholarship at M.I.T. and a gift from the Associated Boards amounting to \$300. Please indicate whether this is sufficient to cover his expenses for a year as from 1st July.

You will pardon my difficulty in understanding the reference to the funds from the Harvard-Yenching Institute. The item in the budget - \$80,800 - was explained clearly in my covering letter, i.e. the annual grant of \$33,000 which has been made for many years and \$46,000 for the Chinese Cultural Studies Research Institute. The constitution of this Institute and its proposed work was forwarded in March-April and a copy went to Dr. Elisseff. Dr. Beech was here when the plan was finally determined and we did not anticipate any questioning. As early as February 7th Dr. Garside wrote to President Dsang saying that there was a surplus of US\$227,41.83, and quoting a minute of the Executive Committee E 1444, asking that general plans be suggested for its use. Dr. Beech was here when the letter arrived and we discussed the matter with him. Moreover, we received from you an extra grant of US\$1,000 to carry on the work during the spring term. I think this will explain my difficulty. Dr. Beech will be able to tell you that feeling confident our action would be approved highly qualified Chinese scholars were invited to join our staff. These men have arrived and are engaged in their work. Until we receive your decision our receipts from New York will be short \$46,000. Early action in this matter will be very much appreciated.

In your letter of August 5th, under the heading "Designated Items" there is an item "Harvard-Yenching Institute LC\$33,000 (U.S. \$8,250). At rates of exchange which are likely to obtain during the present year the gold received by the Board from the Institute is much more than would be required to cover the total national currency we desire from the Harvard-Yenching Institute fund.

Under this same head (B) there are items 3, 4, and 6 which have not appeared before as available for the field. However, we take it for granted that you are making these items available and we are proceeding accordingly.

Along this same line I suggest that you call Dr. Beech's attention to the item in your monthly Trial Balance, account number 26, Building and Operations. Church Missionary Society Dormitory \$1,901.65. It is the only item in your Trial Balance which does not seem to be a University item. I do not know how it came to be included originally; it is strictly a Mission building and does not seem to have any place in the University Trial Balance statement.

The enclosed statement prepared by Miss Priest covers all the balances mentioned in your letter of June 24th. We are, of course, anxious that none of the funds mentioned should be returned to the income account. It was our intention to bring these balances due on June 30th 1940 - US\$3,307.58, to Shanghai at once. In view of the present uncertain situation, however, we have decided to leave these balances in New York for the time being. I trust that all parts of this statement are clear to you and that we shall hear that you have found it satisfactory.

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The rapid and continued increase in the cost of living is creating a serious and almost critical situation for us here. In fairness to our staff we carefully considered the salary list in June and made some adjustments. However, in September we find that the situation is such that a further bonus on the salaries of all our staff - teaching and clerical - is necessary, and even then it will be difficult for many to make ends meet. It is possible, therefore, that we may be making another appeal to the Board to allow us to take advantage of the exchange rate. As I mentioned before, our University has been at disadvantage in comparison with the other institutions here whose budgets are on a gold basis.

As I write our information is that the Indo-China Government has agreed to the Japanese proposals and that the relationships between the Province of Yunnan and the Central Government are very strained. We fear, therefore, that any communication with the China coast may be cut off in the near future. I trust our cable advising the holding of all shipments reached you in time, as we shall probably be forced to use Rangoon in place of Hongkong. However, you are no doubt kept informed by your Press of the developments in the Far East.

Our thoughts these days are constantly fixed on England and the battle being fought there by the English people in defence of their country. It must now be evident to everyone that should England be destroyed the future of people in all parts of the world is indeed desperate.

I shall be glad if you will share this letter with Dr. Garside. We anticipate that postage from China abroad will be doubled next month.

Again thanking you for your letters, and with kindest regards,

Yours sincerely,

H. D. Robertson

H.D. Robertson.

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As I write our information is that the Indo-China Government has agreed to the Japanese proposals and that the relationships between the Province of Yunnan and the Central Government are very strained. We fear, therefore, that any communication with the China coast may be cut off in the near future. I trust our cable advising the holding of all shipments reached you in time, as we shall probably be forced to use Hanoi in place of Hongkong. However, you are no doubt kept informed by your Press of the developments in the Far East.

Our thoughts these days are constantly fixed on England and the battle being fought there by the English people in defence of their country. It must now be evident to everyone that should England be destroyed the future of people in all parts of the world is indeed desperate.

I shall be glad if you will share this letter with Dr. Gerstede. We anticipate that postage from China abroad will be doubled next month. Again thanking you for your letters, and with kindest regards,

Yours sincerely,
 H.D. Robertson.

RECEIVED
 1940

West China Union University
Changtu, Szechuan
September 16th, 1940

Dear Dr. Beech:

On July 15th I wrote you a Clipper Letter dealing with the Dean Sage Account; Chinese Cultural Studies Research Institute estimates \$46,000 which were not granted us by the Board; the Dental O.P.D. minute; and the Librarian situation. Today I have other matters of urgent interest to you and to us.

Coles Estate.

Mr. Evans in his Trial Balance after closing on June 30th, 1940, under accounts "Current Special" has this item "175.3 income J. A. Coles Estate, credit \$ 5110.83." You will remember that while you were here the Property Committee repeated its request that if possible the Board of Governors grant us a sum in gold each year for the upkeep of property, which would be quite apart from the Current Expenses budget. Could you take this matter up with Mr. Evans and if possible arrange that this should be done? There is an item of NC\$2,345.32 which is charged against the University Gates - at the Library and the West Entrance. Could you not secure from the Coles Fund the gold necessary to enable us to charge off this amount?

Funds in Shanghai.

We have continued the policy of keeping as many of our funds as possible in gold in New York because of the uncertain situation in Shanghai. Recently it has been even more difficult to foresee what is likely to happen along the China coast, and the market for drafts on Shanghai cannot be depended upon. Do not get the impression, therefore, that we have large balances in gold. We are using up our credits in national currency, as international exchange continues to go against China and the future of our national currency is anything but assured.

Rise in Cost of Living.

For the last six months of last academic year we were forced to grant a bonus to our teaching staff, and this cost us about NC\$25,000. In addition, of course, we had to raise the clerks and servants' wages. In June we adjusted the salaries of our teachers because this had not been done for four years. The result of this was an increase in our salary budget of around NC\$40,000. This, of course, is in addition to the amounts we had estimated when we prepared the budget which was passed by the Board of Directors and by the Board of Governors. The additional money granted to us by the Board of Governors is, of course, a great help, but it appears that we still have a deficit of over \$100,000. The adjustment with Cheelco will reduce this somewhat, but we are faced with the feeling that a bonus must be given, beginning immediately. The market price of rice is now \$14.00 a dec as compared with the normal price of \$3.00; flour is \$26.00 a bag as compared with something under \$4.00 and sugar is \$1.20 a catty as compared with eight cents. Naturally the prices of all necessities have gone up in proportion. Further, the guest institutions are all planning to give their staff a bonus, making it almost impossible for us not to do so. They are in a much better position in that their ordinary grants are made in gold and while they use a fixed rate of exchange the balance they always have in reserve. We are struggling with this problem now, and the Executive Committee of the Board of Directors at its meeting on Saturday advised making a special appeal to the Board of Governors for this special emergency over which we have no control. If exchange continues to favour gold US\$2,000 would probably bring us \$50,000 here and meet our situation. I shall be writing in more definite terms to Mr. Carside very shortly. We count on your sympathetic recommendations to the officials in New York. This matter of the currency is giving the authorities here much concern, but there is no evidence that any practical steps are being taken.

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You will be watching and listening carefully for news about the Indo-China situation. At the moment it does not seem that anything will prevent our being cut off entirely from the Pacific coast. Albertson came to Kuning and after remaining there for several weeks returned to Hanoi and most of the summer has been endeavouring to get University supplies and Mission goods in Haiphong through Customs and along the way to Kuning. All arrangements were completed for their being shipped when the Japanese secured permission to control goods being imported into China by the railway. More recently arrangements were again completed and the goods were to have started on their way when the bridge at Lao Kai was destroyed. No word has come from Albertson since that date, the 11th, so we are feeling rather anxious about him. Miss Fosnot, however, just managed to get through after having been turned back once to Hongkong. I think she will come on by truck from Kuning, bringing her baggage.

I shall say nothing about the international situation. Naturally we are all very anxious these days and continue to wonder what the outcome will be. I have not found anyone who appears to have heard from you since you reached the United States. We shall all be glad to have your news on the University and the national situation.

With kindest regards to Mrs. Beech,

Yours sincerely,

/s/ H. D. Robertson

HDR/MR

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180 Fifth Avenue
New York, New York
September 16, 1940

Mr. H. D. Robertson
West China Union University
Chengtu, Szechuan
CHINA

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INDEXED

Dear Mr. Robertson,

I have your letter of August 29th.

This discusses primarily the item of US\$12,000 which we are seeking to raise for use by West China Union University during 1940-41 as a part of our joint Sustaining Fund. You call attention to Action G-1461 of the Board of Governors and to Mr. Parker's letter of June 27, showing how this US\$12,000 would be made available to the field.

It seems to us a misunderstanding of the situation to assume that "West China would receive for use on the field only the difference, namely US\$2,669.17, supposing the total amount is available." The budget estimates of the Board of Governors certainly try to make it plain that the entire US\$12,000 - or any other amount raised for West China during 1940-41 in our Sustaining Fund - will be sent to Chengtu for use there. The division of the Fund is simply that of how much the Governors assume responsibility for transmitting to you as a part of the regular budget appropriation, and what balance will be sent to you outside the regular budget as and when it becomes available.

In 1940-41 the Governors are guaranteeing to provide within the regular budget substantially more than they have ever assumed responsibility for in the past. As you know, they are appropriating \$100,000 Chinese currency (tentatively estimated as equivalent to US\$7,500) plus an outright grant of US\$12,500 for the general budget of the University; together with US\$7,500 for the personnel of the University whose salaries are paid within the "Governors' budget". This makes a total of an estimated US\$27,500 which the Governors are obligating themselves to supply to the field during 1940-41. The exact figure cannot yet be stated accurately, for the cost of supplying \$100,000 Chinese currency may be either more or less than the US\$7,500 we have taken as a tentative estimate. This is the major reason why we cannot this early in the year say exactly how much of the US\$12,000 in West China's share of the Sustaining Fund will be needed within the regular budget and how much more can be sent to the field outside the budget for the emergency needs you may have.

The important thing, it seems to us, is that the Governors are rendering a very distinct service to the University in guaranteeing the very largest possible appropriation, thereby relieving the field of the uncertainty under which you would necessarily labor if we simply stated to you that this US\$12,000 would be available as, when, and if it were secured as a result of our 1940-41 campaign. It is our earnest hope that within the budget appropriation which the Governors are making - LC\$100,000 plus US\$12,500 - the

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field will not only be able to take care of all the items within your minimum budget, but can also provide for at least the first three of the special items within Action G-1462. It would be almost impossible, under prevailing conditions, to ask the West China Governors and the Associated Boards to try to include within this year's emergency fund such a large item as the US\$25,000 for rebuilding and equipping the dental wing. The other two building needs listed under special items - Cadbury Building, west wing, US\$2,500 and Arts Building US\$5,000 - are also somewhat difficult to make specific objectives in this year's Sustaining Fund campaign, though we hope that surplus funds may be available, either in the extra-budget portion of the US\$12,000 Sustaining Fund, or from other special source, to meet one or both of these items.

It will obviously not be possible for us to make any very accurate estimate until near the end of the fiscal year as to just how much of the US\$12,000 will be needed to cover our regular budget appropriation, and how much will be available outside the guaranteed budget appropriation. The three elements of uncertainty are: - (1) The amount in U. S. currency the Governors will need in order to provide the appropriation of LG\$100,000. (2) How much will be received from the supporting mission boards, from endowment ~~fundings~~, and from the other items of income counted on within the regular budget. (3) What total amount will be received in our Sustaining Fund campaign. You can rely upon it that the Governors will do everything possible to keep at the lowest possible figure the portion of this US\$12,000 required to balance the regular budget, and to leave as large a balance as they can to go to the field outside the regular budget.

We do not as yet have an exact summary of the total amount of special funds, from emergency campaigns and other sources, now available for the use of West China Union University, though all the evidence we have at hand indicates that such balances constitute a very substantial sum. At this moment we are still holding in New York almost US\$13,000 in 1938-39 and 1939-40 emergency and Sustaining funds which West China authorities have been authorized to draw but have not as yet asked for. A letter from Dr. Kilborn, dated July 2, states that the necessary money for the construction of the dental clinic was advanced from undesignated funds sent out to West China from the Associated Boards, which would indicate that a substantial balance of these emergency funds is being held by the field authorities of the University. With such large balances being carried over from previous years, it would be difficult for us to ask the West China Governors and the Associated Boards to seek a very large additional amount just now beyond what is required for the maintenance of the regular program of the University, and essential items very closely related thereto. We know that these balances are built up because of very careful financial administration, and the exercise of the most rigid economy in expenditure by every one connected with West China affairs. We are grateful for all that you are doing to conserve these balances to meet the special needs that may be coming up at any time, and that will certainly arise within the fairly near future. We are anxious to do everything possible to conserve and to encourage this sound policy of economy and of holding in reserve everything that can possibly be saved. But I am afraid that for the present year we cannot hope to add very much in special funds beyond the essential needs we have discussed above.

Mr. Robertson

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September 16, 1940

There is, of course, the other source of support to which you refer briefly - the US\$17,500 which the Associated Boards is seeking to provide this year for the West China group of colleges as a unit. Thus far we have not been very clearly informed of just what use the group of colleges has been making of this very substantial appropriation which the Associated Boards has been making to the quartet of colleges as a unit. I believe that Mr. Parker has asked for a detailed statement on this point. In making these substantial grants the Associated Boards is anxious both to encourage the maximum of cooperation among the colleges and also to have the money used in such a way that it will mean substantial savings to each of the institutions concerned. It is our hope that by providing these funds through which these Colleges can carry on a growing amount of united work, the savings to the individual institutions will be even greater than if these same amounts were apportioned among them to enable the separate institutions to carry on similar lines of work independently. If any substantial part of these united funds were used for newly devised types of expenditure which perhaps were not absolutely essential but which were made because funds were available to be spent, that would not only constitute an unhappy use of the money that represents a great deal of highly sacrificial giving, but would deter rather than promote any real unity among the four Colleges concerned. While the Associated Boards has not made any stipulations as to how these joint funds are to be used, we are waiting with the keenest anxiety for detailed reports from the field showing how these funds were used in 1939-40, and what plans you have for their use in 1940-41.

We have been hoping this week to receive a cablegram from West China reporting as to the initial enrollment of the various colleges. We have had such cables from some of the Colleges, and thus far all of them have shown encouraging increases in enrollment. During the next fortnight we shall be getting out our initial publicity literature and appeals for support this year, but any effective presentation of our case must of course depend upon information from the field as to how the work for the year has opened up, and what your prospects are for the months just ahead.

We have all watched with increasing anxiety the developments of the war situations both in Europe and in the Far East. We realize that the situations are intimately inter-connected. If only the forces of democracy can successfully resist the onslaughts of aggression in Europe, the reaction upon the situation in Asia is certain to be very favorable. On the other hand, if aggression is successful in the West, Japan will be tremendously encouraged and strengthened in its own ambitions, and the difficulties of the Chinese nation will be greatly increased. There is a steady growth of interest here in America in the world situation, though I am afraid that we will have to wait until after the Presidential election before any very decisive foreign policy will be adopted.

With all good wishes, I am

Very cordially yours,
B A GARSIDE

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150 Fifth Avenue
New York, New York
October 1, 1940

Ack
11/20/40

Mr. H. D. Robertson
West China Union University
Chengt'u, Szechuan
CHINA

Dear Mr. Robertson,

Let me acknowledge receipt of your letter of August 6, with which you enclose a copy of the financial report covering the Harvard-Yenching Institute accounts for 1939-40. Since this report reached our office a few days before the dead-line of September 30 set by the Institute, we trust that the original reached Cambridge at or before the same time.

We acknowledge also the financial reports for the Board of Governors for the year ending June 30, 1940.

Very sincerely yours,

B A GARSIDE

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INDEXED

October 2, 1940

Mr. H. D. Robertson
West China Union University
Chengtu, Szechwan, CHINA

Dear Mr. Robertson:

Along with this letter we are enclosing copies of the Finance Committee minutes of July 27th and also September 23rd.

We have had considerable difficulty in reaching the point where a Finance Committee will have complete control over the small fund in the Forster Estate. We believe, however, that the action taken on September 23rd will make the matter final. You will recall from previous recorded minutes that the money is to be used within Canada for scholarship purposes.

The Finance Committee consumed considerable time in reviewing the security list, and we were especially fortunate in having Mr. Judd, who is Treasurer of the Kings County Savings Bank, with us. He is constantly dealing in securities and has a splendid insight in the whole problem. He is especially familiar with the real estate situation in Brooklyn, and through his bank is able to check various properties. As a matter of fact, we are seriously considering buying into some first-class participating certificate situations if the right kind can be found. We will step carefully, however, in the process of our investigation.

Regarding the cash awaiting investment, we made some progress in agreeing to purchase 15M of Chicago Union Station Bonds. We have also taken steps to deposit the Reserve Fund in savings banks.

The principal item bearing upon field accounting is regarding the \$80,800.00 from the Harvard-Yenching Fund. When the situation was carefully studied, there seemed to be no real reason for withholding approval, and you will notice that it has been recommended to the Executive Committee to approve this request. The Executive Committee meets in Toronto on October 16th and presumably will approve this recommendation after it has been unanimously voted by the Finance Committee. The reason why the Board of Governors did not approve of this appropriation in the beginning will not be known. The items as set forth in the budget were included in the figures presented to the Board, and also to the Associated Boards. As a matter of fact, the same items were submitted in both instances, and it has not been made clear as to why the limitation of \$33,000 local currency should be placed upon the Harvard-Yenching appropriation. Anyway we are started in the right direction and hope that there will be no further difficulty.

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Mr. Robertson

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Before the meeting on the 16th we are hoping to have another meeting of the Finance Committee to give further consideration to the Report of the Treasurer.

Very truly yours,

C. A. EVANS

CAE/B
ENCS.



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INDEXED

October 8, 1940

Ack
11/20/40

Mr. H. D. Robertson
West China Union University
Chengtu, Szechwan, CHINA

Dear Mr. Robertson:

Upon the instructions of Dr. Beech we paid US\$1200.00 on September 23rd to the Methodist Board of Foreign Missions. Dr. Beech stated that Dr. Cheer had purchased some of the goods invoiced to Dr. Peterson, and that the \$1200.00 was on deposit with the Treasurer of West China Union University at Chengtu.

Last February Dr. Beech wrote to me instructing me to pay the difference between US\$1200.00 and the amount of \$433.30 covered in Draft #982. This involved adjustments with the Methodist Board of Foreign Missions which unfortunately they were unable to do because of lack of intelligent information.

Under these circumstances I was loath to pay any funds whatsoever to the Methodist Board. After careful study of the whole situation we believe that Dr. Beech's statement represents the facts of the case, and, therefore, have paid the Methodist Board of Foreign Missions US\$1200.00. This, however, superseded or included Draft #982 which we are canceling herewith.

Very truly yours,

C. A. EVANS

CAE/B
cc: Accounting Office

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OCT 11 1940
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INDEXED

October 9, 1940

ACK
11/20/40

Mr. M. D. Robertson
West China Union University
Chengtu, Szechwan, CHINA

Dear Mr. Robertson:

You will find enclosed the West China September trial balance sheets, budget analysis, cash statement and copies of Journal Vouchers #383 and #384 -- #383 represents the transfer to Accounts Payable of the balance of the 1939-40 Sustaining Fund. There are also enclosed a number of invoices.

There is about \$5,000.00 in the J. A. Coles Estate which represents an increasing income beyond the budget appropriation. I believe Dr. Beech has written you regarding this, but the action of the Finance Committee was that these funds were to be released only upon specific recommendations for their use by the field and approved by the Finance Committee.

You will note that the balance in Accounts Payable is \$17,473.16. Of course, you have been watching the charges which we have entered against this account from the monthly cash statements. With the exception of Draft #705 all of the expenses have been in connection with the work of John Y. L. Kao.

Since the first of the month a portion of the Harvard-Yenching Institute Restricted Account has been invested.

Very truly yours,

C. A. EVANS

CAE/B
ENC.

Via "President Taft" - 10/10/40
c.c. via next boat.

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October 11, 1940

Mr. H. D. Robertson:

Dear Mr. Robertson:

I hope that you have received my letter with enclosures regarding the status of the dental clinical building, etc. etc. I now have your letter of September 16th. I will try to deal with several matters growing out of your correspondence.

Dental Clinic. We have now in hand pledges for \$1,200 for the dental clinic. We have more than "expectations" that the balance will be forthcoming up to about \$2,500. You are free to use funds that you may have on hand for building purposes to carry forward the erection of the dental clinic. Or still better, you are free to draw funds for this building as may be needed not exceeding \$1,000 at the present date. I am writing Dr. Kilborn and the Building Committee about this and other matters in enclosures.

J.A. Coles Estate credit, \$5,110.83. You are free to draw against this account for the specific purpose of repairs of buildings. You will remember that the Coles Estate was an endowment set up for the repair and upkeep of our University buildings. We have been somewhat liberal in our interpretation of these conditions, with the result that Coles money has been used under maintenance, etc., while certain buildings, especially his own memorial tower, went begging for a coat of paint. Hereafter we will expect to have the Coles Estate money treated in your budget in a manner similar to that applying to the Harvard-Yenching Institute funds. Please set it up as a separate item and then give a yearly statement of expenditures under this estate. There should be on hand here in New York a statement of expenditures of Coles Estate funds that can be presented for inspection to the trustees at any time that they may desire to go into the New York office. So please adopt the necessary system and have it understood by the Property Committee and all others concerned that this is a special grant for a special purpose, to be ^{specially} reported upon. I see no reason why the NC\$2,345.32 cannot be charged against this account. I do not remember where the funds came from originally, but it was a part of the improvement of our building project, and I think will be justified and approved by the trustees. Mr. Evans will be writing you on this subject and others that I touch upon.

Higher Cost of Living. Your request for additional money to meet the growing costs of living will come before the Governors Executive that meets in Toronto on October 16th. I hope that Mr. Evans may be able to say something on this subject that is more hopeful than anything I possess at this time.

The Hospital Building. I wish you would inform Miss Priest and President Dsang that we have US\$18,008.48 credit balance for the hospital building project. Since all of this money for the building was given after a careful presentation of plans, and it was the expectation that the entire plant could be erected for the amount proposed, I am anxious that the entire hospital buildings be erected, with no part left unerected. By "erected" I mean at least the shell of the building, including walls, roof and floors. I exclude from this statement the hospital chapel, as that was made provisional in the original statements to donors. Please say to Miss Priest that you are free to draw against this fund as the situation justifies and the requirements of the building demand. I am quite aware of the fact that we as yet do not have funds for the modernization of the building, but I do not believe it is good policy to use any of this money that was given for the erection of the building for that modernization equipment. We should go on expecting that we will get money for modernization equipment. There are funds available, and there will be some funds available, as I know, in Chinese currency. So please make note of this credit balance and draw as your judgment dictates. When this money is gone, I do not know where we shall turn for any more for this purpose, as the source from which it came is now closed to us. The

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10-11-40

amount of money that I mention in the second paragraph for the dental clinic is not included in this \$18,008.48 for the building of the hospital.

Chapel. I requested Mr. Small to put down the foundations for the chapel. I did so expecting that we would find a donor to erect that building. I have a letter from Dr. Kilborn, in which he stresses the need of that chapel. I am sure he will be happy to know that I expect we will secure the funds. I cannot say more than "expect" at this present time, but when I say "expect", I mean that we can look forward to it hopefully.

Librarian. I have nothing new to add regarding librarian. We will continue our hunt for the right person. We still have Mr. Fong and his wife in mind. I will appreciate it if you will let me know, and let the people here in the office know, that the librarian's salary is to be charged to the income from the Harvard-Yenching Institute grants. Unless it comes from that source, I know of no means of obtaining it.

Bursar. We had the question of bursar before us at the last Board of Governors meeting, and I presume it will be up again when we get to Toronto. I know that the present arrangement with Miss Priest having charge of our accounts is working very satisfactorily, but we are assuming that the Board will be called upon to send out a bursar, chargeable as heretofore to its current budget, since there is no other source from which it can come. That was the arrangement with Mr. Albertson. If you have any views to the contrary, I think this is the time to present them. And if you feel that there is great need for that bursar, it would be helpful if you stress the need.

I have just gone over all funds received to date for general hospital equipment, and I am reporting to Dr. Brown that there is \$3,223.63 available for hospital equipment. I do not know how much of this he will wish to spend at this time and take with him, in view of uncertainties of travel. But it is available when it can be carried forward successfully.

With the hope of keeping within weight, I will omit many things that I would like to say, hoping that a brief reply to Leslie's letter may be included in this Clipper mail.

With best wishes to you, the President, Miss Priest and all others associated with you, I am

Sincerely yours,

JB/RC

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West China Union University,
CHENGTU, Sze., West China.

16th October, 1940. Ack. 1/13/41

INDEX

Dear Dr. ~~Carson~~,

Acknowledging your letter of August 29th - *Sept 16th*

The President has prepared an appeal to the Board for additional funds to meet the increased expenditures of the University because of the depreciation in the national currency. I shall attempt to give you some additional explanation.

First, with reference to your letter, I greatly appreciate the time and attention you have given to this matter, and your letter makes quite clear the point of view of the Board of Governors. I think, however, that the points made in my letter of August 29th to you still stand. Of course we had no idea of receiving the sums you mention for the three buildings, but believed that these might be useful as a special appeal to an individual in the planning of the campaign for funds.

You do not make any mention of the \$46,000 which we have in our budget over and above the \$33,000 which has been granted by the Harvard-Yenching Institute annually for a number of years. This is part of our budget, and as explained in previous letters there did not seem to be any question as to its being available.

I think you will agree that the University should not be penalised for having used its best judgment in maintaining as large an amount of its funds as possible in New York, under conditions at present obtaining. I have been at pains to explain to Mr. Evans that this was the result of a policy we had adopted, namely that it was wiser and safer to keep as much of our money as possible in gold, and to use funds which were already in China. You refer to the fact that we still hold in New York almost US\$13,000. This is quite true, but a good proportion of this will be required to make good the national currency funds, and further amounts have been definitely allotted to purposes which up to the moment have not been carried out, for instance, erection of certain buildings which are still in course of construction, and transportation of goods is and will continue to be a very large item. It will be apparent to you that funds which were brought to West China when the exchange was as low as 4:1 have lost a great deal of their value, and that it is of advantage to us to have gold which may be exchanged at the present rate. It is not quite true that very large balances are being carried over, as the picture will be quite changed by June 1941, even supposing we have no particular crisis to face. We have been very careful in the past not to use emergency funds for salaries or expanding departmental expenses, and I feel sure that this is appreciated by you.

As to the Joint Funds - I can assure you that the appropriation of these funds is done most carefully and that there is no danger of their being used for purposes which are not regarded as absolutely essential. I am surprised that you have not seen a copy of the appropriations made for the year 1939/40. This was done before the end of the academic year and copies were forwarded to the office. I feel sure the statement will meet with your approval.

A final statement of registration and of the revised budget for the year 1940-41 will be sent to you at the end of this month. The loss in purchasing power of the local currency has affected us in a very serious way. Salaries, wages, supplies bought locally for departmental use, transportation charges, all have combined to create a situation beyond our control. The price of rice soared as a result chiefly of the failure of the Government to control it and the attempt by large landowners and banks to boost the price. All the necessities of life have followed suit, as was to be expected, and although we have increased wages and given bonuses the condition of our people is not as favourable as it was before the depreciation took place. I hope very much you will be able to assure us of some extra assistance because of our special need. We were inclined to expect things to move more rapidly than seems to be likely now. When we

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heard of the signing of the Pact in Berlin, I personally thought that events would move too rapidly to allow the Government of the United States to defer final action until after the presidential election. It appears likely, however, that there will be no breaking in the relations between Japan and our countries for some weeks, and it is difficult to picture clearly what the situation will be in China when this development takes place. We have kept only a small amount of our funds in Shanghai and we are now taking steps to bring these to Chengtu. We think it possible that Rangoon may take the place of Shanghai as far as our financial relations are concerned. The Japanese are already carrying out their threat to make the Burma Road of as little use as possible by attempting to destroy from the air the city of Kunming. Apparently the last two raids over the week-end were devastating. We are saved from such raids by the distance from Hankow and by weather conditions, but a clear day or a moonlit night means air warnings for us too, and in that respect it is a strange life we lead, always expecting and fearing the results of an attack on our grounds. I think it would be a good thing for us to agree to write regularly every week, in view of the conditions which are likely to prevail during the coming months. We would very much appreciate your special interest in putting the situation here before the other officials of the Board.

Yours sincerely,

H.D. Robertson
H.D. Robertson.

HDR/MR.

P.S. Kindly note that the Minutes of the Executive Committee of the Board of Governors already sent to you bore the wrong date. They should have been announced as of September 14th, 1940, and not of June 10th, 1939. Apologies. M. Robertson.

Note for Mr. Evans:

Draft No. 708 for US\$300 was not used by Mr. Spooner and has been returned and cancelled. We request that this amount be carried over to 1940-41.

Mr. Spooner has authorized John Kao to purchase \$25 worth of books.

October 16th, 1940.

H.D. Robertson
H.D. Robertson.

Stop Press; W.C.U.U. Registration to October 16th, 1940.

	<u>Arts</u>	<u>Science</u>	<u>Medicine</u>	<u>Dentistry</u>	<u>Total</u>
Men	120	80	132	58	390
Women	84	68	68	26	246
Total	204	148	200	84	636

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Yours sincerely,

H. D. Robertson

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NOV 16 1940

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October 15th, 1940.

H. D. Robertson.

Registration to October 15th, 1940.

	Arts	Science	Medicine	Dentistry	Total
Men	120	80	132	58	390
Women	84	68	68	36	246
Total	204	148	200	94	636

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NOTE: See Oct. 15, 1940- from Board of Foreign Missions, Methodist Episcopal Church and
Oct. 19, 1940- to Mrs. Henry W. Walkden

October 19, 1940

Mr. H. D. Robertson
West China Union University
Chengtu, Szechwan, CHINA

Dear Mr. Robertson:

Mrs. Henry W. Walkden of Olmsted Falls, Ohio sent us \$91.00 for scholarship funds for a medical student at West China Union University. She is requesting that this be made available for a medical student who will be able to communicate with her. She is leader of the Adult Class of the Community M. E. Church of Olmsted Falls, Ohio.

As this will be a part of our regular Sustaining Fund, we are suggesting that you select a medical student who is receiving help from the University and instruct him to write to Mrs. Walkden in appreciation for this gift.

Very truly yours,

C. A. EVANS

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INDEXED

October 19, 1940

ack
4/24/41

Mr. H. D. Robertson
West China Union University
Chengtou, Szechwan, CHINA

Dear Mr. Robertson:

I have seen Dr. Beech's letter of October 11th and at his request I am writing you amplifying what he has said and more particularly regarding the financial items.

1. Dental Clinic. Dr. Beech has indicated that there are pledges and cash on hand to the amount of \$1,200.00. The facts are that \$700.00 of this is conditional on securing \$2,500.00. We have on hand in our office \$310.00 which likewise is held conditionally. You will see, therefore, that it is impossible for us to issue any authorization to draw a thousand dollars or any part of it until the funds are in hand and released to this purpose. From other correspondence it appears that other funds have been used for the erection of this building, and it is our firm conviction that we will receive all that is necessary and consequently it is a mere matter of delay until the campaign is completed. As a last word, the only cash paid in is the \$310.00 which we have on hand held in escrow.

2. J. A. Coles Estate \$5,110.83. Our understanding of this situation is that you are permitted to draw LC\$2,345.32 immediately. The Finance Committee and Executive Committee have approved this expenditure. You are, however, to submit a plan for use of the balance after deducting this authorization, which it has been suggested might include premiums on insurance in U. S. dollars, and you are at liberty to make suggestions for any items of maintenance or upkeep which might rightly be considered within this category. The Finance Committee will give this consideration release of such funds as seem expedient.

For the present, therefore, you are given Requisition #4014 for repairs LC\$2,345.32 to be charged to Account #175.3.

It is also understood that hereafter the Trustees will include a larger figure in the annual budget for maintenance of property and that a report on its use will be submitted by the field.

3. Higher Cost of Living. This has been discussed at considerable length here in the office and to some extent in the Executive Committee. The facts, as recognized by all, are that the West China Board of Governors is giving all of its income, aside from actual expenses, to the field. In the case of 1939-40 there was a surplus of \$1,621.89 which was savings on the Governors' Budget. This has been set aside as a part of the permanent reserve fund, which protects income for the field. If the same condition prevails through 1940-41, it is possible there will be a balance which at that time may be allocated to the field, but which cannot be done at the present writing. It would appear that within the structure of funds within your control, there should be sufficient available to meet this extra cost for the time being. Meanwhile,

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Mr. Robertson

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10/19/40

with our campaign for the year progressing we should secure additional gifts which will be transmitted to the field as they are available. We can do no more than this, and the consensus of opinion at the Executive Committee reflected this attitude. At a later date you will know better how you are coming out and we will know better how the campaign is progressing. We will also be able to estimate more carefully on the Governors' expenditures.

4. The Hospital Building. Dr. Beech has given you figures representing the balance of cash held for building purposes. These funds according to restrictions are to be used for the erection of the building and not for maintenance or equipment.

We are, therefore, giving you Requisition #4013 for the Hospital Building - \$18,008.48 to be charged to Account #283. This amount is in U. S. dollars.

The other items in Dr. Beech's letter need not be dwelt upon at the present time, and we will await the minutes of the Executive Committee before making any comments on other financial items.

Very truly yours,

C. A. EVANS

CAE/B
cc: Accounting Office

Via "President Adams" - 10/19/40



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October 21, 1940

Mr. H. D. Robertson
West China Union University
Chengtu, Szechwan, CHINA

Dear Mr. Robertson:

Saturday we paid Drafts No. 721 for \$14.00 and No. 714 for \$169.34 issued in blank.

The Irving Trust Company has just called us up and notified us that they take no responsibility for cashing these drafts. They are insisting that we release them from all responsibility. It is readily conceivable how such situations develop and presume that this has been done at intervals during the past. It is the better part of wisdom, however, for one handling the drafts originally to see that they are properly filled out and that the endorsement is correct.

The endorsement on both of these drafts was, "T. R. Wang."

Very truly yours,

C. A. EVANS

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WEST CHINA UNION UNIVERSITY

私立華西 協合大學



ADMINISTRATION OFFICE

CHENGDU, SZECHWAN

November 15th, 1940.

Mr. C.A. Evans,
Associated Boards,
150, Fifth Avenue,
NEW YORK CITY, U.S.A.

ack
1/8/41

Dear Mr. Evans,

I think you will be interested in this complete budget for the year 1940-41, revised on November 1st. Subsidies are not estimated.

Comments:

1. Board of Governors \$125,000 - NC\$100,000 plus US\$12,500 at 2:1
2. Harvard-Yenching \$82,600 - see page 2 "Other Sources.
3. Personnel. We have used the old rate of exchange as in the estimated budget.
4. Coles Estate. In accord with Dr. Beech's letter of Oct. 3rd.
5. Joint Funds - to be taken from Joint Sustaining Funds at the disposal of the Presidents.

I am anticipating that the Executive Committee took action on our appeal for help because of the increased cost of living. This situation is difficult for us to understand and much more difficult for me to make clear to you. The price of rice which at this time of year is usually in the neighbourhood of \$3.00 a bushel is now ~~\$23.00~~ and still going up. An individual eats a bushel of rice a month, so that you can see what this means for a man with a wife and several children. Other essentials have increased in price accordingly. This is a condition which is to a large extent the result of the war, but not altogether - it is altogether out of our control. The ordinary University budget of course cannot possibly meet such a state of affairs. We are appealing to the Ministry of Education and the Provincial Govt. for assistance in meeting this condition. Meanwhile we must make it possible for our staff to live, and are taking what measures we can to meet their demands. We hope the situation may not continue, but have no way of forecasting future developments.

Yours sincerely,

H.D. Robertson
H.D. Robertson.

HDR/MR.

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WEST CHINA UNION UNIVERSITY



CHENGDU, SICHUAN

ADMINISTRATION OFFICE

November 15th, 1940.

1/18/41

Mr. C.A. Evans,
Associated Boards,
150, Fifth Avenue,
NEW YORK CITY, U.S.A.

Dear Mr. Evans,

I think you will be interested in this complete budget for the year 1940-41, revised on November 1st. Subsidies are not estimated.

Comments:

1. Board of Governors \$125,000 - WC\$100,000 plus \$25,000 at 2:1
2. Harvard-Yenching \$82,600 - see page 2 "Other Sources."
3. Personnel. We have used the old rate of exchange as in the estimated budget.
4. Coles Estate. In accord with Dr. Beech's letter of Oct. 3rd.
5. Joint Funds - to be taken from Joint Sustaining Funds at the disposal of the Presidents.

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Yours sincerely,

H.D. Robertson
H.D. Robertson

HDR/MR.

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West China Union University,
CHENG TU, Sze., Nov. 20th, 1940.

INDEXED

Dear Mr. Evans,

Acknowledging Dr. Garside's letter of October 1st and your letters of the 2nd, 8th and 9th October -

We have not yet received any minutes or report of the Executive meeting in Toronto held on October 16th, although Dr. Brown has written to one of the medical men here. Even Clipper Mail is uncertain these days. I hope that you saw my letter to Dr. Garside of the 16th and that you received mine of September 12th with the June 30th reconciliation with the Treasurer of the Board of Governors statement. This letter was sent by Clipper Mail and should have reached you before October 9th, the date of your last letter. Because of its importance I am enclosing a copy of that statement. On November 13th we sent to Dr. Garside a copy of the audited statement of accounts to the end of June 1940 (by air mail to Hongkong only).
Harvard-Yenching Institute.

In the financial report for the year ending June 30th we showed a credit balance of \$264.79. However in the statement showing (1) receipts and expenditures for current appropriation (2) special appropriation for research - you will note that the current appropriation was overspent \$5,049.94, while there was a balance in hand in the Research fund of \$5,314.72. The over-expenditure is accounted for partly by the staff bonuses and partly by the slight overspending for the museum, because of special opportunities which Dr. Dye had before he left for America. I would like to request definitely that this NC\$5,049.94 should be granted to us over and above the \$34,857.63 which was made available for the year 1939-40. We hope you approve of the form of our financial report to the Institute.

On page 3 of the Finance Committee Minutes of September 23rd the expenditures in the Harvard-Yenching appropriation are set forth. Apparently there is some error here, as the budget which you received was made up as follows:

Chinese Department, including Cheng Te-k'un	\$17,860.00
Administration	1,000.00
Library	12,090.00
Museum	5,498.00
Cultural Studies Research Institute	46,000.00
Scholarships	152.00
	<hr/>
	\$82,600.00

The difference between the \$80,800 and the \$82,600 of the revised budget November 1st, of \$1,800 is accounted for by the adjustment of salaries made in June. In addition to this sum we hope that you will allow us to draw on the Harvard-Yenching funds for sufficient to cover the subsidy which we shall be forced to give members of the teaching staff of the Chinese Department because of the extraordinary situation arising from the temporarily increased cost of living. We will not be able to report definitely as to this amount until later in the year. I am very grateful for your assistance in securing the recommendation to the Finance Committee giving approval to our request for \$80,800.

Coles Estate.

In accordance with the opinion expressed in a letter from Dr. Beech we desire permission to charge against the accumulated funds NC\$2,345.32. This is the balance which has never been cleared off/on University Gates. We have been carrying this account on our books for a good many years and would like to have it cleared up. As the amount is small I hope there will be no difficulty. Dr. Beech has all necessary information. In our revised budget we have included an item of \$8,000. This is made up of Gold \$200 Insurance (rate of exchange 15) - \$3,000 and \$5,000 Upkeep and Repairs, (see page 5 of the budget) This should be charged to current income of the Estate and not to the accumulated balance.

0891

11-20-40

Payment to Methodist Board - your letter of October 8th.

This matter is somewhat involved. Dr. Beech and Miss Priest agreed on some method of settling the matter while he was here. Miss Priest will write you specially in this connection. I believe with you that it is the safer method to await confirmation from the field.

John Kao.

In a former letter I requested information as to the financial arrangements necessary for the year 1940-41. I trust John's work continues to give satisfaction and that you were able to secure some special grant from the Associated Boards to help meet his expenses this academic year. Apparently the writing of letters is a labour to him. I would like you to suggest, however, that he should take time off to write me about his work and his plans.

You will understand how loth I have been to write you, asking for increased financial assistance for the University. I hope I have made it clear that this is something quite beyond anything the University could have anticipated. There is, of course, a tendency to blame the Government, but at the same time a knowledge of all the circumstances would affect this attitude. The present condition of affairs has developed very rapidly, and as time went on the expectation was that the limit had already been reached. Unfortunately, however, prices have not become stabilised even yet. Rice is now selling for \$26.00 a bushel as compared with the price of a year ago of less than \$3.00. Each individual requires at least a bushel of rice a month. The change made in the family budget is at once apparent. Servants' wages are \$15, so it has been necessary for us to assist them to the extent of a bushel of rice a month. All kinds of fuel, flour, sugar, meat, vegetables, clothing material etc. etc. have followed very closely the rise in the price of rice. The Ministry of Education is assisting the Government Universities and other schools. We are making a special appeal for similar assistance, if possible. The total cost per month for assistance, even to provide the necessary rice is so great that we are appalled by the amount involved to see us through to June. We hope, and of course it is quite possible, that the situation may change and the cost of rice may be reduced to one-half or even one-quarter of the present price. We have been much pleased over the appointment of General Chang Chuin, a close friend of the Generalissimo and an honorary member of the Board of Directors, as Governor of this Province. His biggest problem is this same question of prices. If he can find a satisfactory answer he will be blessed by the people generally. Whatever happens we shall have a very difficult year financially and we hope to deserve your confidence and sympathetic support. I would be glad if you would share this letter with Dr. Garside.

Acting-Bursar.

I am signing drafts on New York as Acting-Bursar on the departure of Mr. Simkin on furlough. Mr. Simkin has drafts Nos. 751 to 760. If he uses them the total is not to exceed \$3,500 gold.

Yours sincerely,

H.D. Robertson
H.D. Robertson.

P.S. By air mail to Hongkong we are sending duplicate requisition No.00052 covering supplies purchased abroad, including transportation costs, by Dr. Gordon Agnew.

In a recent letter Mrs. Lindsay referred to "New York Sunday School Times" This should read "New York Times"

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H. D. Robertson

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Acting-Bursar.

Dr. Garbide.

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safer method to wait confirmation from the field. I believe with you that it is the write you especially in this connection. I believe with you that it is the on some method of settling the matter while he was here. Miss Priest will This matter is somewhat involved. Dr. Beech and Miss Priest agreed Payment to Methodist Board - your letter of October 8th.

over 7
INDEXED

November 20, 1940

Mr. H. D. Robertson
West China Union University
Chengtu, Szechwan, CHINA

Dear Mr. Robertson:

We have put considerable study on accompanying papers attached to your letter of September 12, 1940.

We have also had in mind writing you regarding developments with John Kao. He is now on project work up in Maine which is a part of their practical training and forms the basis for classroom discussion and various themes which are to be written. He spent part of the summer in Buffalo in a similar way. In your letter, you allude to his expenses and regret that the Associated Boards has not been able to secure more funds for the use of the staff in their work here in America. We thought we were doing a fairly good piece of work. The difficulty, however, is that it is spread over such a broad area that possibly all of the Colleges think we are not efficient in our results. We had \$2,500 to distribute from last year's budget to be spent this year. What we are raising this year will be used in 1941-42. As a matter of fact, with the help of the Associated Boards, John will be in no different position than he was a year ago, as the Associated Boards provided \$300.00 toward his scholarship and he received from M. I. T. \$300.00 which is equivalent to the \$600.00 he received from M. I. T. a year ago.

We must report to you, however, on the expense account, which undoubtedly you have studied, which shows that during the fiscal year 1939-40 we spent \$785.50 during July and August; \$171.00 was advanced for board and travel, and room rent, as John was working on M. I. T. projects all during the summer. The total to date, therefore, is \$956.50, and presumably this amount will be required this year, although it is possible there will be a slight saving on several items. This cannot amount to more than \$50.00. The reports we have received from him, and about him, show that he is making rapid progress and that he is very well thought of. Surely he is a worthy representative of West China Union University and it will be a mark of distinction for West China Union University, for him to finish at M. I. T.

The Finance Committee gave consideration to the request for LC\$80,800.00, and recommended that the Executive Committee approve this action. Apparently this was not considered at the meeting, as it does not appear in the minutes - but, as there is no justification for withholding it further, after recommendation of the Finance Committee, and as it will be recommended to the next meeting of the Board, or to the Executive Committee, you may consider it as a part of your budget.

Item No. 3 in our letter of May 21st is paid to the Methodist Board of Foreign Missions and was received in your appropriation of that Board, and is not an additional item to be drawn by you. Scholarships amounting to \$8.75

0894

Mr. Robertson

- 2 -

11/20/40

are available for you. The Kate M. Atherton Fund for books is expendable here in America, and we suggest that you communicate with Dr. Beech before placing any orders, as he has made some specific steps toward the use of some of this fund at least.

The item in Account #26 on the trial balance sheet for the \$1,901.65, charged against the Church Missionary Society dormitory, was reported by the field in 1930. This represented an expenditure by the University in the nature of salary for Mr. Small in his work on the building. We cannot dispose of this item without some definite action by the Finance Committee or Board, and will take it up at a later date.

We note your reference to the transfer of funds to Shanghai and your decision to let them remain in America.

We recognize certain figures in the reconciliation, but it is next to impossible for us to reconcile item by item. A year ago we reached a very small balance which could not be justified on our books and which after correspondence with the field was never solved. We are accepting this reconciliation as the evidence of your closing, but as far as an item to item comparison is concerned, it is futile for us to study through with the hope of reaching any final exact balance. From month to month, we send the field our trial balances to which are attached cash statements showing every last transaction, together with copies of journal vouchers, which show the transactions within the cash structure. It is, therefore, a much simpler process of adjusting with our accounts rather than our making an effort to reconcile with the field.

This all works down to the position where the oft repeated suggestion by the field for a U. S. dollar bank account is in order. The West China Board has refused to agree to this, however, and we are having difficulties enough with other U. S. dollar accounts to half-heartedly agree with the Governors. The distance intervening is too great to avoid misunderstandings and delay, and just at the present, it is no time to bring the matter up before the Board of Governors.

Since you wrote this letter, many things have transpired, and before this reaches you the European and French Indo-China situations will have come nearer to a focus. Even as I am writing newspapers are out with the announcements that Rumania is joining the Axis. The Lord only knows what the future holds, and somehow or other we are not in sufficiently close touch with Him to have the future revealed.

We all here send sincerest greetings and best wishes.

Incidentally, we received word yesterday that the Harvard-Yenching Institute had voted \$50,000.00, as during the past two years, toward the work of the China Colleges.

Very sincerely yours,

CAE/B

Via China Clipper - 11/21/40.

C. A. EVANS
11/25/40

0895

November 29th, 1940. !

Ack. 1/7/41

Dear Dr. Garside,

Acknowledging your letter to President Dsang and myself of October 19th, with copies of the minutes of the Executive Committee -

I wrote you on October 16th and again on November 20th. I regret that we had no intimation of the Executive in Toronto and so could not provide you with the necessary information as to the acute situation arising from the high cost of living. Dr. Dsang is in Chungking where he has been appealing to the Government for special assistance. President Liu accompanied him.

1. Would you please be good enough to forward to Dr. Anderson the short note I am enclosing.
2. Building Policy. I am sure the situation was made more clear to you at this meeting. What you suggest does not mean any particular change in our present procedure, and is, I think, quite satisfactory.
3. Bursar. We are, of course, disappointed that no action was taken, and hope the appointment will not be delayed indefinitely. Miss Priest is carrying much too great a load of work and responsibility. It will not be easy for you to understand how difficult it is for us here to secure trained assistants. One reason, of course, is because our salary scale is not as high as that of banks or business institutions. We wish to have a staff which will not be leaving us when the down-river institutions return to their original sites. I shall inform you when we are issuing drafts to cover the extra expense involved.
4. Coles Fund. Your statement is quite clear and I shall see that action is taken accordingly. I have already written in my letter of November 20th explaining the items in our revised budget; this action was taken on the receipt of Dr. Beech's letter.
5. Insurance. As from May 31st this year our buildings and equipment are insured with the Commercial Union Assurance Company Limited, Cornhill, London as follows:

Furnishings (all buildings) Equipment (all departments)	
Books (General and departmental libraries)	US\$62,140
Buildings (not including the Woman's College buildings)	NC\$1,395.820.

I would be glad to have your advice as to whether or not we should insure buildings as well as equipment in United States currency.
6. Memorandum from Harvard-Yenching Institute. The copies of the memorandum have not yet reached us. I am a bit worried because there has been no mention in any letters from the office of the constitution and proposed work of the Chinese Cultural Studies Research Institute, sent originally in March-April and again on September 12th. Furthermore, in the minutes I find no reference to the adoption of the recommendation of the Finance Committee, as mentioned in Mr. Evans' letter of October 2nd.
7. Suggestions from the Associated Boards. These will be given the serious consideration they deserve. As it happens our Faculty Christian Fellowship (Five Universities) is having one of its regular meetings tomorrow afternoon, and I shall use the occasion to bring these recommendations before them. You will, no doubt, have a report and suggestions as to what the Board of Governors might be able to do to help in the course of the year.
8. Dental Clinic. Mr. Evans' statement with reference to the amount of money available is rather different from what Dr. Beech wrote me. In his letter of October 3rd he stated that I was free to draw funds for this building as may be needed, not exceeding \$1,000 at the date he wrote. He

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Mentioned having pledges for over \$12,000.. In view of these differences of opinion I hope to hear from you at once on this matter.

9. Hospital Building. Your instructions in the matter of the \$18,008.48 are quite clear.

10. Special Salary Appropriation. We very much appreciate your dealing with this request so promptly.

I shall write you more fully upon the return of President Dsang next week covering the local situation.

Yours sincerely,

H. D. Robertson
H.D. Robertson.

HDR/MR

P.S. Nov. 15th letter fo Mr. Evans enclosed complete budget for the year 1940-41, revised November 1st; Nov. 20th letter enclosed "Reconciliation with Treasurer Bd. Governors statement", "Summary" of revised budget 1940-41, and letter from Miss Priest.

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P.S. On September 1940 statement the H.W. Wilson Co. Account US\$182. is charged to Current Account. This should be charged against the Atherton Fund as this order was given in consultation with Dr. Beech who has formerly controlled this Fund.

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West China Union University,
CHENG TU, Szechwan,

December 9th, 1940. *ack 12/30/40*

Dear Mr. Evans,

INDEXED

Acknowledging your letter of November 20th.

(1) John Kao. Thank you for your statement with reference to John Kao's finances. In my previous letter my reference was to our own Board of Governors and not to the Associated Boards. I still think their budget should include an item each year for this purpose. I do not think anyone could criticise the amount which has been used by John. The difficulty is that during these years of high exchange it seems a very large sum in terms of national currency. I am enclosing a letter to John in which I ask him about his plans. When he left here we thought of his spending two years at M.I.T. We know, however, that to get a doctor's degree three years are necessary. I question whether or not the University is in a position to guarantee his support for a third year unless we can get special financial assistance. We are all much interested in his success and believe him to have exceptional qualifications in the line of industrial chemistry. We certainly hope for great things from him on his return.

(2) Chinese Cultural Studies Institute. We are glad to have your authorisation despite the failure of the Executive Committee to approve the action of the Finance Committee. In view of the slight increase already suggested in previous letters I hope you will authorise us to draw the entire \$8,600 which you have set aside under specially designated items (1) and (2). If Mr. T.K. Cheng returns during the year we shall need money to cover his travel as well. Furthermore, there is no way of telling what will happen to the cross rate between New York and Shanghai during the next months.

(3) Ackerman Fund for Rent. We understand your explanation, but we do not understand why it should be included under specially designated items when it really is part of the income you receive from the Methodist Board.

(4) Harvard-Yenching Institute Grant. This is very good news indeed and will help greatly in achieving the total amount sought.

(5) Funds in New York. On November 15th Mr. Burket, acting Mission Treasurer of the Baptist Mission, wrote from the A.M.T. office as follows: "I find that you, or the institution under your care, have invested funds in our charge. You realize, I am sure, that we are not able to take the responsibility for these funds other than the usual good care we try to exercise. If the present tension between the Powers out here comes to an open break, your funds may very likely be in danger. Therefore, I am writing to request you to give us instructions concerning these funds. As far as I know, none of the banks are guaranteeing their accounts. Since the A.M.T. funds are in the banks we are, of course, in the same predicament as you are. We have already advised our missionaries who have personal balances on our books in Chinese currency to transfer them to their fields where they would be accessible in case of separation from Shanghai. With regard to U.S. currency funds we have advised them to transfer them to the United States or to Canada as the case may be. We wish we could advise you more definitely but you can readily understand that no one can foretell what will happen." Because of rumours early in October we communicated with the Associated Treasurers and received a telegram advising transfer from Shanghai of West China funds. We acted on this advice. Then we decided to sell on New York sufficient to provide the \$100,000 in the Board of Governors budget so that there would not be danger of loss on this account. We also sold drafts to cover balances and Gold \$5,000 on Hospital Building account. We did this because of the uncertainty of the rate of exchange. If part of the new loan is used to stabilise exchange there is no indication as yet what that exchange will be. This matter has given us considerable anxiety. If we can no longer draw on Shanghai we must sell on New York. That means a banking account. If it is not possible for us to have our own bank account, the only alternative is to arrange to deposit West China University money in the bank account account of one of the other universities here. Probably the

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Board would not like this plan. Merchants buying drafts here will not accept Board of Governors drafts. We have been forced, therefore, to buy through the University of Nanking, as you have already been informed by Miss Priest. I shall be glad to have your early advice on this matter. High Cost of Living. The two presidents, Drs. Dsang and Liu, returned from Chungking with the promise of assistance from the Ministry of Education. The amount is not yet quite definite. Unfortunately this is the end of the Government's financial year and all ministries are financially low. They report, however, much sympathy with our position and we feel confident that valuable assistance will be forthcoming. Local prices have not yet changed for the better.

I do not feel that I can add anything to your information of the situation in the Far East. There is no indication that anything but complete withdrawal of the invading forces can be accepted as a basis of a discussion of terms of peace. The general feeling here is that now the British Empire and the United States are closely bound to China in the struggle for existence against the totalitarian powers.

I shall be glad if you will share this letter with Dr. Garside.

With kind regards and the Season's Greetings,

Yours sincerely,

H. D. Robertson
H.D. Robertson.

Enclosures: Letter for John Kao/
Statement of drafts issued since last report.

P.S. Will you kindly send us a further supply of the very thin air mail envelopes? Thank you.

Please note special appropriations Nos. 762 and the change suggested.

Please convey to Dr. and Mrs. Garside and to your own family my very best wishes for a Happy Christmas and a successful New Year despite the war situation.

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 struggle for existence against the totalitarian powers. I shall be glad if you will share this letter with Dr. Garbide.
 With kind regards and the Season's Greetings,
 Yours sincerely,
 H. D. Robertson.

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Enclosures: Letter for John Kuo.
 Statement of drafts issued since last report.
 P.S. Will you kindly send us a further copy of the very thin
 mail envelope? Thank you.
 Please note special appropriations Nos. 782 and the change
 suggested.

Please convey to Dr. and Mrs. Garbide and your own family
 my very best wishes for a happy Christmas and a successful
 New Year despite the war situation.

West China Union University
Chengtu December 16, 1940

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Dear Dr. Beech,

Acknowledging your letter of November 8th - a copy of the minutes of the meeting of the Executive Committee has now reached us and I have already written Dr. Garside commenting on the actions taken and in the case of the Bursar and Librarian the lack of action. I simply do not understand how the Board could feel that they were justified in not appointing a Bursar. I shall leave comments on the Clinical Hospital action to Leslie.

Your instructions as to funds are quite clear. Because of the danger that exchange might go in favour of China, because of loans from United States and England, we have sold drafts for gold \$10,000.

As to the salary and travel expenses of a Librarian there would seem to be no difficulty in securing funds from the amount piled by the Board of Governors from the annual receipts from the Harvard-Yenching Institute.
Coles Fund.

We very much appreciate your efforts in getting this special fund set up. We shall carefully follow out your suggestions in reporting home. As I understand it, there is an amount of something like gold \$5,000 available, and beginning with the year 1940-41 an annual grant of about half that amount. Is there any objection to our charging against this the total amount of our insurance premium for the year? In this connection I wish to make a request - could not you appeal to the Board of Governors or the Finance Committee for permission to advance gold \$3,000 from the balance of the Coles Estate Funds to be used in erecting the West Wing of the Education Building? As you know we have the plans and the foundations are in, and much material which is now on hand from the construction of the Science Building would be available.. Despite the increased costs I am of the opinion that \$3,000 at the present rate of exchange might complete that wing. You know how very badly we need this extra space. It would be used partly by Ginling College and it is possible that I could persuade them to put some money into the building. If this is a possibility I hope you will advise me by clipper.
Pharmacy Building.

On October 25th I wrote you by clipper asking for permission to erect this building. Dr. Meuser is very anxious to begin the building as he has had the money on hand for a long time. If you have not replied to my previous letter please do not delay in letting me have a reply to this request. I have objected to the proposal that Mr. Small should begin building at once, despite its being urged by Dr. Meuser and the College of Science and by Mr. Small himself. I have argued that we should wait until we hear from you and that Mr. Small should be asked to complete several of his other jobs before beginning this new one.
Harvard-Yenching Institute Funds.

Copies of the new regulation have not yet reached us, so I shall delay comment.

Wesleyan Funds.

We are very glad to have your statement regarding these funds, as we lacked information. I shall do what I can to secure the photos desired.

Dr. H Sidney Hsiao.

This man and his wife would certainly strengthen our staff. The college of Science is now considering the matter, so I shall have to defer comment until later.

High Cost of Living.

Presidents Dsang and Liu returned from Chungking with the good news that the Ministry had granted \$20,000 to assist our staff in securing rice. We have bought rice at \$22. per deo and will let the staff have it at \$10. There are Government regulations determining how much each staff member is allowed to receive. This will be a great help.

Bishop Ward and Dr. Shafer arrived in Chengtu Friday evening, Dr. Shafer leaves tomorrow. He speaks to the missionary group tonight. With luck this letter should reach you in time for Christmas, so I send y greetings to you and Mrs. Beech.

Yours sincerely,

(Signed)

q H. D. Robertson.

0903

West China Union University, Chengtu.
December 28th, 1940. *ask 1/28/41*

Dear Mr. Evans,

Acknowledging receipt of Associated Boards Christmas cable, which was very much appreciated. Would you be good enough kindly to see that the persons concerned receive their respective enclosures.

Would you inform Mr. Caldwell that we have been in touch with Mr. Manton in Rangoon where several cases of books have arrived, but without funds to cover forwarding to Chengtu. We have asked Mr. Manton to investigate the possibilities of selecting books and forwarding by book post from Rangoon.

The Harvard-Yenching statements have never reached us, and I fear must have been lost in the mails.

Please take up with Mr. Parker the question of fellowships for the year 1940-41. I have sent him all the particulars in connection with Mr. Meng Szu-min's application. We are anxious to have some word on this case at the earliest possible moment.

Please secure for me at once these two books and charge to Dr. Beech's special book fund:

"DEMOCRACY VERSUS SOCIALISM" by Max Hirsch, published by the Schalkenbach Foundation, 32, E. 29th Street, New York.
Spencer's "THE MAN VERSUS THE STATE", published by the Caxton Printers, Caldwell, Idaho, (reprint).

Yours sincerely,

H. D. Robertson
H.D. Robertson.

HDR/MR.

Books ord. fr. respective part. 7/28

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Dear Mr. Evans,
 Acknowledging receipt of Associated Press Christmas cards, which was
 very much appreciated. Would you be good enough kindly to see that the
 persons concerned receive their respective parcels.
 Would you inform Mr. Caldwell that we have been in touch with Mr. Manton
 in London where several cases of books have arrived, but without funds to
 cover forwarding to Geneva. We have asked Mr. Manton to investigate the
 possibilities of selecting books and forwarding by book post from London.
 The Harvard-Yenching statements have never reached us, and I fear must
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 Please take up with Mr. Parker the question of fellowships for the year
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 Sun-min's application. We are anxious to have some word on this case at the
 earliest possible moment.
 Please secure for me at once these two books and charge to Dr. Beecher's
 special book fund:
 "DEMOCRACY VERSUS SOCIALISM" by Max Hirsch, published by the Schalkenbach
 Foundation, 32, E. 23rd Street, New York.
 Spencer's "THE MAN VERSUS THE STATE", published by the Oxton Printers,
 Caldwell, Idaho, (reprint).
 Yours sincerely,
 H. D. Robertson.
 H. D. Robertson.

JAN 28 1941

West China Union University, Chongtu.
 December 28th, 1940.

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INDEXED

December 30, 1940

Mr. H. D. Robertson
West China Union University
Chengtou, Szechwan, CHINA

Dear Mr. Robertson:

I am grateful for your letter of December 9th and for the good wishes which have been distributed throughout the office. We all are devoutly hoping that the world situation, in which we find ourselves deadlocked at the present time, will in some way be affected for the better by this Christmas Season. We sincerely trust that you all have been able to see some light through these dark days.

John Kao has returned to Boston after a sojourn in Bangor, Maine, which is a part of the required work at M. I. T. I am quoting from a letter received from him which is dated December 28th:-

"The training in Practice School was more or less on the engineering side. Even though we were allowed to go around the plants and look around the operations, but we were not allowed to control the operation actually due to the precaution of preventing the production being interrupted. However, one got to be familiar with quite many things and practical experiences one can never wish to know in China."

There are scraps of correspondence similar to this which comes to us at intervals which we might pass on to you, but I can understand how he is pushed for time, and how letter writing can be put off so easily. He certainly is a most capable man and has achieved remarkable results so far.

The authorization given by the Finance Committee was in response to a request from the field for LC\$80,800 and not for US\$8,600. We can hardly give authorization to pay the amount in U. S. dollars under these circumstances.

The Askerman Fund is not something we receive from the Methodist Board, but it is income on securities which we pay to the Methodist Board, and which they in turn include in their appropriation for West China Union University, and which is paid on the field.

Late last week we received Miss Priest's letter covering a request for U. S. dollar accounts here in the United States for West China. I had thought that there was more information in our files regarding this than we are able to uncover. It has been pending for sometime and on two occasions definitely refused by the Board. New arguments are presented in this letter, and we hope to be able to present them to members of the Finance Committee without delay. The only possible bank to use at the present time is the Central Hanover Bank and Trust Company, as all other banks will require a definite resolution, but I am sure we can manage it through the Central Hanover, if the Committee approves same. I will let you know later.

Very sincerely yours,

C. A. EVANS

CAE/B
Via China Clipper - 1/6/41
c.c. via "President Taylor" - 12/30/40

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150 Fifth Avenue
New York, New York
December 31, 1940

President Lincoln Dsang
Mr. H. D. Robertson

Dear Dr. Dsang and Mr. Robertson,

When, on October 19, I wrote you regarding the minutes of the October 16 meeting of the Executive Committee, I thought that I would be able to write you again within a few days giving definite word as to the matter of the enlargement of the hospital lobby dealt with in Action E-1489. But a clear cut decision on the matter has been delayed all this time by the difficulty of securing from the architects a statement which was found to be acceptable to all members of the special committee appointed under Action E-1489. These questions now seem to have been satisfactorily settled, and the members of the Committee are agreed that the recommendation of the architect is definitively in favor of the enlargement of the entrance lobby of the hospital as approved by the Building Committee last spring. This proposed enlargement was described in Mr. Small's report to the West China Governors under date of March 31, 1940. In giving its approval to this proposed enlargement, the Committee stresses the importance of carrying out all of the safeguards recommended by the architect.

I enclose for your information the following materials:

Copy of the architect's letter to Dr. Beech under date of September 30, 1940

Copy of my letter to the architects under date of November 25, pointing out that one member of the Committee was not satisfied that the architect's statement was sufficiently definitive.

Architect's letter of December 6, giving a fuller statement of the safeguards which they would recommend in order to carry out the plans for the enlargement of the entrance lobby.

On the basis of these communications, the special committee appointed under E-1489 now authorizes the Building Committee to go forward, in its discretion, with the proposed enlargement of the entrance lobby, with the understanding that all safeguards recommended by the architect are carried out.

We would be grateful if you would keep us informed of exactly what is done with regard to this matter, so that we may make a report in due course to the Board of Governors.

Very sincerely yours,

Via China Clipper
Copy via S.S. President Taylor

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180 Fifth Avenue
New York, New York
December 31, 1940

RECEIVED
OFFICE OF THE
DIRECTOR
JAN 10 1941
JOINT OFFICE

President Franklin D. Roosevelt
Mr. H. D. Robertson
Dear Dr. Damm and Mr. Robertson,

When, on October 19, I wrote you regarding the minutes of the October 16 meeting of the Executive Committee, I thought that I would be able to write you again within a few days giving definite word as to the matter of the enlargement of the hospital lobby dealt with in Action E-1489. But a clear cut decision on the matter has been delayed all this time by the difficulty of securing from the architects a statement which was found to be acceptable to all members of the special committee appointed under Action E-1489. These questions now seem to have been satisfactorily settled, and the members of the Committee are agreed that the recommendation of the architect is definitely in favor of the enlargement of the entrance lobby of the hospital as approved by the Building Committee last spring. This proposed enlargement was described in Mr. Small's report to the West China Governors under date of March 31, 1940. In giving its approval to this proposed enlargement, the Committee stresses the importance of carrying out all of the architect's recommendations by the architect.

I enclose for your information the following materials:

- Copy of the architect's letter to Dr. Damm under date of September 30, 1940
- Copy of my letter to the architect under date of November 25, pointing out that one member of the Committee was not satisfied that the architect's statement was sufficiently definitive.
- Architect's letter of December 6, giving a fuller statement of the alterations which they would recommend in order to carry out the plans for the enlargement of the entrance lobby.

On the basis of these communications, the special committee appointed under E-1489 now authorizes the Building Committee to go forward, in its discretion, with the proposed enlargement of the entrance lobby, with the understanding that all alterations recommended by the architect are carried out.

We would be grateful if you would keep us informed of exactly what is done with regard to this matter, so that we may make a report in due course to the Board of Governors.

Very sincerely yours,

Copy via A.S. President Taylor
Via China Clipper

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